



County of Nevada
Department of Human Resources

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: October 14, 2025
TO: Board of Supervisors
FROM: Susan Kadera, Interim Director of Human Resources
SUBJECT: Resolution amending Authorized Personnel Salary Resolution 25-327,
as amended

RECOMMENDATION: Approve the Resolution.

FUNDING: Funding for staffing, salaries, and benefits is included in the FY 25/26 adopted budget across multiple departments with varying funding sources. While the proposed amendment will have an impact on certain department salary and benefit costs, a budget amendment is not needed at this time. Other factors such as recruitment timelines and vacancies will likely offset any fiscal impact resulting from this amendment. There is no immediate impact to the General Fund.

BACKGROUND: Corrections and updates to the Salary Resolution are submitted to the Board of Supervisors on a periodic basis. The Salary Resolution reflects corrections and revisions to the 2025-2026 salary document from August 26, 2025-October 13, 2025, as depicted below.

The changes to the Authorized Personnel Salary Resolution are as follows:

Animal Control Officer I/II/Senior/Supervisor, General Bargaining Unit

The Sheriff's Office has had difficulty in recruiting and retaining Animal Control Officers. Currently, the division is down two staff members out of four. To remedy the acute staffing shortage in the division, the County is increasing the salary ranges of the positions in the series. These adjustments reflect both the external market and internal alignment and are effective as of the first day of the pay period following the October 14, 2025, Board of Supervisors meeting.

Supervising Animal Control Officer, increase by 17%
Animal Control Officer I/II/Senior, increase by 10%

Social Services Supervisor title update to Human Services Supervisor, General Bargaining Unit

The Department of Child Support Services and the Department of Social Services have changed the job title of the Social Services Supervisor to Human Services Supervisor to better align the job functions across multiple departments.

The appropriate bargaining unit has been consulted.

Your consideration of this matter is appreciated.

Submitted by: Susan Kadera, Director of Human Resources

Submittal Date: September 29, 2025