



Trisha Tillotson
Community Development Agency Director

David Garcia
Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: July 14, 2026
TO: Board of Supervisors
FROM: David Garcia, Director of Public Works
SUBJECT: Resolution approving a second increase to PO-00000077 between the County of Nevada and West Coast Frame Collision, Inc., in the additional amount of \$38,860 for a revised total amount not to exceed \$160,860 in Fiscal Year 2025/26 and authorizing the Purchasing Agent to encumber the funds (All Districts)

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: Funding is approved and included in the Fiscal Year 2025-26 Fleet Management budget. The work was performed prior to June 30, 2026, and therefore needs to be accrued back to Fiscal Year 2025-26. Reimbursement for the cost is collected through Fleet repair journals and charged out to the assigned department. A budget amendment is not required and there is no impact to the General Fund.

BACKGROUND: October 1, 2025, the County established a blanket purchase order PO-00000077 with West Coast Frame Collision, Inc., in the amount not to exceed \$50,000. West Coast Frame Collision was chosen as a sole source due to the specialized work required on heavy truck and equipment for fabrication, installation, and repair services, including truck beds, trailers, and transfer units. Scope of service includes body work, frame straightening, and painting completed in a timely manner and consistent with industry standards.

On March 24, 2026, the Board of Supervisors approved Resolution 26-082 to PO-00000077 for a revised amount not to exceed \$122,000 for additional change order work completed after assembly and testing and a second unit truck/trailer requiring upfit repair work.

The revised repair cost estimate submitted by West Coast Frame did not anticipate additional work and unforeseen repairs to the frame and trailer body on one of the units. The old body was rusted under the paint and had to be taken down to bear metal, prepped and repainted. Additional parts and panels that were deemed unrepairable needed to be replaced.

Therefore, Fleet is requesting Board approval to increase PO-00000077 by \$38,860 for a revised total not to exceed \$160,860 and authorizing the Purchasing Agent to encumber the funds.

Attachments:

1. Resolution approving the increase to PO-00000077 between the County of Nevada and West Coast Frame Collision, Inc.
2. Repair cost estimate from West Coast Frame

3. Resolution 26-082

Item Initiated by: Josh Hylinski, Fleet Services Manager
Approved by: David Garcia, Director of Public Works