



Information and General Services Department

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*Information Systems
Geographic Information Systems
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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: October 11, 2016

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution approving and authorizing the Chair of the Board to execute a contract with CivicPLUS, Inc. for design and hosting of the County website, and amending the FY16-17 Information Systems budget

RECOMMENDATION: Adopt the Resolution

FUNDING: A release of \$35,925 from the Information Systems Infrastructure assignment of the General Fund is requested. A budget amendment is requested to increase the FY2016-17 Information Systems budget for this purchase. The ongoing annual cost of \$5,310 will be included in the Information Systems budget request for future years.

BACKGROUND:

The County website (www.mynevadacounty.com) was launched on its current Microsoft SharePoint platform in 2012. With its latest version of SharePoint, Microsoft has removed the product's functionality to support public-facing websites. This created the need to explore other options. Over the past few years, Information Systems has been collecting input from County staff and the public on areas where the current website meets their needs and where it could be improved. That feedback, as well as the technical need to identify a new platform, informed the selection of CivicPLUS as the preferred tool for upgrading the website.

CivicPLUS is dedicated solely to technology solutions for local governments. Some of their more than 2000 current customers for website design and hosting include [Larkspur, California](#); [Eugene, Oregon](#); and [County of Maui, Hawaii](#).

Under the proposed contract, CivicPLUS will work with Information Systems to develop a new website design, then will transfer our content into that new design. Staff in the respective County departments will continue to be responsible for

maintaining website content, with tools, training, and support provided by CivicPLUS. In addition, the new website will provide for improved functionality in building newsletters, will permit members of the public to subscribe to content in their areas of interest, and will be compliant with Americans with Disabilities Act requirements.

Under the schedule outlined in the contract, the new website would be up early in 2017. The contract provides for a full refresh of the website design every four years.

The County Intranet, known as InfoNet, will continue to be on a SharePoint platform.

This project has been recommended by the Information Systems Steering Board for funding from the Information Technology assignment of the General Fund.

Item Initiated and Approved by: Steve Monaghan

Submittal Date: September 27, 2016

Revision Date: