



RESOLUTION No. 16-357

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT ONE TO CONTRACT WITH GOVERNMENTJOBS.COM (RESOLUTION 15-026) FOR THE PURPOSE OF ADDING ONBOARD MODULE IN THE AMOUNT OF \$12,325 FISCAL YEAR 2016/17, \$7,325 FISCAL YEAR 2017/18, AND \$7,325 FISCAL YEAR 2018/19, FOR THE PERIOD JULY 1, 2016 TO JUNE 30, 2019 AND AMEND FISCAL YEAR 2016/17 HUMAN RESOURCES BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED)

WHEREAS, this amendment is executed this 1st day of July, 2016 by and between GOVERNMENTJOBS.COM DBA NEOGOV and COUNTY OF NEVADA. Said Amendment will amend the prior agreement between the parties entitled Resolution Authorizing Execution of a Five-Year Agreement with GovernmentJobs.com, Inc. DBA NeoGov, for Purchase and Implementation of Insight Enterprise Edition, an Employment Application Management System, for the Administration of the County's Recruitment Process, executed on January 13, 2015, by Resolution 15-026.

WHEREAS, the parties desire to amend their agreement to allow or provide for purchase of Onboard, cloud-based software technology which enables employees to become more productive their first day on the job by streamlining new hire paperwork processes and training; and

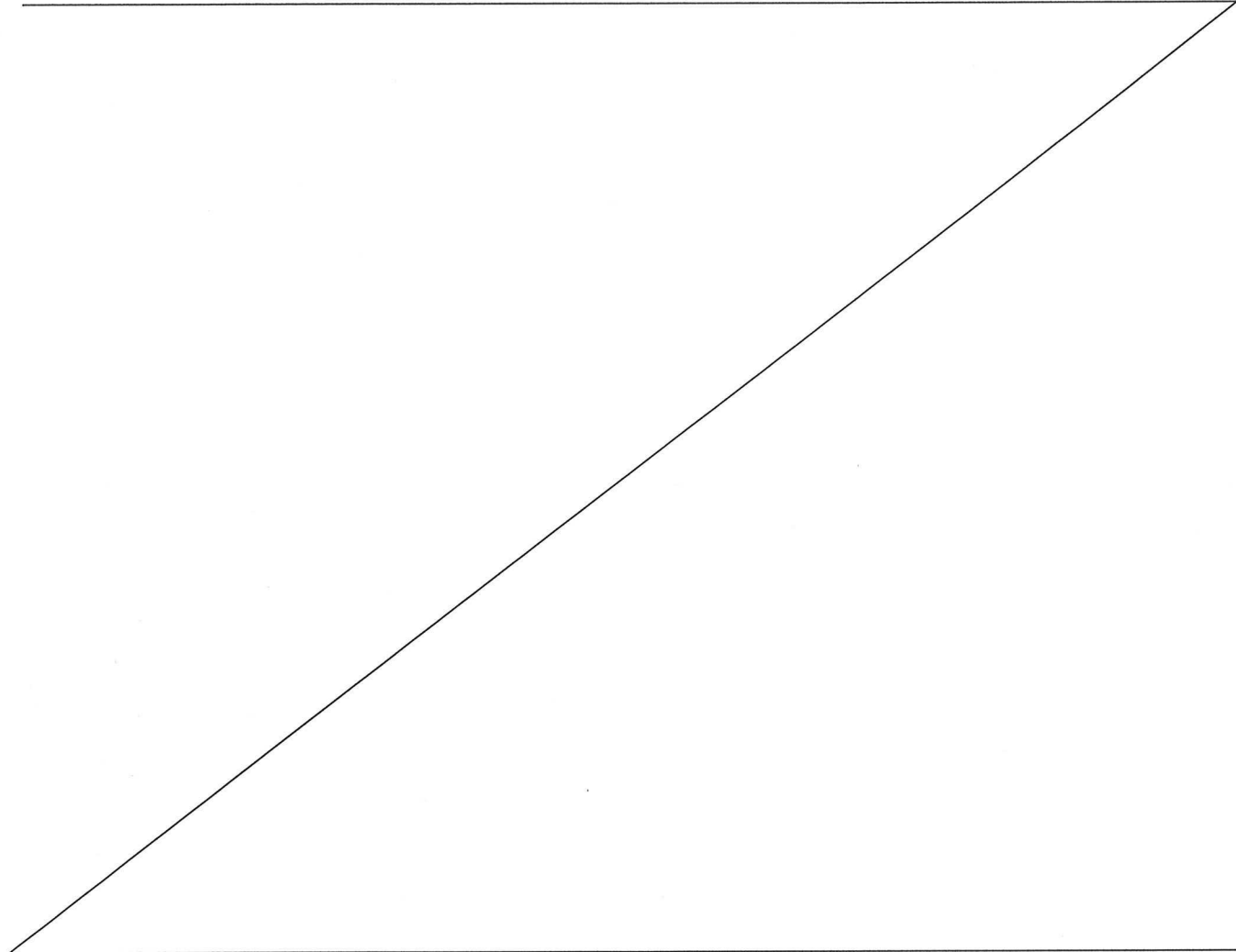
WHEREAS, enhancements to the onboarding process help attract and retain applicants who become acculturated more quickly; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors:

