



**NEVADA COUNTY BOARD OF
SUPERVISORS
Board Agenda Memo**

MEETING DATE: August 26, 2025

TO: Board of Supervisors

FROM: Craig Griesbach – Director, Information & General Services

SUBJECT: Resolution approving a budget amendment for the Fiscal Year 2025/26 Animal Shelter Budget in the amount of \$380,529 to resume operations of the Nevada County Animal Shelter, fund five full-time and two part-time employees, and direct the Auditor-Controller to amend the Fiscal Year 2025/26 Animal Shelter Budget (4/5 Affirmative Vote Required)

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: Approve the increase of \$330,529 from the unassigned fund balance in the General Fund and \$50,000 from Capital Facilities Assignment in the General Fund and therefore add to the Fiscal Year 2025/26 Animal Shelter Budget for a total amended budget of \$1,550,000.

BACKGROUND: The Nevada County Animal shelter services are an essential part of the community, accepting over 1,900 animals and facilitating over 2000 adoptions last fiscal year.

Sammie's Friends has provided contracted services to operate the Nevada County Animal Shelter since 2010. At the conclusion of their contract on June 30, 2025, ending the Fiscal Year 2024/25, a joint decision was made to transition the animal shelter operation back to the County with Sammie's Friends providing wrap around services for volunteers, fosters, adoptions and some medical expenses.

On June 24, 2025, a 3-month amendment was approved to extend the current Fiscal Year 2024/25 contract with Sammie's Friends to operate the animal shelter through September 30, 2025 (SR 25-1842). At the August 26th Board of Supervisors meeting, Information and General Services is concurrently requesting one additional month amendment to the Sammie's Friends contract for a total 4-month amendment in the current fiscal year through October 31, 2025, which has been included in this budget amendment.

And concurrently at the August 26th Board of Supervisors meeting, Information and General Services is presenting an 8-month Hybrid Contract (November 1, 2025 through June 30, 2026) with Sammie's Friends that will provide wrap-around services to enhance the animal shelter practices, a core service for the community.

This Resolution would approve the budget amendment for the Fiscal Year 2025/26 Animal Shelter budget facilitating the transition to the County providing full operational functionality of the shelter for a total increase of \$380,529. This includes funding five full-time and two part-time employees. This total directs the Auditor-Controller to release funds in the amount of \$330,528 from the Unassigned Fund Balance in the General Fund and \$50,000 from the Capital Facilities Assignment in the General Fund.

Item Initiated By: Lorie Hennessey, Administrative Analyst II

Approved By: Craig Griesbach, Director, Information and General Services Agency