
**NEVADA COUNTY
SHERIFF'S OFFICE**



SHANNAN MOON
SHERIFF/CORONER
PUBLIC ADMINISTRATOR

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: July 9, 2024

TO: Board of Supervisors

FROM: **Shannan Moon, Sheriff-Coroner-Public Administrator**

SUBJECT: Resolution authorizing execution of a Professional Services Contract with Hooper and Weaver Mortuary Inc. to provide mortuary and transportation services for the Sheriff's Office beginning July 1, 2024 and ending June 30, 2027 for a maximum, not to exceed amount of \$115,350 for the three year term.

RECOMMENDATION: Adopt the resolution.

FUNDING: Funding impacts the Sheriff's Operations and Admin Services budget and monies have been included in the FY 2024-25 budget. These are mandatory services.

BACKGROUND: The Sheriff's Office contracts for mortuary and transport services with two local establishments in western Nevada County, Hooper and Weaver and Chapel of the Angels. The mortuaries operate on a rotational basis, with services rotating every quarter. The services primarily include indigent cremation services and transport from location of death to either the mortuary establishment or the Placer County morgue.

The contract term includes three fiscal years and the estimated costs for this contract with Hooper and Weaver are as follows: \$35,600 for FY 24/25, \$38,450 for FY 25/26, and \$41,300 for FY 26/27 with a not to exceed maximum amount of \$115,350.

These are critical services for the Coroner and Public Administrator functions of the Sheriff's Office and adoption of the resolution is recommended.

Initiated by: Georgette Aronow
Approved by: Shannan Moon