

Forest Charter School

Monthly Charter Council Meeting Minutes – October 15, 2019

5:30 p.m. Regular Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Parent Representative
Shelly Rose, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Janice Eggers (via teleconference, Truckee) Tita Fowler, Karen Fruchtenicht, B.J. Hatcher, Shelly Rose, Meshawn Simmons, Paul Simoes, Dave Stanger, Christine Sween (via teleconference), Jean Watson (via teleconference, Truckee)

Absent: Jennifer Sheffo

1. Call to Order: 5:30 pm

2. Pledge of Allegiance

(Jean Watson arrived at the Truckee Learning Center @ 5:33 pm)

3. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons

The October 15, 2019 Charter Council Agenda and September 17, 2019 Meeting Minutes, New Contracts and Warrants were presented for approval.

Shelly Rose made a motion to approve the Consent Agenda. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Dan Thiem, Jean Watson
Nays: None

4. Discussion: Other

Positive feedback on the grab-and-go breakfast offerings at FCS.

Discussion/Information Items:

5. Information/Discussion: Charter Council New Meeting Format and Times—Peter Sagebiel

Peter discussed the new Charter Council meeting format and times. The Council agreed on a 5:00 pm meeting time effective January 2020. Still fine tuning audio difficulties.

(Delay - Technical Difficulties until 5:45 pm)

6. Information/Discussion: Vaccination Law Updates—Peter Sagebiel

Peter gave a summary review of SB 276 and SB 714. These laws focus on students who received medical exemptions for vaccinations. Peter is continuing to review the immunization laws and will continue to bring information to the Council as appropriate.

7. Information: Forest Charter School 2019 LCAP Update—Peter Sagebiel

Peter updated the Council on our current LCAP and the CDE's development of a new LCAP template to be used in the future.

8. Information: Political Update—Peter Sagebiel

Peter updated the Council on the Assembly and Senate bills impacting charter schools including those that have been approved and vetoed.

9. Information: 9th Grade Placement Checkpoint—B.J. Hatcher

B.J. reported on the 9th grade placement checkpoint which ensures 9th graders have been placed in the proper math course (e.g. Geometry, Algebra, Pre-Algebra). Thus far, 100% of Forest Charter 9th grade students have been placed in the correct math class.

10. Information: Student Achievement—B.J. Hatcher

B.J. will be presenting a CAASPP practice test analysis at the next Council meeting as well as a more detailed analysis of our 2019 CAASPP scores.

11. Information: 2018-19 Budget Actuals—Meshawn Simmons

Meshawn reviewed the 2018-19 Budget Actuals with the Council. Deficit spending numbers were lower than anticipated at 2nd Interim due primarily to the Foundation Giving Event purchasing late year books and materials, Prop 39 Energy Plan reconciliation, and extra attention from STs on budget spending.

12. Information: Education Protection Account (EPA)—Meshawn Simmons

Meshawn reviewed the 2018-19 EPA Actuals with the Council and noted that we met the spending goals laid out in the 18/19 EPA Goals.

13. Information: 2019-20 Budget and Cash Flow—Meshawn Simmons

Meshawn reviewed the 2019-20 Budget, Cash Flow and progress on 1st Interim with the Council and noted the increased enrollment is bringing in higher revenue. Even with increased expenses, our 19/20 1st Interim looks good.

Action Items:

14. Action: Policy Updates—Peter Sagebiel

The updated Conflict of Interest Code was presented to the Council after the County requested certain language be added.

Jean Watson made a motion to approve the revised Conflict of Interest Code. Shelly Rose seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Dan Thiem, Jean Watson

Nays: None

15. Action: 2019-20 Forest Charter School Employee Handbook Updates—Meshawn Simmons

The 2019-20 Forest Charter School Employee Handbook updates were presented to the Council. It was noted that the summary sheet indicated that eligible employees could take sick leave in increments of two hours. However, the summary sheet was not updated. The handbook indicates that sick leave can be taken in increments of 30 minutes, which is the correct time increment. Karen Fruchtenicht made a motion to approve the 2019-20 Forest Charter School Employee Handbook. Shelly Rose seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Dan Thiem, Jean Watson

Nays: None

16. Action: FCS Local Indicators for the School Dashboard—B.J. Hatcher

B.J. reviewed the FCS Local Indicators for the School Dashboard (local reporting/self-review) to the Council. He explained the School Dashboard is required by the state and contains test scores and local indicators.

Shelly Rose made a motion to approve FCS Local Indicators for the School Dashboard. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Dan Thiem, Jean Watson

Nays: None

17. Action: Salary Schedule Discussion and Approval—Meshawn Simmons

Meshawn presented revised 2019-20 FCS Salary Schedules to the Council requesting a 3% salary schedule increase. The increase would be retroactive to July 1, 2019.

Shelly Rose made a motion to approve the 3% retroactive salary increases to the 2019-20 FCS Salary Schedules. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Dan Thiem, Jean Watson

Nays: None

18. Director's Update—Peter Sagebiel

- Enrollment-doing well, currently at 794.
- Student Helpline-Peter present the student support link on the FCS website homepage. Follow-up method will be fine-tuned.
- YM&C Legal Workshop-Peter is still reviewing legal updates and information received at the Legal Workshop attended by he and Meshawn.
- Brown Act Training-will be held at the COE 11/1 from 4-6 pm. Board members are welcome to attend, but should please let Peter know as soon as possible.
- Other-none

19. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- LCAP (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Charter Council Meeting - New Format and Times
- CAASPP and Local Indicators Comparisons

20. Information: Reminder of Future Meetings

Dates for the 2019/20 Charter Council meetings were set as follows:


2019: 11/5, 12/10**

2020: 1/14, 2/4, 3/10, 4/21, 5/18*, 5/19**, 6/2**

***Special Meeting **Budget Meeting**


21. Action: Adjourn at 6:55 p.m.

Respectfully submitted:


Tita Fowler, Secretary

11-12-19
Date

Charter Council Approved:


Dan Thiem, Chair

11/12/19
Date