



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: January 12, 2020

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS-Facilities Management**

SUBJECT: Resolution approving the bid construction documents and specifications for the Nevada County Administrative Building Elevator Modernization Project, authorizing the Board Chair to sign the documents and directing the Purchasing Agent to solicit bids (Facilities Management)

RECOMMENDATION: Adopt the Resolution

FUNDING: This project will be paid out of the Fiscal Year 2020-21 Capital Facilities budget and funded through the Facilities Planning Assignment of the General Fund. The engineers estimate is \$200,000 and a budget amendment will be included during the contract award process.

BACKGROUND: A professional elevator consulting firm, Lerch Bates, was contracted to provide a report of the existing elevator at the Eric Rood Administration Center (ERAC). The elevator was installed in 1986 and is now approaching 34 years in service. The equipment is original, installed by Otis Elevator and has a typical 20-25-year life span. There have been at least five breakdowns between floors in the past year and changes in equipment design and technology have made the existing dispatching system, motor control and door operation obsolete.

Both Lerch Bates and the elevator inspector from the State Department of Industrial Safety have determined that modernization of the elevator is required. This project will upgrade the existing elevator to current controls and equipment to provide those with disabilities, the public, and staff, a safe and reliable means of transportation between floors. Staff requests approval to authorize the Purchasing Agent to solicit bids and move forward with the modernization of the ERAC elevator equipment.

Item Initiated by: Tim Horner

Approved by: Steve Monaghan