

RESOLUTION NO. SD26-003
OF THE BOARD OF DIRECTORS OF
NEVADA COUNTY SANITATION DISTRICT NO. 1

**RESOLUTION RETROACTIVELY APPROVING A SOFTWARE
SUPPORT AGREEMENT CONTRACT WITH INSOURCE
SOFTWARE SOLUTIONS, INC., FOR THE SCADA SYSTEM
OPERATING SOFTWARE, INTOUCH SUPERVISORY CONTROL,
FOR THE LAKE WILDWOOD AND LAKE OF THE PINES
WASTEWATER FACILITIES FOR A THREE-YEAR PERIOD OF
DECEMBER 31, 2025, THROUGH DECEMBER 30, 2028,
AMENDING THE NEVADA COUNTY SANITATION DISTRICT
NO. 1 BUDGET FOR FISCAL YEAR 2025/26, AND RELEASING
FUND BALANCE (4/5 AFFIRMATIVE VOTE REQUIRED) -
DISTRICTS II AND IV**

WHEREAS, the Lake Wildwood and Lake of the Pines Wastewater Treatment Facilities underwent significant facility upgrades in 2006, including hardware and software for the supervisory control and data acquisition (SCADA) system; and

WHEREAS, in 2022, Resolution SD-007 was approved to update the SCADA System through AVEVA InTouch, at the Lake Wildwood and Lake of the Pines facilities; and

WHEREAS, the SCADA System needs additional upgrades and technical support through InSource Software Solutions, Inc., to continue operational effectiveness at the two facilities; and

WHEREAS, the attached software service agreement with InSource Software Solutions, Inc., will provide technical support and software upgrades for the SCADA system for both facilities for an additional three-year term for a period of December 31, 2025, through December 30, 2028, in an amount not to exceed \$111,070; and

WHEREAS, the SCADA software is unique and proprietary, requiring a sole source acquisition; and

WHEREAS, the current budget includes \$22,160, and a budget amendment is required for the remaining amount, \$38,030, for Fiscal Year 2025/26; there is sufficient fund balance in the Sanitation District No. 1 Lake Wildwood and Lake of the Pines zones.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of Nevada County Sanitation District No. 1:

1. Retroactively approves and authorizes the Chair of the Board of Directors to execute the Software Support Agreement for InSource Software Solutions, Inc., for software upgrades and technical support in the amount not to exceed \$111,070.
2. Authorizes the Auditor-Controller to encumber the contract as follows:

FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21474	\$11,820
FY2025/26-FD4740/CC91005/PG7094740/AC70937340/SC21474	\$11,820
FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21475	\$18,275
FY2025/26-FD4740/CC91005/PG7094740/AC70937340/SC21475	\$18,275
FY2026/27-FD4728/CC91005/PG7094728/AC70937280/SC21474	\$12,410
FY2026/27-FD4740/CC91005/PG7094740/AC70937340/SC21474	\$12,410
FY2027/28-FD4728/CC91005 PG7094728/AC70937280/SC21474	\$13,030

- FY2027/28-FD4740/CC91005/PG7094740/AC70937340/SC21474 \$13,030
3. Authorizes the Auditor-Controller to amend the Fiscal Year 2025/26 budget (4/5 affirmative vote required) and release fund balance below:
- FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21474 \$1,320
- FY2025/26-FD4740/CC91005/PG7094740/AC70937340/SC21474 \$1,320
- FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21475 \$17,695
- FY2025/26-FD4740/CC91005/PG7094740/AC70937340/SC21475 \$17,695

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1, held on the 12th day of May 2026, by the following vote:

Ayes: Directors Heidi Hall, Robb Tucker, Lisa Swarthout, Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

TINE MATHIASSEN
Chief Deputy Clerk of the Board of Directors

By: Laura Beechi

Lisa Swarthout
Lisa Swarthout, Chair