1. Approves Amendment One to Agreement with GovernmentJobs.com DBA NeoGov found in Exhibit A, attached, for Onboard, an onboarding system, in the amount of \$12,325 Fiscal Year 2016/17, \$7,325 Fiscal Year 2017/18, and \$7,325 Fiscal Year 2018/19, and authorizes the Chair of the Board of Supervisors to execute the amended Agreement.
2. Directs the Auditor-Controller to reduce the 2016-2017 Information Systems Infrastructure Designation of the General Fund by \$12,325, (4/5 affirmative vote required), and amend the Fiscal Year 2016/17 Human Resources Budget as follows:

Increase:

0101-10401-641-1000 521520 Professional Services \$12,325



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 19th day of July, 2016, by the following vote of said Board:

Ayes: Supervisors Nathan H. Beason, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 


Dan Miller, Chair

7/19/2016 cc: HR*
AC*(hold)

7/25/2016 cc: HR*
AC*(release)

EXHIBIT A

Amendment One to Agreement with GovernmentJobs.com DBA NeoGov Found at Resolution 15-026 Dated February 12, 2015

1. This amendment shall be effective as of July 1, 2016
2. That the following Agreement for Licensed Software, Services and Maintenance shall be amended as follows: ... “Contractor agrees to provide the software and services commonly known as **Insight Enterprises and Onboard**. As described in the Schedules comprising this Agreement, Contractor will successfully implement **Insight Enterprises and Onboard** consisting of all system modules and capabilities necessary to meet the County’s requirements as defined in the System Feature List presented in Appendix B-1 and B-2.”
3. That Schedule B—Software License Agreement, shall be amended as follows at B-1.0:... “Contractor shall license to County and County shall license from Contractor, the **Insight Enterprise** software as described in Contractor’s proposal dated November 14, 2014. Contractor shall license to County and County shall license from Contractor, the Onboard software as described in Contractor’s Order Form dated June 21, 2016.”
4. That Appendix B-2: System Feature List, shall be added, as follows;

Appendix B-2: System Feature List

The annual license for the NEOGOV Onboard Software license includes all of the following:

New Employee Orientation

- Build engagement of new hire before first day of employment
- Social collaboration with new hires in the form of post-able videos
- Customized self-service portal for each candidate
- Customized task lists for new hire based on type of position, department, or other categories
- Upload employee data
- New employee file serves as a repository for forms
- Creation of fillable forms with background or without background
- Electronic or digital signature-enabled form creation
- Pre-made fillable I-9 and W-4 forms which are updated as needed
- Integration of E-Verify with I-9 process
- Attachments may be uploaded
- Proactively search employee database
- Assign training

Promoted, Terminated or Rehired Employees

- Update employee record with a new status
- Activate corresponding checklists of forms

Reporting and Analysis

- Monitor workflow for compliance with administrative and legal deadlines
- Track compliance with mandatory training
- Access standard system reports
- Access ad hoc reporting tool

HR Automation

- Create and upload social media videos, training videos
- Communicate County's mission and values
- Create and route forms and task lists
- Scan and route additional attachments
- Upload new hire demographic data from **Insight** module

Training

- Extended Ongoing Learning Management (OLM) Program
- Free participation in the NEOGOV sponsored customer conference calls
- Free attendance to the NEOGOV **Onboard** online training sessions
- Free attendance to NEOGOV monthly training sessions
- Invitation to the NEOGOV annual user's conference in Las Vegas

Product Upgrades: Contractor will provide all product upgrades to purchased package. Product upgrades are automatic and available upon the next login following a product upgrade rollout. Product upgrade rollouts are generally released every three months.

5. That Schedule D—Scope of Professional Services, shall be amended as follows at D-1.0: ... “to enable the County to utilize Contractor’s **Insight Enterprise and Onboard** software.”
6. That Schedule E—Schedule of Charges and Payments shall be amended as follows:

E.1 Annual Software Subscription Fees

<u>Onboard</u>	<u>Year 1 \$7,325.00</u>
	<u>Year 2 \$7,325.00</u>
	<u>Year 3 \$7,325.00</u>

E.2 Implementation Costs

<u>Onboard Training</u>	<u>\$2,500.00 (one-time cost</u> <u>which includes on-demand</u> <u>self-running tutorials)</u>
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<u>Onboard Set-up and Installation</u>	<u>\$2,500.00 (one-time cost)</u>
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7. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

APPROVED AS TO FORM:
COUNTY COUNSEL

COUNTY OF NEVADA

By: 

By: 
Honorable Dan Miller
Chair of the Board of Supervisors

CONTRACTOR:
By: 
Scott LeTourneau
President

ATTEST:
By: 
Julie Patterson Hunter
Clerk of the Board of Supervisors