

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District
Ed Scofield, 2nd District (Vice-Chair)
Dan Miller, 3rd District
Wm. "Hank" Weston, 4th District (Chair)
Richard Anderson, 5th District



BOARD OF SUPERVISORS

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Julie Patterson Hunter, Clerk of the Board
Richard A. Haffey, County Executive Officer
Alison Barratt-Green, County Counsel

SUMMARY MINUTES - Draft

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, November 14, 2017	9:30 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:30 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District
Ed Scofield, 2nd District
Dan Miller, 3rd District
Hank Weston, 4th District
Richard Anderson, 5th District

STANDING ORDERS:

Chairman Weston called the meeting to order at 9:30 A.M.

Pledge of Allegiance led by Mr. Ryan Gruver, Health & Human Services Agency, Chief Fiscal/Administrative Officer.

Corrections and/or deletions to agenda.

ACTION TAKEN: No corrections and/or deletions to the agenda were noted.

SCHEDULED ITEM: 9:31 A.M.

1. [SR 17-0844](#) Resolution proclaiming December 9, 2017 as “Food & Toy Run Day” throughout Nevada County, and encouraging the community to support this event. (Mr. Thom Staser, Founder and CEO)

Adopted.

Enactment No: RES 17-553

ACTION TAKEN: Chairman Weston introduced the agenda item, and Mr. Thom Staser, Founder and CEO, of the Food & Toy Run organization. Mr. Staser thanked the Board for recognizing and supporting the event. Chairman Weston read the Resolution into the record, the Board presented it to Mr. Staser and thanked him for his work on behalf of the County's children and families.

Chairman Weston provided an opportunity for public comment.

Mr. Weldon Travis, District IV resident, provided comments in support of the Toy Run.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 17-553. On a roll call vote the motion passed unanimously.

PUBLIC COMMENT: 9:35 A.M.

ACTION TAKEN: Mr. Weldon Travis, District IV resident, provided comments in support of recognizing Nevada County as a Non-Sanctuary County.

Mr. Calvin Clark, District IV resident, read the proposed 'Non-Sanctuary' Resolution into the record.

There being no further public comment, Chairman Weston closed public comment.

CONSENT CALENDAR:

Behavioral Health Director: Rebecca Slade

2. [SR 17-0832](#) Resolution approving the Nevada County Behavioral Health Department to apply for the Community-Based Transitional Housing Program Grant, and submit the application to the California Department of Finance, in the amount of \$2,000,000.
Adopted.
Enactment No: RES 17-554
3. [SR 17-0839](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Joseph Marzano, M.D. for the provision of direct clinical and other psychiatric services for adult clients of Nevada County Behavioral Health Department (Res. 17-297), increasing the maximum contract price from \$30,000 to \$60,000, extending contract termination date from December 31, 2017 to June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Amendment.
Adopted.
Enactment No: RES 17-555
4. [SR 17-0873](#) Resolution approving a contract between the County of Nevada and Community Recovery Resources (CoRR) for the provision of comprehensive and integrated residential treatment and withdrawal management services for adults over the age of eighteen for the recovery and treatment of alcohol/drug dependency to residents of Nevada County, in the maximum amount of \$178,000, for the period November 14, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 17-556
5. [SR 17-0857](#) Resolution approving a renewal agreement between the County of Nevada and Nevada County Special Education Local Plan Area (SELPA) pertaining to reimbursing the Nevada County Behavioral Health Department for the delivery of Educationally Related Mental Health Services for special education pupils as identified in the student's Individualized Education Plan (IEP), for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the agreement.
Adopted.
Enactment No: RES 17-557

6. [SR 17-0861](#) Resolution approving renewal Agreement 17-94540, known as the County Mental Health Services Performance Contract, between the County of Nevada and the California Department of Health Care Services pertaining to the mandated mental health services performance contract whereby Nevada County agrees to provide community mental health services to cover the entire area of the County, and to comply with all programmatic and State/Federal funding requirements, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

Adopted.

