



## Information and General Services Department

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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
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*Purchasing  
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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** February 13, 2018

**TO:** Board of Supervisors

**FROM:** Steve Monaghan – IGS-Facilities Management

**SUBJECT:** Resolution approving construction documents and authorizing the Purchasing Agent to solicit bids for the Eric Rood Administrative Center HHS Remodel and APS Relocation Project.

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** This project will be paid from the Capital Facilities FY 17/18 budget and reimbursed through various HHS department budgets involved in the relocation. The estimated cost for this project is \$95,000. A budget amendment will be requested when the contract award is brought to the Board for approval. There is no further impact on the General Fund.

**BACKGROUND:** The relocation of several Social Services staff members from the HHS area of the ERAC to the Brighton Greens Resource Center has opened up an opportunity to move Adult Protective Services (APS) from the Crown Point Facility to the HHS area of the ERAC. HHS has determined that this would provide a more efficient use of space. The reconfiguration of a few areas in the HHS and DCSS departments will be required to facilitate the APS relocation.

The preliminary design and development phase of the project has been completed. This Resolution will authorize the construction part of the project and will address the reconfiguration issues by providing more efficient use of space to allow more effective collaboration between departments.

**Item Initiated by:** Tim Horner  
**Approved by:** Steve Monaghan