



RESOLUTION No. 19-258

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

AUTHORIZED PERSONNEL STAFFING RESOLUTION FISCAL YEAR 2019-2020

WHEREAS, the Board of Supervisors of the County of Nevada, has the authority to allocate positions with the organization known as the County of Nevada; and

WHEREAS, the Board of Supervisors annually reviews the staffing needs of the County and approves a new staffing resolution for each fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Nevada that County staffing positions are hereby authorized and allocated to County departments as shown in Exhibit A attached hereto, effective July 1, 2019. This staffing resolution may be amended from time to time by the Board of Supervisors.

BE IT FURTHER RESOLVED that Resolutions 18-240, 18-518, 19-034, 19-158 are hereby rescinded as of July 1, 2019.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 18th day of June, 2019, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 



Richard Anderson, Chair

6/18/2019 cc: CEO*
AC*
Dept. Heads*

**EXHIBIT A AUTHORIZED PERSONNEL STAFFING RESOLUTION
FISCAL YEAR 2019-20**

Whereas, the Board of Supervisors has authority to allocate positions with the organization known as The County of Nevada, now, therefore, be it resolved by the Board of Supervisors of the County of Nevada that the following positions are hereby authorize
BE IT FURTHER RESOLVED, rescind 18-240 as amended.

Office Name	Service Budget Unit(s)		Total Allocation
Airport			
Fund 4116	Airport		Total Allocation
Class Title	91004		
Airport Lead Worker	1.00		1.00
Airport Manager	1.00		1.00
Total	2.00		2.00
Assessor			
Fund 0101	Assessment & Valuation		Total Allocation
Class Title	10201		
Appraisal Technician I/II	2.00		2.00
Appraiser I/II/III	7.00		7.00
Assessment Assistant I/II	5.00		5.00
Assessor	1.00		1.00
Assistant Assessor	1.00		1.00
Auditor-Appraiser I/II	1.00		1.00
Chief Appraiser	1.00		1.00
Mapping Specialist	1.00		1.00
Senior Accounting Assistant	1.00		1.00
Senior Administrative Analyst	1.00		1.00
Senior Appraiser	2.00		2.00
Senior Assessment Assistant	1.00		1.00
Total	24.00		24.00
Auditor-Controller			
Fund 0101	Accounting, Audit & Tax		Total Allocation
Class Title	10202		
Accountant Auditor I/II	6.00		6.00
Accounting Technician	1.00		1.00
Administrative Analyst I/II	1.00		1.00
Assistant Auditor-Controller	1.00		1.00
Auditor-Controller	1.00		1.00
Managing Account Auditor	1.00		1.00
Senior Accountant Auditor	2.00		2.00
Total	13.00		13.00
Board of Supervisors			
Fund 0101	Clerk of the Board		Total Allocation
Class Title	10101		
Board Clerk I/II	2.00		2.00
Chair, Board of Supervisors	1.00		1.00
Clerk of the Board of Supervisors	1.00		1.00
Deputy Clerk to Board of Supervisors	1.00		1.00
Member, Board of Supervisors	4.00		4.00
Senior Management Analyst	1.00		1.00
Total	10.00		10.00

Office Name	Service Budget Unit(s)						Total Allocation
Child Support Services							
Fund 1125 ⁽¹⁾ /0101 ⁽²⁾	Child Support						Total Allocation
Class Title	Services ⁽¹⁾	Collections ⁽²⁾					
	20109	10205					
Administrative Analyst I/II	1.00						1.00
Accounting Technician		2.00					2.00
Attorney I/II/III - Criminal	1.00						1.00
Child Support Officer I/II	6.00						6.00
Director of Child Support Services	1.00						1.00
Human Services Specialist I/II/III/IV	6.00						6.00
Program Manager	1.00						1.00
Senior Child Support Officer	1.00						1.00
Social Services Supervisor	1.00						1.00
Supervising Child Support Officer	2.00						2.00
Total	20.00	2.00					22.00
Clerk-Recorder/Registrar of Voters							
Fund 0101	Elections	Recorder					Total Allocation
Class Title	10501	20701					
Administrative Assistant I/II	0.50	0.50					1.00
Assistant County Clerk-Recorder	0.50	0.50					1.00
Clerk Recorder Assistant I/II		4.00					4.00
Clerk-Recorder/Registrar of Voters	0.40	0.60					1.00
Senior Clerk Recorder Assistant	2.00						2.00
Senior Clerk-Recorder Technician	0.60	0.40					1.00
Total	4.00	6.00					10.00
Community Development Agency							
Fund 1123	Building Inspection	Cannabis Policy & Compliance	CDA Admin	Planning	Code Enforcement	Env Health	Total Allocation
Class Title	20602	20711	20707	20708	20709	40108	
Accounting Technician			4.00				4.00
Administrative Analyst I/II			3.00				3.00
Administrative Assistant I/II			1.00	1.00			2.00
Assistant/Associate Planner				4.00			4.00
Building Inspector I/II	3.00						3.00
Building Plans Examiner	1.00						1.00
Chief Fiscal & Admin Officer			1.00				1.00
Code Compliance Officer I/II/Sr.		1.00			4.00		5.00
Community Development Agency Director			1.00				1.00
Director of Building	1.00						1.00
Director of Environmental Health						1.00	1.00
Director of Planning				1.00			1.00
Environmental Specialist I/II/III/IV						7.00	7.00
Office Assistant I/II			1.00				1.00
Permit Processing Assistant I/II	1.00						1.00
Permit Processing Technician	1.00						1.00
Principal Planner				1.00			1.00
Program Manager		1.00			1.00	2.00	4.00
Senior Accounting Assistant			1.00				1.00
Senior Administrative Analyst			1.00				1.00
Senior Building Inspector/Plans Examiner	1.00						1.00
Senior Community Development Tech	2.00					3.00	5.00
Senior Office Assistant			3.00				3.00
Senior Planner				2.00			2.00
Supervising Building Insp/Plans Examiner	1.00						1.00
Total	11.00	2.00	16.00	9.00	5.00	13.00	56.00

Office Name	Service Budget Unit(s)		Total Allocation
Community Development Agency			
Fund 0101	Ag Svcs		Total Allocation
Class Title	20601		
Agricultural Biologist I/II/III	3.00		3.00
Agricultural Commissioner	1.00		1.00
Office Assistant I/II	1.00		1.00
Total	5.00		5.00
County Counsel			
Fund 0101	Legal Counsel		Total Allocation
Class Title	10301		
Assistant County Counsel	1.00		1.00
Administrative Assistant I/II	1.00		1.00
Attorney I/II/III - Civil	4.00		4.00
County Counsel	1.00		1.00
Senior Legal Secretary	1.00		1.00
Total	8.00		8.00
County Executive Office			
Fund 0101	County Executive		Total Allocation
Class Title	10103		
Administrative Analyst I/II	2.00		2.00
Assistant County Executive Officer	1.00		1.00
County Executive Officer	1.00		1.00
Deputy County Executive Officer	1.00		1.00
Management Analyst I/II	1.00		1.00
Senior Management Analyst	1.00		1.00
Total	7.00		7.00
District Attorney			
Fund 0101	District Attorney	Victim - Witness	Total Allocation
Class Title	20103	50608	
Accounting Technician	1.00		1.00
Assistant District Attorney	1.00		1.00
Attorney I/II/III - Criminal	9.00		9.00
Chief of DA Investigations/Victim Witness	1.00		1.00
District Attorney	1.00		1.00
District Attorney Investigator	3.00		3.00
Legal Office Assistant I/II	2.00		2.00
Legal Office Supervisor	1.00		1.00
Legal Secretary I/II	4.00		4.00
Senior Administrative Analyst	1.00		1.00
Senior Legal Secretary	1.00		1.00
Senior Victim/Witness Advocate		1.00	1.00
Victim/Witness Advocate		1.00	1.00
Total	25.00	2.00	27.00

