



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY  
BUILDING DEPARTMENT**

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Sean Powers  
Community Development Agency Director

Craig Griesbach  
Building Director

**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

**MEETING DATE:** July 9, 2019

**TO:** Board of Supervisors

**FROM:** **Craig Griesbach, Building Director**

**SUBJECT:** Resolution approving an extension of the Agreement between the County of Nevada and the City of Grass Valley for the County to provide building inspection, plan review, and other related building services to the City, for the period of July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

**RECOMMENDATION:** Approve the resolution.

**FUNDING:** The revenue in this Agreement is included in the FY 2019-20 Building Department budget and will offset the costs of providing these services. There is no budget amendment required. There is no impact to the General Fund.

**ATTACHMENTS:**

- Resolution
- Signed Extension of Agreement

**BACKGROUND:** On August 18, 2014, with Resolution 14-393, the County entered into an Agreement with the City of Grass Valley to provide building inspection, plan review, and other related building services. This contract was extended with Resolutions 17-318 and 18-275.

The current contract expires on June 30, 2019 and both parties wish to extend the contract through June 30, 2020. On May 28, 2019, the City of Grass Valley approved an extension of the Agreement. If the Agreement extension is approved, the County Building Department will continue to provide a wide range of building services on an as-needed basis for the City. Staff will conduct building inspections, basic plan reviews, assist with customers, and also assist with building-related code enforcement on an as-needed basis. Revenue received from the City will be used for full cost recovery of the staff time used within the Building Department.

Staff believes that the Building Department will be able to continue to provide building-related services efficiently and effectively, improving customer service overall for both the County and the City.

**Item Initiated and Approved by:** Craig Griesbach, Director of Building

Submittal Date: 6/18/2019

Revision Date: