



RESOLUTION No. 21-143

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT A02 TO THE RENEWAL AGREEMENT NUMBER 19-10166 WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH) WHICH INCREASES THE MAXIMUM AMOUNT FROM \$2,030,525 TO \$2,065,035 (AN INCREASE OF \$34,510) FOR THE WOMEN, INFANTS, AND CHILDREN (WIC) SUPPLEMENTAL NUTRITION PROGRAM FOR THE TERM OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2022 AND AUTHORIZING AND DIRECTING THE AUDITOR- CONTROLLER TO AMEND THE PUBLIC HEALTH DEPARTMENT'S BUDGET FOR FISCAL YEAR 2020/21 (4/5 AFFIRMATIVE VOTE REQUIRED)

WHEREAS, per Resolution 19-517 the Board of Supervisors approved Agreement Number 19-10166 with the California Department of Public Health (CDPH) for the County's Women, Infants, and Children (WIC) Supplemental Nutrition Program and was subsequently amended on September 22, 2020, per Resolution 20-407; and

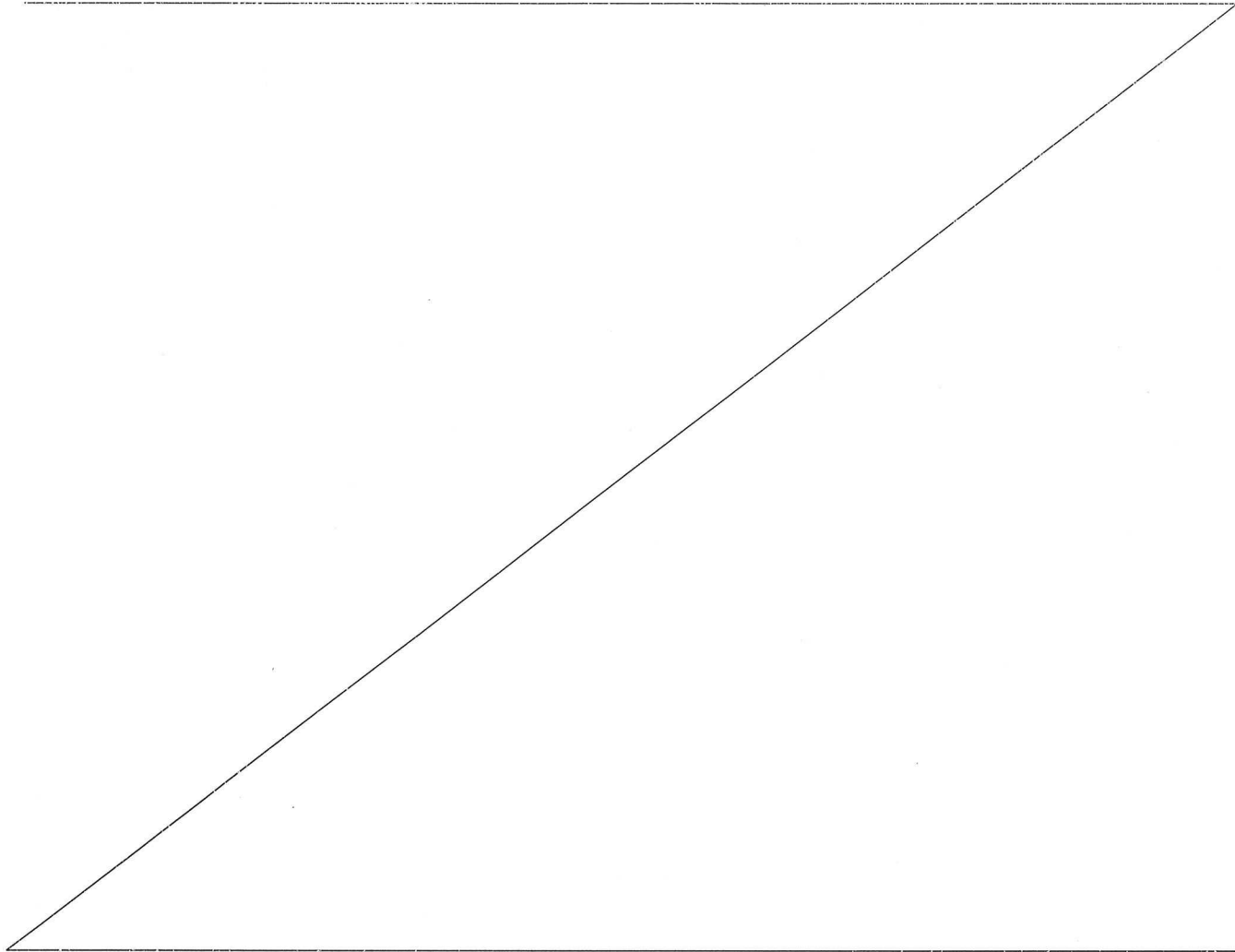
WHEREAS, the WIC Program provides beneficial services to the community including supplemental food vouchers, nutrition education, and referral services for eligible pregnant, breastfeeding, and postpartum women, infants and children under the age of five; and

WHEREAS, Amendment A02 increases the funding level of the Agreement in Federal Fiscal Year 2020/21 and 2021/22 for costs reimbursable under the Families First Coronavirus Response Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California that Amendment A02 to Agreement Number 19-10166 with the California Department of Public Health for funding the County's Women, Infants, and Children (WIC) Supplemental Nutrition Program pertaining to increasing the maximum amount from \$2,030,525 to \$2,065,035 (an increase of \$34,510) for the agreement term of October 1, 2019 through September 30, 2022 be and hereby is approved in substantially the form attached hereto and that the Chair of the Board of Supervisors be and hereby authorized to execute the Amendment on behalf of the County of Nevada.

BE IT FURTHER RESOLVED that the Auditor-Controller is authorized and directed to amend the Public Health Department's Budget for Fiscal Year 2020/21 as follows:

	<u>Fiscal Year 2020/21</u>	
Revenue	1589-40102-492-3401 / 446080	\$12,746
Expenditure	1589-40102-492-3401 / 522090	\$12,746



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 11th day of May, 2021, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By:  _____



Dan Miller, Chair

5/11/2021 cc: PH*
AC*(hold)

6/29/2021 cc: PH*
AC* (Release)

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER

19-10166

AMENDMENT NUMBER

A02

Purchasing Authority Number

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTOR NAME

County of Nevada

2. The term of this Agreement is:

START DATE

October 1, 2019

THROUGH END DATE

September 30, 2022

3. The maximum amount of this Agreement after this Amendment is:

\$2,065,035.00 Two Million Sixty-Five Thousand Thirty Five Dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- I. This amendment increases the contract by \$34,510.00, changing the total amount to read \$2,065,035.00, to better support the Contractor's needs, and is shifting funds in fiscal years 2 and 3 in order to accommodate anticipated expenses for the H.R. 6201 - Families First Coronavirus Response Act.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Nevada

CONTRACTOR BUSINESS ADDRESS

950 Maidu Avenue

CITY

Nevada City

STATE

CA

ZIP

95959

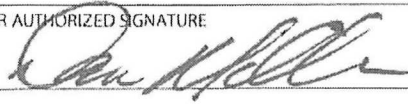
PRINTED NAME OF PERSON SIGNING

Dan Miller

TITLE

Chair, Board of Supervisors

CONTRACTOR AUTHORIZED SIGNATURE



DATE SIGNED

5/10/2021

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTING AGENCY ADDRESS

1616 Capitol Avenue, Suite 74.262, MS 1802, PO Box 997377

CITY

Sacramento

STATE

CA

ZIP

95899

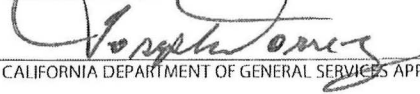
PRINTED NAME OF PERSON SIGNING

Joseph Torrez

TITLE

Chief, Contracts Management Unit

CONTRACTING AGENCY AUTHORIZED SIGNATURE



DATE SIGNED

6/2/21

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL



EXEMPTION (if Applicable)

II. Certain changes made in this amendment are displayed as follows: Text additions are displayed in **bold and underline**. Text deletions are displayed with a strike through the text (i.e., Strike).

III. Revised Exhibit A, Scope of Work, Provision 4. as follows:

4. Project Representatives

A. The project representatives during the term of this agreement will be:

California Department of Public Health	County of Nevada
Pia Boling, Contract Manager Telephone: (916) 928-8543 Fax: (916) 928-8341 E-mail: Pia.Boling@cdph.ca.gov	Jill Blake, Public Health Director, MPA Telephone: (530) 265-1732 Fax: (530) 271-0894 E-mail: Jill.Blake@co.nevada.ca.us

B. Direct all inquiries to:

California Department of Public Health	County of Nevada
CDPH/WIC Division Attention: Pia Boling, Contract Manager Local Services Branch 3901 Lennane Drive Sacramento, CA 95834 Telephone: (916) 928-8543 Fax: (916) 928-8341 E-mail: Pia.Boling@cdph.ca.gov	Attention: Debra Wilson, Senior Nutritionist, MPH, RD, IBCLC 988 McCourtney Road Grass Valley, CA 95949 Telephone: (530) 470-2439 Fax: (530) 273-8290 E-mail: Debra.Wilson@co.nevada.ca.us

