



# Information and General Services Department

**Facilities Management**  
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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
Central Services  
Cable Television*

*Purchasing  
Airport  
Library*

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** March 22, 2016

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS-Facilities Management**

**SUBJECT:** Resolution approving the Notice of Acceptance and Completion of the contract with Jacobs Custom Homes, Inc., for the Eric Rood Administrative Center (ERAC) Elections, Recorder and Auditor Remodel Project with contract costs totaling \$310,194.50 and directing the Clerk of the Board to record this Notice in accordance with Civil Code Section 9208.

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** Funding for this project is in the FY2015-16 Capital Facilities budget. The General Fund was used for this project and per the 2015/16 Memorandum of Understanding between the Clerk-Recorder/Registrar of Voters and the County Executive Office, the share of cost of this project to the Clerk-Recorder and Election Offices will be offset by other reduced costs in those offices, which are already budgeted in FY 2015/16. There is no further impact to the General Fund.

**BACKGROUND:** As a result of previous action of the Board, Resolution 15-478 approved a contract with the lowest responsive and responsible bidder for the ERAC Elections, Recorder and Auditor Remodel Project. A contract was entered into with Jacobs Custom Homes, Inc., of Cedar Ridge in the amount of \$289,726 and a 10% contingency of \$28,973 for a total contract amount of \$318,699. There were twelve change orders in the cumulative amount of \$20,468.50 for a total expenditure of \$310,194.50.

This project has been inspected by the Nevada County Building Department and the Project Manager, who have determined that the project was completed in accordance with the plans and specifications.

**Item Initiated by:** Tom Coburn

**Approved by:** Steve Monaghan