



Information and General Services Department

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*Information Systems
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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: December 6, 2022

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution to approve the Contract Award for annual work surface maintenance and installation services at the Wayne Brown Correctional Facility and other County Facilities as needed, in the maximum amount of \$100,000, for an initial term of December 6, 2022 through June 30, 2023 and amend the FY 22-23 Facilities Budget (4/5 affirmative vote required)

RECOMMENDATION: Adopt the Resolution, by 4/5 affirmative vote

FUNDING: The Blanket Purchase Order of \$100,000 and amend the FY 2022-23 Facilities Budget. Funds are not encumbered until services are provided and will be reimbursed by departments, as requested.

BACKGROUND:

The Facility Services Division is responsible for maintaining buildings throughout Nevada County. In support of ongoing maintenance operations, the Department has a continuing need for a contract specific to work surface maintenance, repair and installation services. Facility Services enlisted the assistance of the Purchasing Division to determine a solution to support the need for Work Surface Installation and Maintenance and Repair Services. Auburn Acoustical of Colfax, CA was the sole vendor who responded to the County's request for pricing. Reasons cited by firms for not bidding include inability to comply with the bid bond requirement and DIR compliance.

Auburn Acoustical's bid pricing appears reasonable and in alignment of fair market prices. Auburn Acoustical as the sole responding bidder has been deemed responsive and responsible. The recommended contractor possesses a valid California B General and C2 license and is registered with the Department of Industrial Relations. Facility Services concurs with Purchasing's recommendation to award a Contract and execute a Blanket Purchase Order to Auburn Acoustical of Colfax, CA in the annual amount not to exceed \$100,000.

The Resolution approves the award of a Public Works Contract for work surface maintenance, repair and installation services at the Wayne Brown Correctional Facility and other County Facilities as needed, in an annual amount not to exceed \$100,000 for an initial term of December 6, 2022 through June 30, 2023 and authorizes the Purchasing Agent to sign the contract and encumber the funds.

Item Initiated by: Justin Drinkwater
Approved by: Steve Monaghan