C. All payments from CDPH to the Contractor; shall be sent to the following address:

Remittance Address
Federal ID#: 94-6000526
FI\$CAL ID #:
Contractor: County of Nevada
Attention: "Cashier"
Address: 950 Maidu Ave #120 Nevada City, CA 95959
Contract Number: 19-10166 A02
Email: Jill.Blake@co.nevada.ca.us

D. Either party may make changes to the information above by giving written notice to the other party. Said changes shall not require an amendment to this agreement.

IV. Revised Exhibit B, Budget Detail and Payment Provisions, Provision 1.E. as follows:

E. Amounts Payable

The amounts payable under this agreement shall not exceed: ~~\$2,030,525.00~~ **\$2,065,035.00**.

Exhibit B, Attachment I
Budget Detail Worksheet
October 1, 2019 - September 30, 2022

Personnel	Year 1 10/1/2019 - 9/30/2020										Year 2 10/1/2020 - 9/30/2021										Year 3 10/1/2021 - 9/30/2022										Total	Total Budget Adj.	Amended Total
	WIC Position Title	Exhibit A SOW 7.A.	Exhibit A Attach I	Current Base Annual Salary Minimum	Amended Current Base Annual Salary Minimum	Current Base Annual Salary Maximum	Amended Current Base Annual Salary Maximum	Amended FTE	Amended Budgeted Amount	FTE Adj.	Amended FTE	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	FTE Adj.	Amended FTE	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	FTE Adj.	Amended FTE	Budgeted Amount	Budget Adj.	Amended Budgeted Amount									
																									Total	Total Budget Adj.	Amended Total						
WIC Director	1-23	1-6	79,167	96,647	96,647	96,647	1.00	84,384	1.00	1.00	84,384	84,384	84,384	1.00	1.00	84,384	84,384	84,384	84,384	1.00	1.00	84,384	84,384	84,384	253,152	-	253,152						
Nutritionist	3-15, 21	1-5, 7-8	71,652	87,472	87,472	87,472	0.75	58,410	0.70	0.14	0.84	53,461	12,594	65,955	0.70	0.10	0.80	53,461	8,989	62,450	0.80	0.80	62,450	165,332	21,493	186,825							
Senior WIC Nutrition Assistant	3-12, 21	1-5, 7-8	42,230	51,554	51,554	51,554	1.00	45,013	1.00	1.00	45,013	45,013	45,013	1.00	1.00	45,013	45,013	45,013	45,013	1.00	1.00	45,013	135,039	-	135,039								
Senior WIC Nutrition Assistant - (1) (2)	3-12, 21	1-5, 8	42,230	51,554	51,554	51,554	0.40	20,706	0.40	0.40	20,706	20,706	20,706	0.40	0.40	20,706	20,706	20,706	20,706	0.40	0.40	20,706	82,118	-	82,118								
WIC Nutrition Assistant	3-12, 21	1-5	38,221	46,000	46,000	46,000	1.00	40,739	1.00	1.00	40,739	40,739	40,739	1.00	1.00	40,739	40,739	40,739	40,739	1.00	1.00	40,739	122,217	-	122,217								
WIC Nutrition Assistant - (1)	3-12, 18, 21, 23	1-6	38,221	46,000	46,000	46,000	1.00	42,777	1.00	1.00	42,777	42,777	42,777	1.00	1.00	42,777	42,777	42,777	42,777	1.00	1.00	42,777	128,331	-	128,331								
Peer Counselor (Truckee) Temp	5-12, 21	1-5, 8	38,221	46,000	46,000	46,000	0.30	13,048	0.30	0.30	13,048	13,048	13,048	0.30	0.30	13,048	13,048	13,048	13,048	0.30	0.30	13,048	39,144	-	39,144								
Peer Counselor (Grass Valley) Temp	5-12, 21	3-4, 8	34,592	42,230	42,230	42,230	1.30	45,230	1.30	1.30	45,230	45,230	45,230	1.30	1.30	45,230	45,230	45,230	45,230	1.30	1.30	45,230	135,690	-	135,690								
Program Manager	1-23	5	98,407	120,135	120,135	120,135	0.05	5,200	0.05	0.05	5,200	5,200	5,200	0.05	0.05	5,200	5,200	5,200	5,200	0.05	0.05	5,200	15,600	-	15,600								
Overtime (3)							0.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-						
Salaries and Wages							355,507							350,558	12,504	353,062								350,558	8,989	359,547	1,056,623	21,493	1,078,116				
Total FTE							6.80				6.75	0.14	6.89											6.75	0.10	6.85							
Fringe Benefits (4)							Amended Percent	Amended Budgeted Amount	Percent	Amended Percent	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Percent	Amended Percent	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total												
Total Personnel							56.0700%	199,332	56.0700%		196,557	7,011	203,568	56.0700%		196,557	5,041	201,598	892,448	12,052	904,498												
Operating Expenses (5)							Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total											
General Expenses (5)	6, 17, 18, 19	1-9		6,711			6,711		2,674	3,047	5,721		9,574		9,574		9,574	20,959	3,047	24,005													
Travel (6)	8	1-9																															
Training	4, 5, 7, 17	1-9		1,375			1,375		1,375	625	2,000		1,375		1,375		1,375	4,125	625	4,750													
Outreach/Media/Promotion	17	1-9																															
Facility Costs (See Exhibit B, Attach II for breakdown) (7)	11	1-9		45,480			45,480		45,480	-	45,480		45,480		45,480		45,480	136,440	-	136,440													
Total Operating Expenses				55,566			55,566		49,529	3,672	53,201		56,429		56,429		56,429	161,524	3,672	165,196													
Major Equipment (8) (Unit Cost of \$5,000 or More)							Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total											
Equipment (9)	6, 17, 18, 20, 21	1-9																															
Vehicles (10)	6, 17, 18, 19	1-9																															
Total Major Equipment																																	
Subcontracts (11)							Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total											
Kristine Jensen-Mather, International Board Certified Lactation Consultant (IBCLC) - Provide lactation consulting services to WIC Participants	16	1-5, 8		6,900			6,900		6,900	(6,900)	-									13,800	(6,900)	6,900											
Total Subcontracts				6,900			6,900		6,900	(6,900)	-									13,800	(6,900)	6,900											
Indirect Costs							Amended Percent	Amended Budgeted Amount	Percent	Amended Percent	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Percent	Amended Percent	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total												
Total Personnel Costs							12.5000%	69,354	12.5000%		68,389	2,439	70,828	12.5000%		68,389	1,754	70,143	206,132	4,193	210,325												
Total Indirect Costs								69,354			68,389	2,439	70,828			68,389	1,754	70,143	206,132	4,193	210,325												
Total Budget								\$ 686,659			\$ 671,933	\$ 18,728	\$ 690,659			\$ 671,933	\$ 15,784	\$ 687,717	\$ 2,030,525	\$ 34,510	\$ 2,065,035												

