

# RESOLUTION No. 17-621

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING AMENDMENT NO. 2 TO AN AGREEMENT WITH MIG, INC. FOR SERVICES RELATED TO THE FORMATION AND FACILITATION OF THE CANNABIS COMMUNITY ADVISORY GROUP (CAG) FOR FISCAL YEAR 2017/18 INCREASING THE CONTRACT AMOUNT BY \$8,690 TO A MAXIMUM CONTRACT OF \$137,934 AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE CONTRACT AMENDMENT AND APPROVING A BUDGET AMENDMENT (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, the Board of Supervisors expressed a desire to engage in a community stakeholder process to gather input from a broad spectrum of Nevada County regarding the development of long-term regulations related to cannabis cultivation and other cannabis-related activities; and

WHEREAS, the County and MIG Inc. entered into an agreement on April 11, 2017 by Resolution 17-169 to a scope of work and maximum contract amount of \$115,260; and

WHEREAS, the County and MIG amended the agreement on November 7, 2017 by Resolution 17-548 for a ninth (9<sup>th</sup>) CAG meeting; and

WHEREAS, the County has requested the services of MIG, Inc. to facilitate a tenth (10<sup>th</sup>) CAG meeting on December 19, 2017; and

WHEREAS, the contract will be paid from the CDA Administration Budget 1123-20707-321-1000; and

WHEREAS, said contract is attached as Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Nevada approves Amendment No. 2 to the Agreement between the County of Nevada and MIG, Inc. for facilitation services, attached as Exhibit A, for an increase of \$8,690 for a new maximum contract amount of \$137,934, for the contract period of April 11, 2017 through April 10, 2018, and authorizes the Chair of the Board to execute the Amendment on behalf of the County of Nevada.

BE IT FURTHER RESOLVED that the Nevada County Board of Supervisors directs the Auditor-Controller to release General Fund Unassigned fund balance in the amount of \$8,690 and amend the Fiscal Year 2017/18 Community Development Agency Administration and General Fund budgets as follows:

Increase Budget:

1123-20707-321-1000/521520	\$8,690
1123-20707-321-1000/474000	\$8,690
0101-10206-272-1000/550700	\$8,690

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 12th day of December, 2017, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Hank Weston, Chair

12/12/2017 cc: CDA\*  
AC\* (Hold)

1/18/2018 cc: CDA\*  
AC\* (Release)  
MIG, Inc.

Exhibit A

**AMENDMENT 2 TO CONTRACT WITH  
MIG, INC.**

**THIS AMENDMENT** is executed this 12<sup>th</sup> day of December, 2017 (the "Effective Date") by and between MIG, INC. and COUNTY OF NEVADA (the "Amendment"). Said Amendment will amend the prior agreement between the parties entitled FORMATION AND FACILITATION OF THE CANNABIS COMMUNITY ADVISORY GROUP (CAG) executed on April 11, 2017 by Resolution No. 17-169 (the "Prior Agreement") and amended on November 7, 2017 by Resolution No. 17-548 (the "Prior Amended Agreement".)

**WHEREAS**, on April 11, 2017, the parties entered into a contract for facilitation services related to the community stakeholder process regarding cannabis cultivation regulations. The contract was for an amount not to exceed \$115,260.00; and

**WHEREAS**, the contract allowed for 8 meetings with the CAG to develop recommendations to present to the Board of Supervisors regarding regulation of cannabis-related activities in Nevada County; and

**WHEREAS**, on November 7, 2017 the parties amended their agreement to allow or provide facilitation and support for a ninth (9<sup>th</sup>) CAG meeting resulting in an increase of the maximum contract amount of \$13,984; and

**WHEREAS**, the parties desire to amend their agreement to allow or provide facilitation and support for a tenth (10<sup>th</sup>) CAG meeting resulting in an increase of the maximum contract amount of \$8,690; and

**WHEREAS**, COUNTY OF NEVADA has sufficient funds available for the costs associated with this request.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. This Amendment shall be effective as of December 12, 2017.
2. EXHIBIT A of the Prior Amended Agreement is amended to read

**PHASE 5: CANNABIS COMMUNITY ADVISORY GROUP (CAG) MEETING  
#10**

MIG will work with Nevada County staff to develop the agenda and meeting materials for CAG Meeting #10, scheduled to take place on December 19, 2017. MIG will facilitate the meeting, take notes, prepare a Power Point presentation, receive and manage electronic and written comments and prepare a meeting summary. For budgeting purposes, the meeting is presumed to be 3 hours long, plus time for travel.

**Deliverables:** Two (2) MIG staff for CAG Meeting #10, plus staff support to plan the meeting, develop the agenda and meeting materials, manage and compile written and electronic comments and prepare a written summary of the meeting.

3. The maximum amount of the agreement is increased by no more than \$8,690.00 for a total maximum contract amount of \$137,934.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

Exhibit A


APPROVED AS TO FORM:  
COUNTY COUNSEL

By: 

ATTEST:

By:   
Julie Patterson Hunter  
Clerk of the Board of Supervisors

COUNTY OF NEVADA

By:  1/10/2018  
Honorable ~~Hank Weston~~ Edward Scofield  
Chair of the Board of Supervisors

CONTRACTOR:

By:   
Daniel S. Iacofano  
President/CEO