



County of Nevada
Department of Human Resources
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: January 26, 2016
TO: Board of Supervisors
FROM: **Charlie Wilson, Director of Human Resources**
SUBJECT: Resolution Amending Authorized Personnel Staffing Resolution

RECOMMENDATION: Approve the attached resolution.

FUNDING: Funding is included in the various departmental budgets for FY 15-16.

BACKGROUND:

Corrections and updates to the staffing resolution are submitted to the Board of Supervisors on a quarterly basis. The staffing resolution reflects corrections and revisions to the 2015/2016 staffing document as depicted below.

The changes to the Authorized Personnel Staffing Resolution are as follows:

*Community Development Agency
Building*

One Building Inspector I/II is added in order to respond to a continual increase in building inspections, plan reviews and counter services. This position is funded with fees for service through the building permit and plan review process.

Department of Public Works

One Assistant Engineer position is exchanged for one Senior Civil Engineer/County Surveyor position. This latter position fulfills the dual role of providing high level engineering work and in-house County Surveyor work.

County Counsel

One Attorney I/II/III-Civil is added to the County Counsel office in order to support the increased workload in the office arising from on-going Board initiatives and complex legal cases. The

addition of one new Attorney position also supports the office's goal of reducing reliance on contracts with external counsel.

Sheriff's Office

One Senior Office Assistant position is exchanged for one Legal Office Assistant I/II (LOA I/II) position. The LOA I/II position description is a better match for the required duties of the office.

Health and Human Services Agency

Department of Behavioral Health

The Director of Health position was a role which combined responsibilities for both public health and behavioral health departments. This position is no longer necessary, as one new Director of Behavioral Health and one new Director of Public Health have recently been hired.

Department of Public Health

The Public Health Director/Health Officer job description is no longer being used because the County has recently hired a new Public Health Director and we contract for the services of a Public Health Officer. The Public Health Director/Health Officer position is therefore being exchanged with the Public Health Director position on the staffing resolution.

Department of Social Services

Service delivery to the local Veterans' community warrants the addition of one Veterans' Service Representative I/II.

The changes have the net effect of adding 2 FTE to the total count. The total number of FTE on the Authorized Personnel Staffing Resolution becomes **780.20**.

Item Initiated and Approved by: Charlie Wilson, Director of Human Resources

Submittal Date: January 11, 2016

Revision Date: