



## Information and General Services Agency

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Information Systems  
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### NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** June 25, 2024

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan, Information and General Services Director**

**SUBJECT:** Resolution approving the renewal of a professional services contract between the County of Nevada and Sammie's Friends for the provision of animal shelter services in an amount not to exceed \$1,100,000 for the period of July 1, 2024 through June 30, 2025 and authorizing the Chair of the Board to execute the contract.

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**RECOMMENDATION:** Adopt the resolution approving the renewal contract.

**FUNDING:** The contract total for FY24/25 is \$1,100,000. These services are included in the FY 24/25 Animal Shelter budget. There is no additional impact on the General Fund.

**BACKGROUND:** Sammie's Friends has provided contracted services to operate the Nevada County Animal Shelter since 2010. The Office of Emergency Services (OES) within Information and General Services (IGS) managed the FY23/24 contract with Sammie's Friends. In the last year, Sammie's Friends, the Nevada County Sheriff's Office, and IGS have worked collaboratively to develop and implement an action plan to enhance operations, facility maintenance, and community services.

Sammie's Friends has had to overcome challenges due to the aging facility, increase of animals in the shelter, which is a trend throughout the state, and the rising cost of veterinary care. The action plan that was implemented was created to address these challenges and create collaborative solutions. These solutions included working with facilities to address needed repairs and enhancements to the facility, updating shelter policies and procedures, holding free adoption events, and researching options that could standardize the procurement of veterinary services. The proposed contract reflects this continued work into the new fiscal year.

Animal shelter services are a core service and an essential part of the community, serving over 1,200 animals last fiscal year while facilitating close to 800 adoptions. Sammie's Friends strives to improve the lives of animals in their

care through adoptions, veterinary care, reuniting lost pets with their families, foster programs, and community outreach and education.

The County of Nevada and Sammie's Friends will continue to work collaboratively to promote and protect the health, safety, and welfare of animals in Nevada County and ensuring implementation of outstanding community services.

**Item Initiated by:** Michelle Donovan, Administrative Analyst I

**Approved by:** Steve Monaghan, Information and General Services Director