Office Name	Service Budget Unit(s)				Total Allocation
Community Development Agency					
Dept of Public Works-Roads					
Fund 1114	DPW-Admin	Roads-Engineering	Roads-Maint		Total Allocation
Class Title	30100	30104	30107		
Administrative Assistant I/II	2.00				2.00
Associate Civil Engineer		1.00			1.00
Director of Public Works	1.00				1.00
Engineering Technician I/II/III		1.00			1.00
Principal Civil Engineer		1.00			1.00
Public Works Project Manager		1.00			1.00
Road Maintenance Worker I/II/III			17.00		17.00
Road Services Manager			1.00		1.00
Road Supervisor			3.00		3.00
Senior Civil Engineer		1.00			1.00
Senior Traffic Sign Technician			1.00		1.00
Supervising Road Maintenance Worker			6.00		6.00
Traffic Sign Technician			1.00		1.00
Total	3.00	5.00	29.00		37.00
Dept of Public Works-Fleet					
Fund 4291	Fleet Services				Total Allocation
Class Title	92005				
Equipment Mechanic I/II	3.00				3.00
Fleet Services Manager	1.00				1.00
Heavy Equipment Mechanic I/II	3.00				3.00
Supervising Mechanic	1.00				1.00
Total	8.000				8.000
Dept of Public Works-Transit					
Fund 4281	Transit Services				Total Allocation
Class Title	91003				
Bus Driver	10.00				10.00
Supervising Bus Driver	2.00				2.00
Transit Services Manager	1.00				1.00
Total	13.00				13.00
Dept of Sanitation					
Fund 0101 ⁽¹⁾ /4117 ⁽²⁾ /4700 ⁽³⁾	Solid Waste Contract Admin ⁽¹⁾	Solid Waste Western ⁽²⁾	Sewage Collection & Disposal ⁽³⁾		Total Allocation
Class Title	40402	91001	91005		
Landfill Maintenance Technician	0.10	0.90			1.00
Program Manager	0.60	0.40			1.00
Senior Waste Water Service Worker			2.00		2.00
Waste Water Collection Supervisor			1.00		1.00
Waste Water Electrical/Mechanical Supervisor			1.00		1.00
Waste Water Electrical/Mechanical Worker I/II			2.00		2.00
Waste Water Operations Manager			1.00		1.00
Waste Water Plant Operations Supervisor			1.00		1.00
Waste Water Service Worker I/II			5.00		5.00
Waste Water Treatment Systems Operator I/II/III/IV			5.00		5.00
Total	0.70	1.30	18.00		20.00