Enactment No: RES 17-558

Public Health Director: Jill Blake

7. [SR 17-0858](#) Resolution approving Amendment 1 to Subrecipient Agreement 9903-5320-71209-17-18 between the County of Nevada and Essential Access Health for funding comprehensive reproductive health services (Res. 17-173), increasing the maximum contract amount from \$46,860 to \$120,000, extending the term for a six-month period for a revised term of April 1, 2017 through March 31, 2018, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Public Health Department's Fiscal Year 2017/18 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 17-559

Director of Social Services: Mike Dent

8. [SR 17-0855](#) Resolution approving Amendment 2 to the Community Services Block Grant (CSBG) contract between the County of Nevada and Child Advocates of Nevada County pertaining to providing funding related to Court Appointed Special Advocate (CASA) services as part of the CASA of Nevada County Project (Res. 16-297), increasing the maximum contract price from \$25,560 to \$27,720, for the period July 1, 2016 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 17-560

9. [SR 17-0854](#) Resolution approving Amendment 2 to the Community Services Block Grant (CSBG) contract between the County of Nevada and Family Resource Center of Truckee to support the housing and sustainability needs of very low-income residents as part of the Housing Support and Advocacy Program (Res. 16-298), increasing the maximum contract price from \$41,180 to \$44,660, for the period July 1, 2016 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 17-561

10. [SR 17-0842](#) Resolution approving Amendment 2 to the Community Services Block Grant (CSBG) contract between the County of Nevada and Interfaith Food Ministry of Nevada County pertaining to increasing the quantity and quality of protein-rich food products available to food insecure individuals as part of the Interfaith Food Ministry's Hunger to Health Project, increasing the maximum contract price from \$75,260 to \$81,620, for the period July 1, 2016 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 17-562

Sheriff-Coroner/Public Administrator: Keith Royal

11. [SR 17-0865](#) Resolution authorizing the Nevada County Sheriff to submit an application to the California Department of Boating and Waterways for grant funding in the amount of \$266,721.24, pertaining to reimbursement of the Sheriff's Boat Patrol operations, for the period July 1, 2018 to June 30, 2019.

Adopted.

Enactment No: RES 17-563

Clerk-Recorder/Registrar of Voters: Gregory Diaz

12. [SR 17-0866](#) Resolution authorizing a contract between the County of Nevada and Harris Local Government Solutions, Inc. for licensed software, service, and maintenance, pertaining to an upgrade to the Clerk-Recorder's recording and accounting system and services for image conversion into Acclaim for the Social Security Number Truncation Program, in the total amount of \$267,688, for Fiscal Years 2017/18 through 2019/20, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2017/18 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 17-564

Planning Director: Brian Foss

13. [SR 17-0846](#) Resolution designating and authorizing the Nevada County Planning Director to review, comment on, and take all other related actions pertaining to less than three acre conversion exemption applications submitted by the California Board of Forestry and Fire Protection.

Adopted.

Enactment No: RES 17-565

Director of Public Works: Trisha Tillotson

14. [SR 17-0847](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and Steelhead Constructors, Inc. for the Maybert Road Bridge at Canyon Creek Replacement Project - County Contract No. 224017 (Res. 16-310), with contract costs totaling \$1,043,679.62, and directing the Clerk of the Nevada County Board of Supervisors to record this Notice in accordance with Civil Code Section 9208. (Dist. V)

Adopted.

Enactment No: RES 17-566

15. [SR 17-0829](#) Resolution directing the Nevada County Department of Public Works to solicit a Request for Qualifications from qualified civil engineering firms for Project Management and Design Services for the Rough and Ready Highway Culvert Replacement Project 450001. (Dist. IV)

Adopted.

Enactment No: RES 17-567

16. [SR 17-0848](#) Resolution approving an agreement between the County of Nevada and the Town of Truckee for snow removal services in the Glenshire/Hirschdale area of Eastern Nevada County, in an amount not to exceed \$50,000 to be billed on a cost-per-centerline-mile basis, for Fiscal Year 2017/18, and authorizing the Chair of the Board of Supervisors to execute the agreement. (Dist. V)

Adopted.

