



**COUNTY OF NEVADA**  
**HEALTH & HUMAN SERVICES AGENCY**  
**Housing & Community Services Division**

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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:**

**TO:** Board of Supervisors

**FROM:** **Mike Dent, Director Housing and Community Services**

**SUBJECT:** Resolution approving a Professional Services Contract between the County of Nevada and California Professional Management (CPM) for construction management services for the Odyssey House Renovation Project in the Maximum Contract Price of \$105,000 and authorizing the Chair of the Board of Supervisors to execute the Contract.

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**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Funding for this project will be paid from the Housing and Community Services Fiscal Year 2020-21 budget in the maximum amount of \$105,000. Grant funds will also be used for future procurement of the construction. There is no impact on the General Fund.

**BACKGROUND:**

Per previous Board action, Resolution 18-488 authorized a Standard Agreement No. 17-CDBG-12025 between the County of Nevada and the State Department of Housing and Community Development for Community Development Block Grant funds for the renovation of the Odyssey House. The facility located at 995 Helling Way in Nevada City has been used by the County as a transitional housing facility for severely mentally ill adults since 1995. This renovation project will increase the facility by approximately 3341 square feet, replace the roof, siding, windows, and relocate current parking to allow for adequate staff parking and handicap parking, improve the entrance into the building and correct functional space deficiencies to include the addition of a commercial kitchen, laundry facilities, ADA compliant restrooms, therapy areas, office areas and patient living quarters. This renovation project will increase the facility by approximately 3341 square feet, replace the roof, siding, windows, and relocate current parking to allow for adequate staff parking and handicap parking, improve the entrance into the building and correct functional space deficiencies to include the addition of a commercial kitchen, laundry facilities, ADA compliant restrooms, therapy areas, office areas and patient living quarters.

Resolution 19-551, approved by the Board on October 8, 2019, authorized a contract for the Design of the project. The Nevada County Housing Division anticipates bring the completed design before the Board for approval in June of this year.

In order to facilitate the construction of the project timely and efficiently the Housing Division in conjunction with Facilities is seeking the services of a Contract Manager. Purchasing released a Request for Qualifications, resulting in the receipt of two proposals. California Professional Management (CPM) from Folsom was selected as the most qualified applicant based on experience and past projects similar to the Odyssey House project.

**Item Initiated and Approved by:** Mike Dent, Director Housing and Community Services