Office Name	Service Budget Unit(s)						Total Allocation
Human Resources							
Fund 0101	Personnel Services						Total Allocation
Class Title	10401						
Director of Human Resources	1.00						1.00
Management Technician	1.00						1.00
Senior Management Analyst	2.00						2.00
Senior Management Technician	3.00						3.00
Total	7.00						7.00
Health and Human Services Agency							
HHSA-Admin							
Fund 1589	Health and Human Svcs Admin						Total Allocation
Class Title	50101						
Accountant	5.00						5.00
Accounting Technician	3.00						3.00
Administrative Analyst I/II	2.00						2.00
Administrative Assistant I/II	3.00						3.00
Administrative Services Assistant	2.00						2.00
Administrative Services Associate	2.00						2.00
Administrative Services Officer	3.00						3.00
Chief Fiscal & Admin Officer	1.00						1.00
Health and Human Services Agency Director	1.00						1.00
Program Manager	2.00						2.00
Senior Accounting Assistant	2.00						2.00
Senior Health Technician	1.00						1.00
Senior Office Assistant	1.00						1.00
Total	28.00						28.00
HHSA-Dept of Social Services							
Fund 1589	DSS Admin	Adult Services Admin	Children's Services Admin	Eligibility Services Admin	Veterans		Total Allocation
Class Title	50102	50103	50104	50105	50501		
Administrative Analyst I/II			1.00	2.00			3.00
Administrative Assistant I/II	1.00						1.00
Chief Deputy Public Conservator		1.00					1.00
Deputy Public Conservator		1.00					1.00
Director of Social Services	1.00						1.00
Eligibility Supervisor				3.00			3.00
Eligibility Worker I/II/III/IV				13.00			13.00
Employment and Training Worker I/II/III				1.00			1.00
Human Services Specialist I/II/III/IV				24.00			24.00
Legal Office Assistant I/II		1.00	1.00				2.00
Office Assistant I/II				2.00			2.00
Program Manager		1.00	1.00	2.00			4.00
Senior Office Assistant		1.00		6.00			7.00
Social Service Aide			2.00				2.00
Social Worker I/II/III		6.00	4.00	3.00			13.00
Social Worker IV			8.00				8.00
Social Services Screener							0.00
Social Services Supervisor				3.00			3.00
Social Work Supervisor I/II			2.00				2.00
Veteran's Service Officer					1.00		1.00
Veteran's Services Representative I/II					2.00		2.00
Total	2.00	11.00	19.00	59.00	3.00		94.00

Office Name	Service Budget Unit(s)				Total Allocation
HHSA-Behavioral Health					
Fund 1589	Admin Behavioral Health	Children Behavioral Health	Alcohol & Drug	Adult Behavioral Health	Total Allocation
Class Title	40103	40104	40105	40110	
Administrative Analyst I/II	1.00				1.00
Administrative Assistant I/II	1.00				1.00
Behavioral Health Clinic Supervisor		2.00		2.00	4.00
Behavioral Health Medical Director		0.13		0.88	1.00
Behavioral Health Nurse I/II	0.80	0.10		0.80	1.70
Behavioral Health Quality Assurance Manager	1.00				1.00
Behavioral Health Therapist I/II/Licensed	1.00	7.90	1.10	6.75	16.75
Behavioral Health Therapist I/II/Licensed--Bi-Lingual		1.00			1.00
Behavioral Health Worker I/II/III				4.00	4.00
Director of Behavioral Health	1.00				1.00
Executive Secretary					0.00
Health Technician I/II	5.00	1.50			6.50
Program Manager		1.15	1.00	0.85	3.00
Registered Nurse I/II					0.00
Senior Administrative Analyst	1.00				1.00
Supervising Health Technician	1.00				1.00
Total	12.80	13.78	2.10	15.28	43.95
HHSA-Public Health					
Fund 1589	Public Health Admin	Health Education	Emerg & Prepared	Public Health Client Services	Total Allocation
Class Title	40101	40102	40107	40114	
Administrative Analyst I/II	0.90			0.10	1.00
Administrative Assistant I/II				1.00	1.00
Clinic Practitioner				0.80	0.80
Director of Public Health	0.97	0.03			1.00
Director of Public Health Nursing	0.05		0.05	0.90	1.00
Epidemiologist	0.30		0.60	0.10	1.00
Health Education Coordinator	0.15	2.65		0.20	3.00
Health Technician I/II	1.23	2.07		2.20	5.50
HIV Prevention Coordinator				0.00	0.00
Nutritionist		1.00			1.00
Physical Therapist/Occupational Therapist				1.25	1.25
Program Manager	0.05	0.95			1.00
Project Coordinator		1.00		0.80	1.80
Public Health Coordinator			1.00		1.00
Public Health Nurse I/II/Sr				6.50	6.50
Public Health Nurse Supervisor				1.00	1.00
Registered Nurse I/II				1.70	1.70
Senior Health Technician		1.00		1.00	2.00
Senior Nutritionist		1.00			1.00
Senior Physical/Occupational Therapist				0.75	0.75
Total	3.65	9.70	1.65	18.30	33.30