Enactment No: RES 17-568

17. [SR 17-0838](#) Resolution approving Standard Agreement 64B017-00513 between the County of Nevada and the California Department of Transportation for a Federal Transit Administration Section 5311 (49 U.S.C. Section 5311) Grant to permit operation of rural transit service in Western Nevada County, in the amount of \$449,352 for Fiscal Year 2016/17 (2017), and authorizing the Chair of the Board of Supervisors to execute the Agreement. (Transit)

Adopted.

Enactment No: RES 17-569

Chief Information Officer: Stephen Monaghan

18. [SR 17-0850](#) Resolution approving a contract between the County of Nevada and C&S Engineers, Inc. for construction management services in support of the Nevada County Airport Perimeter Fence and Gate System Phase II, in the amount of \$131,735, for the period November 1, 2017 through June 30, 2019, and authorizing the Chair of the Board of Supervisors to execute the contract (Airport)
Adopted.
Enactment No: RES 17-570
19. [SR 17-0851](#) Resolution continuing the proclamations of Local Emergencies in Nevada County due to extreme and cumulative precipitation, atmospheric rivers and storms in January and February 2017 resulting in flooding, subsidence and other damage to public and private infrastructure and facilities. (Emergency Services)
Adopted.
Enactment No: RES 17-571
20. [SR 17-0853](#) Resolution continuing the proclamation of a Local Health Emergency in Nevada County due to Hazardous Waste and Debris from the Wind Complex - Lobo and McCourtney fires. (Emergency Services)
Adopted.
Enactment No: RES 17-572
21. [SR 17-0864](#) Resolution continuing the proclamation of a Local Emergency in Nevada County due to the Wind Complex Fires and requesting that the Governor continue to maintain a State of Emergency for the County of Nevada. (Emergency Services)
Adopted.
Enactment No: RES 17-573

County Executive Officer: Richard Haffey

22. [SR 17-0867](#) Resolution amending various Nevada County budgets through the First Consolidated Budget Amendment for Fiscal Year 2017/18. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 17-574

Clerk of the Board: Julie Patterson Hunter

23. [SR 17-0836](#) Resolution approving the reappointments of Ms. Lynda Lapp and Mr. Richard Wagner as Directors to the Kingsbury Greens Community Services District, for four-year terms ending December 3, 2021. (Dist. II)
Adopted.
Enactment No: RES 17-575
24. [SR 17-0863](#) Selection of a representative-elect to the Group 1 County Medical Services Program (CMSP) Governing Board (Supervisor Richard Forster, Amador County), for a term beginning January 1, 2018 and ending December 31, 2020, and direction to the Clerk of the Board to complete the ballot.
Appointed.
25. [SR 17-0834](#) Acceptance of Board of Supervisors Summary Minutes for November 7, 2017.
Accepted.

ACTION TAKEN: Chairman Weston introduced the consent calendar.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Hall to approve the consent calendar. On a roll call vote, the motion passed unanimously.

Chairman Weston recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1.

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Chairman Weston called the meeting to order. All Directors present.

Consent:

Director of Public Works: Trisha Tillotson

- 26a. [SR 17-0860](#) Resolution approving an agreement between the County of Nevada and Coastland Civil Engineering, Inc. for design services for the Cascade Shores Community Leach Field Project, in an amount not to exceed \$712,195, for the period November 15, 2017 through November 30, 2018, authorizing the Chair of the Board of Directors to execute the agreement, and directing the Auditor-Controller to amend the Fiscal Year 2017/18 Cascade Shores - Zone 8 budget. (4/5 affirmative vote required) (Sanitation) (Dist. I)
Adopted.
Enactment No: SD17-018

Clerk of the Board: Julie Patterson Hunter

26b. [SR 17-0876](#) Acceptance of Nevada County Sanitation District No. 1 Board of Directors Summary Minutes for September 26, 2017.
Accepted.

ACTION TAKEN: Chairman Weston introduced the consent calendar.

