
**NEVADA COUNTY
SHERIFF'S OFFICE**



SHANNAN MOON
SHERIFF/CORONER
PUBLIC ADMINISTRATOR

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 25, 2024

TO: Board of Supervisors

FROM: **Shannan Moon, Sheriff-Coroner-Public Administrator**

SUBJECT: Resolution authorizing the execution of an Agreement with Teleosoft, Inc. for licensed software maintenance of a web-based system for the processing, tracking, accounting, and noticing of Civil Service Process conducted by Sheriff's Office personnel for a period of four years at a maximum not to exceed amount of \$67,287 beginning July 1, 2024 and ending June 30, 2028.

RECOMMENDATION: Adopt the resolution.

FUNDING: Funding is included in the FY 2024/25 Sheriff's Office Admin Services budget. Use of Civil Fund 1168 revenues will offset this annual cost. This is contingent on adoption of the FY 2024/25 budget and will become effective July 1, 2024.

BACKGROUND: The Sheriff's Office provides service of civil process within the County of Nevada. Revenues from civil process fees are deposited in Civil Fund 1168. Civil Fund 1168 monies are used to support equipment and software used in the service of civil process.

The Teleosoft, Inc. software solution (CountySuite:Sheriff) was implemented by the County in FY 2015/16 via Resolution 15-471. The Initial Term of the original agreement has ended and therefore a new Agreement focusing on on-going services and maintenance was desired as the Sheriff's Office wishes to continue to employ this software for its civil process. This new Agreement For Licensed Software Maintenance will extend services through FY 2027/28 at a maximum, not to exceed cost of \$67,287 (Year One \$15,611, Year Two \$16,392, Year Three \$17,212, Year Four \$18,072).

Initiated by: Georgette Aronow
Approved by: Shannan Moon