



**COUNTY OF NEVADA
 COMMUNITY DEVELOPMENT AGENCY
 DEPARTMENT OF PUBLIC WORKS
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Trisha Tillotson
 Community Development Agency Director

Heba El-Guindy
 Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS
 Board Agenda Memo**

MEETING DATE: August 22, 2023
TO: Board of Supervisors
FROM: **Heba El-Guindy, Director of Public Works**
Craig Griesbach, Director of Emergency Services
SUBJECT: Resolution to award the Contract for the 2023 Storm Debris Removal Project to McKellar Tree Service and Logging, Inc. for a total amount of \$397,849.82 and Amend the Office of Emergency Services Fiscal Year 2023/24 Budget (4/5 Affirmative Vote Required).

RECOMMENDATION: Approve the attached Resolution.

FUNDING: The 2023 Storm Debris Removal Project to County maintained roadways will be fully funded by the Cal Fire Grant Agreement 5GA21159, and a budget amendment is necessary for the Office of Emergency Services Fiscal Year 2023/24 to encumber the Contract.

BACKGROUND: On June 13, 2023, the Nevada County Board of Supervisors approved Resolution 23-3033 to authorize the Purchasing Agent to solicit bids for the 2023 Storm Debris Removal Project. This Project will be managed by the Public Works Department and work will be performed on public roadways maintained by the County. The Project will be funded using the previously planned \$400,000 of the \$950,000 Cal Fire grant awarded to the County's Emergency Services Department as presented to the Board on May 23rd, 2023.

Three bids were received and opened on July 12, 2023. The three bids are listed below, and a summary of the itemized Engineer's Estimate and the bids is attached.

Bidder	Total Bid
1. McKellar Tree Service and Logging, Inc.	\$361,681.65
2. Terra West Construction	\$395,193.00*
3. Greentek Services, LLC	\$491,179.16
Initial Engineer's Estimate	\$363,636.00

*There was a small calculation error on the bid, which did not affect the outcome of the award.

It is recommended that the Contract be awarded to the lowest bidder, McKellar Tree Service and Logging, Inc. at the bid price of \$361,681.65, plus a 10% contingency of \$36,168.17 for a total amount of \$397,849.82. Bid documents submitted by McKellar Tree Service and Logging, Inc. are attached for reference.

Work is expected to begin in September 2023. A Standard Long Form Public Works Contract between Nevada County and McKellar Tree Service and Logging, Inc. is attached.

Item Initiated by: Michelle Garcia, Project Manager
Approved by: Heba El-Guindy, Director of Public Works
Craig Griesbach, Director of Emergency Services

Attachments:

- Resolution to Award the Contract for the 2023 Storm Debris Removal Project to McKellar Tree Service and Logging, Inc.
- Summary table of the initial Engineer's Estimate and the three received Bids
- Bid Documents submitted by McKellar Tree Service and Logging, Inc.
- Standard Long Form Contract between the County of Nevada and McKellar Tree Service and Logging, Inc.