Approval of the Consent Agenda

MOTION: Motion made by Director Scofield, seconded by Director Miller, to approve the consent calendar. On a roll call vote, the motion passed unanimously.

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Public Comment: No public comment received.

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Adjournment: Chairman Weston adjourned the meeting.

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Chairman Weston adjourned as the Board of Directors of the Nevada County Sanitation District No. 1 and reconvened as the Nevada County Board of Supervisors.

***ANNOUNCEMENTS:**

Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

ACTION TAKEN: Updates were provided by members of the Board.

Following a short break Chairman Weston called the meeting to order.

SCHEDULED ITEMS: 10:00 A.M.

Child Support Services Director: Tex Ritter

27. [SR 17-0856](#) Public hearing to review and consider the submittal of an application in response to the 2017 State Community Development Block Grant (CDBG) Notice of Funding Availability, and to solicit citizen input. The County proposes to apply for a grant of up to \$5 million, to approve the expenditures of Program Income funds in excess of \$35,000 on the activities outlined in the application, and to commit \$5,000 in matching County General Fund monies for the following eligible activities:

- General Administration \$299,749
- Public Facility: Odyssey House Rehabilitation \$2,973,392
- Housing: Housing Rehabilitation Single Unit \$930,233
- Planning Technical Assistance: Homeless Study \$93,023
- General Fund Cash Match \$5,000

Resolution accepting public comment on the 2017 State of California Community Development Block Grant (CDBG) application, approving the submittal of Nevada County's application to the State Department of Housing and Community Development for 2017 CDBG funding up to the amount of \$5,000,000, and authorizing the Chair of the Board of Supervisors to execute the application. (Health & Human Services Agency - Housing & Community Services Division)

Adopted.

Enactment No: RES 17-576

ACTION TAKEN: Chairman Weston introduced the agenda item, and Mr. Michael Heggarty, Health and Human Services Agency Director, introduced Ms. Josie Garcia, Child Support Services Program Manager who reviewed the staff report regarding the State Community Development Block Grant application.

Board questioning ensued.

Mr. Heggarty responded that if the grant monies were received they would be used to refurbish and expand the Odyssey House facilities and the number of beds. The funds would be expected in March 2018 and the current residents would be moved to alternative housing during the renovations.

Chairman Weston opened the public hearing for public comment.

Mr. Weldon Travis, District IV resident, cautioned the Board about providing additional housing for the homeless population.

Chairman Weston noted that CDBG grant funds would have originally provided funding for fire protection projects in the North San Juan area, and he wanted to verify that there will be an income sample taken of the residents in the area. Ms. Garcia concurred that that review will take place.

Mr. Heggarty clarified that the people in Odyssey House are seriously mentally ill individuals and it is transitional housing while permanent housing is being found.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Anderson, to adopt Resolution 17-576. On a roll call vote the motion passed unanimously.

Clerk-Recorder/Registrar of Voters: Gregory Diaz

28a. [SR 17-0868](#) Public hearing to consider and establish a new Electronic Recording Fee for the Nevada County Clerk-Recorder, and amend the Clerk-Recorder's Fee Schedule accordingly. The proposed update will affect each official instrument that is recorded by the County for the purpose of establishing an Electronic Recording Delivery system. The proposed fee relates to the cost of recording documents and reflects the increased cost of labor, materials and overhead. The proposed fee will increase the cost for each recorded document by \$1.00.

(Introduce/Waive further reading) An Ordinance amending Section A-II 24.8 of Article 24 of Chapter II of the Administrative Code of the County of Nevada pertaining to County Clerk-Recorder Fees for services.

First reading held.

ACTION TAKEN: Chairman Weston introduced the agenda item, and Mr. Gregory Diaz, Nevada County Clerk-Recorder/Registrar of Voters, reviewed the staff report for both Agenda items 28a and 28b regarding the electronic recording process and the proposed increase to the Electronic Recording fee. He provided information about how the electronic process can make recording much faster and easier for staff and for the public, providing speedier recording for home sales with better efficiency and security for all documents. He requested the Board waive further reading of the proposed Ordinance and adopt the associated Resolution.