Office Name	Service Budget Unit(s)							Total Allocation
Probation								
Fund 0101	Juvenile Hall	Probation						Total Allocation
Class Title	20310	20320						
Accounting Technician		1.00						1.00
Administrative Analyst I/II		1.00						1.00
Administrative Services Associate		1.00						1.00
Administrative Services Officer		1.00						1.00
Chief Probation Officer		1.00						1.00
Cook	1.00							1.00
Deputy Probation Officer I/II/III		15.00						15.00
Group Supervisor I/II	10.00							10.00
Legal Office Assistant I/II		5.00						5.00
Probation Assistant I/II		0.50						0.50
Probation Program Manager	1.00	2.00						3.00
Senior Group Supervisor	4.00	1.00						5.00
Senior Legal Office Assistant		2.00						2.00
Supervising Deputy Probation Officer		3.00						3.00
Total	16.00	33.50						49.50
Public Defender								
Fund 0101	Public Defender							Total Allocation
Class Title	20107							
Assistant Public Defender	1.00							1.00
Attorney I/II/III - Criminal	7.00							7.00
Legal Secretary I/II	2.00							2.00
Public Defender	1.00							1.00
Senior Legal Secretary	1.00							1.00
Total	12.00							12.00
Sheriff								
Fund 0101	Court Security	Sheriff Services	Sheriff Dispatch	Corrections	Truckee Operations	Animal Control		Total Allocation
Class Title	20101	20201	20204	20301	20304	20704		
Administrative Assistant I/II		1.00						1.00
Animal Control Officer I/II						2.00		2.00
Chief Fiscal & Admin Officer		1.00						1.00
Communications Manager			1.00					1.00
Cook				3.00				3.00
Correctional Lieutenant				1.00				1.00
Correctional Officer I/II	2.00			44.00	9.00			55.00
Correctional Sergeant				5.00				5.00
Deputy Sheriff Trainee/III	6.00	39.00		1.00	2.00			48.00
Evidence/Property Technician		2.00						2.00
Legal Office Assistant I/II		6.00			1.00	1.00		8.00
Records Supervisor		1.00						1.00
Senior Accounting Assistant		3.00						3.00
Senior Administrative Analyst		1.00						1.00
Senior Animal Control Officer						1.00		1.00
Senior Correctional Technician				1.00				1.00
Senior Legal Office Assistant		2.00						2.00
Senior Sheriff's Dispatcher			2.00					2.00
Sheriff/Coroner/Public Administrator		1.00						1.00
Sheriff's Captain		2.00		1.00				3.00
Sheriff's Dispatcher I/II			10.00					10.00
Sheriff's Lieutenant		3.00		1.00				4.00
Sheriff's Sergeant	1.00	10.00						11.00
Supervising Cook				1.00				1.00
Undersheriff		1.00						1.00
Total	9.00	73.00	13.00	58.00	12.00	4.00		169.00

Office Name	Service Budget Unit(s)	
Treasurer/Tax Collector		
Fund 0101	Tax Collection & Treasury	Total Allocation
Class Title	10203	
Accounting Assistant I/II	2.00	2.00
Accounting Technician	1.00	1.00
Administrative Assistant I/II	1.00	1.00
Assistant Treasurer/Tax Collector	1.00	1.00
Revenue and Collection Recovery Specialist	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Treasurer/Tax Collector	1.00	1.00
Total	8.00	8.00
Total County Employees (FTE)		793.850

Any full-time position authorized herein may be filled by two one-half (1/2) time employees, subject to approval of the appointing authority and confirmation by the County Executive Officer. Any one-half (1/2) time employee who is employed under this provision shall be required to pay one-half the fixed cost of any fixed-rate, employee-provided health benefits. No employee initially appointed full-time shall be reduced to one-half (1/2) time status under this provision, except upon the consent of such affected employee.

This resolution shall be effective immediately.