Year 1 Contract Amount	\$ 686,659	Year 2 Contract Amount	\$ 690,659	Year 3 Contract Amount	\$ 687,717
Year 1 Funding Changes	\$ -	Year 2 Funding Changes	\$ 18,728	Year 3 Funding Changes	\$ 15,784
Year 1 Checks/Balances	\$ -	Year 2 Checks/Balances	\$ -	Year 3 Checks/Balances	\$ -

*All costs will be reviewed by CDPH for approval

(1) Bilingual - Positions that receive Bilingual pay will show a higher budgeted amount. Justification and back-up documentation will be kept on file.

(2) Additional Pay (Longevity, Retention, Differential and COLA) - Positions that receive these compensations will show a higher budgeted amount. Justification and back-up documentation will be kept on file.

(3) Overtime - Requires justification if amount does not seem reasonable. Justification will be kept on file.

(4) Fringe Benefits - Justification and back-up documentation will be kept on file for any fringe benefit rate that exceeds 50%.

(5) General Expenses - Includes items such as: Minor equipment (i.e., office furniture, IT equipment, anthropometric items, etc.), professional certifications, audit costs, vehicle maintenance, IT maintenance, program materials, office expenses (i.e., telephone services, printing, postage, supplies, etc.), etc.

(6) Travel - All costs reimbursed shall be in accordance with CalHR rates.

(7) Facility Costs - Includes Rent, Utilities, Janitorial, Security, and Maintenance.

(8) Major Equipment - Unit cost must be \$5,000 or more. Refer to Exhibit D, Provision 1 for procurement rules.

(9) Equipment - Includes items such as: Telephone systems, information technology equipment, photocopy machines, etc.

(10) Vehicles - Will be used for Facility Site Visits, Conferences, Trainings, and Outreach.

(11) Subcontractors - List the subcontractor's name and short list of services provided.