Board questioning ensued.

Mr. Diaz clarified that there will be no actual change in the recording fee to the public; within the current fee there has been an extra \$1.00 fee that covers truncating social security numbers from documents. This \$1.00 fee will sunset in December 31, 2017, and the proposed fee increase will take its place.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment period.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.

28b. [SR 17-0878](#) Resolution approving the Nevada County Clerk-Recorder's participation in the Electronic Document Delivery Act of 2004, appointing the Clerk-Recorder as agent to conduct all negotiations and execute and submit all documents necessary to complete the Project, replacing the Nevada County Clerk-Recorder's office fees as set forth in Exhibit "A", adopting a new Electronic Document Recording fee, effective as of January 15, 2018, and amending Resolutions 12-024 and 17-245.

Adopted.

Enactment No: RES 17-577

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller, to adopt Resolution 17-577. On a roll call vote the motion passed unanimously.

DEPARTMENT HEAD MATTERS:

Director of Public Works: Trisha Tillotson

29. [SR 17-0849](#) (Introduce/Waive further reading) An Ordinance repealing Section G-IV 3.A.25 of Article 3.A of Chapter IV of the Nevada County General Code pertaining to Ten Minute Parking at the Lake Wildwood Clubhouse. (Dist IV)
First reading held.

ACTION TAKEN: Chairman Weston introduced the agenda item, and Ms. Trisha Tillotson, Director of Public Works, reviewed the staff report, noting that the parking is no longer needed as the Lake Wildwood Clubhouse is not there.

Chairman Weston provided an opportunity of public comment.

Mr. John Lipyak, District IV resident, thanked the Board for addressing the parking issue, but mentioned the problem with chronic speeding. Chairman Weston advised the speaker that this item was not related to the agenda item.

There being no further public comment, Chairman Weston closed public comment.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.

Chief Information Officer: Stephen Monaghan

30. [SR 17-0852](#) Resolution terminating the proclamation of a Local Emergency in Nevada County due to Extreme Tree Mortality resulting in extreme levels of combustible fuels and the severe threat of wildfires. (Emergency Services)
Adopted.

Enactment No: RES 17-578

ACTION TAKEN: Chairman Weston read the agenda item into the record and Mr. Stephen Monaghan, Chief Information Officer, and Mr. John Gulserian, Office of Emergency Services Program Manager, reported that the Extreme Tree Mortality proclamation was no longer necessary at this time. He explained that although there are dead trees throughout the County, there is no longer enough damage to receive the Disaster Act funding. Mr. Monaghan reported that the rains of the past winter did wonders to help the drought and bark beetle situation. Nevada County has been fortunate to be under the level of tree damage that has impacted other counties, and does not meet the criteria to continue the emergency. The County is able to take care of the damaged trees with resources within the County budget.

Board questioning ensued.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller, to adopt Resolution 17-578. On a roll call vote the motion passed unanimously.

INDIVIDUAL BOARD MEMBER ITEM:

- 31. [SR 17-0880](#) Request for Letters of Support urging Congressional action to uphold Federal commitment to local communities to fully fund the Payment in Lieu of Taxes Program (PILT) for Fiscal Year 2018, and to reauthorize the Secure Rural Schools Program (SRS).

Sponsors: Ed Scofield, District 2

Approved.

ACTION TAKEN: Chairman Weston introduced the agenda item and Supervisor Scofield reported on the request from the National Association of Counties (NACo) for a letter of support requesting the Federal Government continue to fully fund the Payment in Lieu of Taxes Program (PILT) and Secure Rural Schools Program (SRS). He asked for the Board's support.

Board questioning ensued.

Mr. Jeffrey Thorsby, Senior Administrative Analyst, responded to questions.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Anderson, to support the letter. On a voice vote the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: Chairman Weston adjourned the meeting at 10:38 A.M.

Signature and Attestation

Hank Weston, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board