

**COUNTY OF NEVADA**  
**DEPARTMENT OF HUMAN RESOURCES**

Eric Rood Administrative Center  
950 Maidu Avenue  
Nevada City, CA 95959  
(530) 265-7010  
[www.mynevadacounty.com](http://www.mynevadacounty.com)

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

---

**MEETING DATE:** June 16, 2020

**TO:** Board of Supervisors

**FROM:** Steven Rose, Director of Human Resources

**SUBJECT:** Resolution Authorizing Execution of Amendment No. 3 to the Personal Services Contract between the County of Nevada and Van Dermyden Maddux to allow for additional administrative executive legal services services related to labor and employment matters, increasing the contract amount by \$25,000, authorizing the Chair of the Board of Supervisors to execute the amendment, and amending the Human Resources budget (4/5th affirmative vote required)

**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** This contract impacts the Human Resources budget for Fiscal Year 2019/2020. An Amendment to this legal services contract is required as the scope of work has become more fully defined. The contract is being increased by \$25,000 going from \$75,000 to \$100,000 in this amendment. This item is funded through the General Fund and the amended costs are expected to be reimbursed by County departments; to the extent those departments are General Fund departments, there will be an impact on the General Fund. A budget amendment is included in the Resolution.

**BACKGROUND** The law firm of Van Dermyden Maddux has provided Nevada County with specialized administrative executive legal services related to labor and employment matters. This Agreement was first amended on January 27, 2020, to expand the administrative investigative services and increasing the contract amount by \$25,000, for a maximum contract price of \$50,000, which was the limit of the Purchasing Agent's authority without subsequent Board approval. On April 20, 2020, per Resolution 20-250, the Board of Supervisors approved the second amendment to the Agreement, which also expanded the administrative investigative services provided by the contractor and increased the contract amount by \$25,000, for a total maximum contract price of \$75,000. Human Resources requires the use of the contractor for ongoing specialized services that require additional time to complete beyond what was reasonably foreseeable at the time of the last amendment. Thus, we have a need to adjust the contract to continue through the end of FY 19/20. We are seeking to amend the contract to increase the dollar amount for the 19/20 year by \$25,000, for a maximum contract amount of \$100,000.

Your consideration of this amendment request is appreciated, and approval of this resolution is recommended.

**Item Initiated and Approved by:** Steven Rose, Director of Human Resources

Submitted Date: May 28, 2020