



# RESOLUTION NO. 19-006

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO THE PERSONAL SERVICES CONTRACT WITH FIRST 5 NEVADA COUNTY CHILDREN AND FAMILIES FIRST COMMISSION (RES. 17-148)

WHEREAS, the Nevada County Public Health Department is receiving funds from the California Department of Public Health to implement Project LAUNCH (Linking and Addressing the Unmet Needs for Children's Health) activities throughout Nevada County per Resolution 17-148, for the contract term of March 28, 2017 through June 30, 2019; and

WHEREAS, Project LAUNCH is a program funded by the Substance Abuse Mental Health Services Agency (SAMHSA) that replicates specific successful early childhood strategies resulting in improved mental health, reduced substance use, increased parenting skills, and improved maternal and child health; and

WHEREAS, the parties desire to amend their agreement to: 1) extend the Contract Termination Date from June 30, 2019 to September 30, 2019; 2) decrease the Maximum Contract Price from \$318,013 to \$247,967; and 3) amend Exhibit "B", "Schedule of Charges and Payments", to reflect the decrease in the maximum contract price.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Nevada, State of California, that Amendment No. 1 to the Personal Services Contract by and between the County and First 5 Nevada County Children and Families First Commission for services related to Project LAUNCH (Linking and Addressing the Unmet Needs for Children's Health) throughout Nevada County which extends the contract termination date from June 30, 2019 to September 30, 2019; decrease the Maximum Contract Price from \$318,013 to \$247,967 (a decrease of \$70,046); and amend Exhibit "B" Schedule of Charges and Payments to reflect a decrease in the maximum contract price, be and hereby is approved in substantially the form attached hereto, and that the Chair of the Board of Supervisors be and is hereby authorized to execute Amendment No. 1 on behalf of the County of Nevada.

Funds to be disbursed from account: 1589-40114-492-3435/521525.



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 8th day of January, 2019, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller,  
Susan K. Hoek and Richard Anderson

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 



Richard Anderson, Chair

1/08/19 cc: PH\*  
AC\* (Hold)

2/26/19 cc: PH\*  
AC\* (Release)  
F5NCC & FFC



**AMENDMENT #1 TO THE PERSONAL SERVICES CONTRACT WITH  
FIRST 5 NEVADA COUNTY CHILDREN AND FAMILIES FIRST COMMISSION (RES. 17-  
148)**

**THIS AMENDMENT #1** is dated this 8th day of January, 2019 by and between FIRST 5 NEVADA COUNTY CHILDREN AND FAMILIES FIRST COMMISSION, hereinafter referred to as "CONTRACTOR" and COUNTY OF NEVADA, hereinafter referred to as "COUNTY". Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, as approved on March 28, 2017 per Resolution No. 17-148; and

**WHEREAS**, the Contractor provides services related to Project LAUNCH (Linking and Addressing the Unmet Needs for Children's Health) throughout Nevada County; and

**WHEREAS**, the parties desire to amend their agreement to: 1) extend the Contract Termination Date from June 30, 2019 to September 30, 2019; and 2) amend the Maximum Contract Price from \$318,013 to \$247,967 (a decrease of \$70,046); and 3) amend Exhibit "B" Schedule of Charges and Payments, to reflect the decrease in the maximum contract price.


**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of January 8, 2019.
2. That Section (§2) Maximum Contract Price, shall be changed to the following: \$247,967
3. That Section (§3) Contract Termination Date, shall be changed to the following: 09/30/2019.
4. That Exhibit "B", "Schedule of Charges and Payments", shall be amended and replaced, as set forth in the amended Exhibit "B" attached hereto and incorporated herein.
5. That Attachment "A" shall be removed.
6. That in all other respects the prior Agreement of the parties shall remain in full force and effect.

COUNTY OF NEVADA:

By:   
Chair of the Board of Supervisors

CONTRACTOR:

By:   
Lindsay Dunckel  
Executive Director/CEO

ATTEST:

By:   
Julie Patterson-Hunter  
Clerk of the Board of Supervisors

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**FIRST 5 NEVADA COUNTY**  
**CHILDREN AND FAMILIES FIRST COMMISSION**

County shall pay to Contractor a maximum not to exceed \$247,967 for satisfactory performance of services in accordance with Exhibit "A" for entire contract term of March 28, 2017 through September 30, 2019. The contract amount shall not exceed \$75,563 for March 28, 2017 – June 30, 2017; \$86,202 for FY 2017/18; \$64,651 for FY 2018/19 and \$21,551 for July 1, 2019 – September 30, 2019. Contract payment is based on reimbursement for actual costs incurred for carrying out the terms of this Contract. Contractor agrees to be responsible for the validity of all invoices.

Travel/ mileage reimbursement shall not exceed the current reimbursement rate determined by the California Department of Human Resources.

Contractor agrees to maintain and preserve, until three years after termination of CDPH Agreement Number 16-10698 and final payment from CDPH to the County, to permit CDPH or any duly authorized representative, to have access to, examine or audit any pertinent books, documents, papers and records related to this subcontract and to allow interviews of any employees who might reasonably have information related to such records.

**CONTINGENCY:**

The Contract maximum is contingent and dependent on County's receipt of anticipated Project LAUNCH program funding; and subject to County Board of Supervisors approval of the Public Health Department's budget expenditure for this contract.

**BILLING AND PAYMENT:**

Contractor shall submit to the Public Health Accounting Department an invoice for services rendered during the prior month itemizing dates, number of hours and services provided, including identification of deliverables and specific tasks completed during the prior month. To expedite payment, Contractor shall reference on invoices the Resolution Number assigned to their approved Contract.

Invoice shall be mailed or delivered to:

Nevada County Public Health Department  
Attn: Fiscal Unit  
500 Crown Point Circle, Suite 110  
Grass Valley, CA 95945

Contractor shall be paid by County within thirty (30) days of receipt of a complete, approved invoice.