September 16, 2015

Honorable Board of Supervisors
Eric Rood Administrative Center
950 Maidu Avenue
Nevada City, CA 95959

DATE OF MEETING: October 13, 2015

SUBJECT: Resolution authorizing the execution of an Agreement with Teleosoft, Inc. for licensed software, services, and maintenance of a web-based system for the processing, tracking, accounting, and noticing of Civil Service Process conducted by Sheriff's Office personnel, and accepting the software suite as a Capital Asset

RECOMMENDATIONS: Approve the resolution

FUNDING: Funding in the amount of $100,798 has been budgeted for FY 15/16 and impacts the Sheriff's Office Services budget. Civil Fund 1168 has the funds to cover the cost of the project. Ongoing maintenance costs will be covered by Civil Fund 1168. There will be no impact to the General Fund.

BACKGROUND: The Sheriff's Office provides service of Civil Process within the County of Nevada. Revenue from Civil Process fees are deposited in Civil Fund 1168. Civil Fund 1168 monies are used to support equipment and software used in the service of Civil Process.

The current Civil Software programming used by our Civil Division is no longer supported by its sole service provider. It has been a good system except for the lack of technical support of the provider as well as the inability for the record keeping system to account for collected monies on a daily basis in a manner prescribed by our Auditor-Controller and our County's Cash Management Guidelines.

A County Charter Team comprised of members of the Sheriff's Office as well as County Information Services explored various civil software programs and determined Teleosoft was the best value for our money.   Teleosoft provides a civil software program they refer to as CountySuite:Sheriff. This new system will provide processing efficiencies, as well as accounting for monies in a manner consistent with County guidelines.

Sincerely,

Keith Royal
Sheriff-Coroner

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