



# COUNTY OF NEVADA COUNTY EXECUTIVE OFFICE

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## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** February 23, 2021  
**TO:** Board of Supervisors  
**FROM:** Martin Polt, Deputy County Executive Officer/CFO  
**SUBJECT:** Approval of the 2021/2022 Proposed Budget Schedule and Policies, as discussed at the Board's January Workshop.

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**RECOMMENDATION:** Approve the proposed budget schedule and policies.

**FUNDING:** N/A

**BACKGROUND:** At the Board of Supervisors Workshop meetings, which were held January 28 and 29, the 2021/2022 budget development process and budget policies were discussed and were referred to in the CEO fiscal presentation. The 2021/2022 budget policies are a continuation of the 2020/2021 budget policies. Attached for your consideration is the following:

### 2021/2022 Nevada County Budget Policies

We recommend the following timeline to prepare the 2021/2022 budget:

Budget Kick-off-Release to Department Heads	February 3, 2021
Budgets Due to the CEO's Office – staggered	February 26; March 5 and 12, 2021
CEO's Analysis and Meetings with Departments	March 1 – March 26, 2021
Sub-Committee Meetings	April 2 – April 23, 2021
Compilation of the Budget Document	April 26 – May 21, 2021
Budget Hearings	June 1 – June 2, 2021
Final Budget Adoption	June 15, 2021

At regular intervals, we will provide progress reports to you in the Friday Memo.

**Item Initiated by:** Martin Polt, Deputy County Executive Officer/CFO  
**Approved by:** Alison Lehman, County Executive Officer