



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: March 22, 2016

TO: Board of Supervisors

FROM: Daniel Chatigny, CFAO

SUBJECT: Resolution approving amendment no. 1 to the software purchase and maintenance agreement with Accela, Inc. for Fiscal Year 2015/16 increasing the contract amount by \$113,217 to a maximum contract of \$413,437 and authorizing the chair of the board of supervisors to execute the contract amendment and approving a budget amendment (4/5th affirmative vote required).

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract amendment impacts the Fiscal Year 2015/16 Community Development Agency budget. Funding will be provided by reimbursements from CDA departments that utilize the additional software licenses. There is no impact to the General Fund. A budget amendment is included for consideration.

BACKGROUND: In 2015, the Board of Supervisors approved Resolution 15-154 which authorized CDA to enter into an agreement to purchase Accela Automation software from Accela, Inc. Immediately thereafter, CDA and TruePoint Solutions began working on the implementation of this software. As the project progressed it became apparent that additional licenses would be needed to provide staff with necessary access to modules of the new software. This amendment will authorize CDA to purchase additional licenses and provide for increased support and maintenance costs. In addition, CDA is requesting an amendment to the agreement to purchase one enterprise license for Accela's Citizen Relationship Management (CRM) solution.

The CRM solution will provide a new and more robust online portal for citizens to report issues that affect CDA departments such as road maintenance requests, roadway sign issues, restaurant complaints, etc. The CRM solution subscription will cost \$15,000 per year and is expected to inflate each year thereafter.

The cost over the term of this agreement is increasing by \$113,217 for this request.

Item Initiated and Approved by: Sean Powers

Submittal Date: 3/7/16
Revision Date: