



# RESOLUTION No. 16-272

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### A RENEWAL CONTRACT WITH BANNER COMMUNICATIONS FOR RADIO SYSTEM MAINTENANCE AND REPAIR AT THE SHERIFF'S OFFICE

WHEREAS, Banner Communication's has provided radio system maintenance and repair for the Sheriff's Office since 2014; and

WHEREAS, these services are essential to the operation of the Sheriff's Office; and

WHEREAS, the Sheriff's Office has been very satisfied with the services provided by Banner Communications; and

WHEREAS, the current contract with Banner Communications has an expiration date of June 30, 2016; and

WHEREAS, the Sheriff's Office wishes to enter into a new contract with Banner Communications in the maximum amount of \$109,000, for the period July 1, 2016 to June 30, 2019; and

WHEREAS, the contract allows for two additional one-year renewal options.

NOW, THEREFORE, BE IT RESOLVED that the Nevada County Board of Supervisors authorizes the Chair of the Board to execute that certain renewal personal services contract with Banner Communications, for the period July 1, 2016 to June 30, 2019, with the maximum contract amount of \$109,000.

#### Funding

0101 20201 152 1000 520900  
0101 20201 151 1000 520900  
0101 20301 153 1000 520900  
0101 20204 157 1000 520900  
0101 20304 154 2161 520900  
0101 20704 156 1000 520900

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 21st day of June, 2016, by the following vote of said Board:

Ayes: Supervisors Nathan H. Beason, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Dan Miller, Chair

6/21/2016 cc: Sheriff\*  
AC\*  
BC

**PERSONAL SERVICES CONTRACT**

County of Nevada, California

This Personal Services Contract is made between the COUNTY OF NEVADA (herein "County"), and

**Banner Communications**

(herein "Contractor"), wherein County desires to retain a person or entity to provide the following services, materials and products generally described as follows:

(§1) **Sheriff's Radio System Maintenance and Repair**

**SUMMARY OF MATERIAL TERMS**

(§2) **Maximum Contract Price:** \$109,000.00  
(§3) **Contract Beginning Date:** 07/01/2016      **Contract Termination Date:** 06/30/2019  
(§4) **Liquidated Damages:** N/A

**INSURANCE POLICIES**

Designate all required policies:

		Req'd	Not Req'd
(§6) <b>Commercial General Liability</b>	(\$1,000,000)	<u>  x  </u>	<u>      </u>
(§7) <b>Automobile Liability</b>	(\$ 300,000) Personal Auto	<u>      </u>	<u>  x  </u>
	(\$1,000,000) Business Rated	<u>  x  </u>	<u>      </u>
	(\$1,000,000) Commercial Policy	<u>      </u>	<u>  x  </u>
(§8) <b>Worker's Compensation</b>		<u>  x  </u>	<u>      </u>
(§9) <b>Errors and Omissions</b>	(\$1,000,000)	<u>      </u>	<u>  x  </u>

**LICENSES AND PREVAILING WAGES**

(§14) Designate all required licenses:

\_\_\_\_\_

**NOTICE & IDENTIFICATION**

(§26) **Contractor:**  
**Banner Communications**  
PO Box 971  
Grass Valley CA 95945  
Contact Person: John Pekarek  
( 530 ) 273-0070  
e-mail:john@bannercom.com

**County of Nevada:**  
Sheriff's Office  
950 Maidu Avenue  
Nevada City, California 95959  
Contact Person: Jeff Pettitt  
( 530 ) 265-1471  
e-mail: SheriffFinance@co.nevada.ca.us  
Org Code:  
0101 20201 152 1000 520900  
0101 20201 151 1000 520900  
0101 20301 153 1000 520900  
0101 20202 157 1000 520900  
0101 20304 154 2161 520900  
0101 20704 156 1000 520900

**Contractor is a:** (check all that apply)

Corporation:        Calif.,        Other,        LLC,        Non-profit  
Partnership:        Calif.,        Other,        LLP,        Limited  
Person:   X   Indiv.,        DbA,        Ass'n,        Other

**EDD:** Independent Contractor Worksheet Required:        Yes   X   No

**HIPAA:** Schedule of Required Provisions (Exhibit D):        Yes   X   No

*JP*

**ATTACHMENTS**

Designate all required attachments:

	Req'd	Not Req'd
<b>Exhibit A: Schedule of Services</b> (Provided by Contractor)	<u>  x  </u>	<u>    </u>
<b>Exhibit B: Schedule of Charges and Payments</b> (Paid by County)	<u>  x  </u>	<u>    </u>
<b>Exhibit C: Schedule of Changes</b> (Additions, Deletions & Amendments)	<u>    </u>	<u>  x  </u>
<b>Exhibit D: Schedule of HIPAA Provisions</b> (Protected Health Information)	<u>    </u>	<u>  x  </u>

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**Terms**

Each term of this Contract below specifically incorporates the information set forth in the Summary at page one (1) above as to each respective section (§) therein, as the case may be.

**Services**

**1. Scope of Services:**

Contractor shall provide all of the services, materials and products (herein "Services") generally described in **Exhibit "A"**, according to a performance schedule, if applicable, as set forth in said exhibit (herein "Performance Schedule") . If requested, Contractor agrees to serve as an expert witness for County in any third party action or proceeding arising out of this Contract.

**Payment**

**2. Charges and Payments:**

The charges (herein "Charges") for furnishing the aforesaid Services under this Contract are set forth in **Exhibit "B"**, including, if applicable, hourly rates, unit pricing, and expense, mileage and cost limits. Said Charges shall be presented monthly by invoice, and shall be due within thirty (30) days of receipt unless payment is otherwise set forth in said **Exhibit "B"**, and shall remain in effect for the entire term of this Contract, and any extension hereof. In no event will the cost to County for Services to be provided under this Contract, including direct non-salary expenses, exceed the **Maximum Contract Price** set forth at §2, page one (1), above.

**Time for Performance**

**3. Contract Term:**

This Contract shall commence on the **Contract Beginning Date** set forth at §3, page one (1), above. All Services required to be provided by this Contract shall be completed and ready for acceptance no later than the **Contract Termination Date** set forth at §3, page one (1), above.

**4. Liquidated Damages:**

County and Contractor agree that damages to County due to delays in timely providing Services in accordance with the aforesaid Performance Schedule and Contract Termination Date are impractical and difficult to ascertain. Therefore, if §4 at page one (1) hereof shall indicate a daily amount as **Liquidated Damages**, County shall have the right to assess said daily sum, not as a penalty, but as and for damages to County due to delays in providing Services not in accordance with the said Performance Schedule, or later than the Contract Termination Date (herein "Delay"). Liquidated Damages shall be offset against amounts owing to Contractor, including retention sums.

To the extent that any Delay is a result of matters or circumstances wholly beyond the control of Contractor, County may excuse said Liquidated Damages; provided however, that County may condition such excuse upon Contractor having given prompt notice to County of such delay immediately by telephone and thereafter by written explanation within a reasonable time. The time for Contractor's performance shall be extended by the period of delay, or such other period as County may elect.

**5. Time of the Essence:**

Time is of the essence with respect to Contractor's performance under this Contract. Delay in meeting the time commitments contemplated herein will result in the assessment of liquidated damages, if indicated at §4 at page one (1), hereof. If Liquidated Damages are not so indicated, damages shall be as otherwise provided by law.

**Insurance**

**6. Commercial General Liability Insurance:** (County Resolution No. 90674)

If §6 at page one (1) hereof shall indicate a **Commercial General Liability** insurance policy is required, Contractor shall promptly provide proof of such insurance evidenced by a certificate of insurance with properly executed endorsements attached, which insurance shall include the following:

- (i) Broad form coverage for liability for death or bodily injury to a person or persons, and for property damage, combined single limit coverage, in the minimum amount indicated at said §6;

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- (ii) An endorsement naming County as an additional insured under said policy, with respect to claims or suits arising from the Services provided or the relationships created under this Contract;
- (iii) A provision that said insurance shall be primary and other insurance maintained by the County of Nevada shall be excess only and not contributing with Contractor's insurance;
- (iv) A provision that said insurance shall provide for thirty (30) days written notice to County of any termination or change in coverage protection, or reduction in coverage limits (except ten (10) days notice for non-payment of premium).

**7. Automobile Liability Insurance:** (County Resolution No. 90676)

If §7 at page one (1) hereof shall require either a Business Rated or a Commercial Automobile Liability insurance policy, for each vehicle used including non-owned and hired automobiles, Contractor shall promptly provide proof of such insurance evidenced by a certificate of insurance with properly executed endorsements attached, which insurance shall include the following provisions:

- (i) Liability protection for death or bodily injury to a person or persons, property damage, and uninsured and underinsured coverage, combined single limit coverage, in the minimum amount indicated at said §7;
- (ii) An endorsement naming County as an additional insured under said policy, with respect to claims or suits arising from the Services provided or the relationships created under this Contract;
- (iii) A provision that said insurance shall be primary and other insurance maintained by the County of Nevada shall be excess only and not contributing with Contractor's insurance;
- (iv) A provision that said insurance shall provide for thirty (30) days written notice to County of any termination or change in coverage protection, or reduction in coverage limits (except ten (10) days notice for non-payment of premium).

If §7 at page one (1) hereof shall require a Personal Auto policy, for each vehicle used including non-owned and hired automobiles, Contractor shall promptly provide proof of such insurance for a minimum of three hundred thousand dollars, (\$300,000), in combined single limits, and naming the County as additionally insured.

**8. Worker's Compensation:** (County Resolution No. 90674)

If §8 at page one (1) hereof shall indicate a **Worker's Compensation** insurance policy is required, Contractor shall maintain said policy as required by law, and shall promptly provide proof of such insurance evidenced by a certificate of insurance, or other documentation acceptable to County.

Before commencing to utilize employees in providing Services under this Contract, Contractor warrants that it will comply with the provisions of the California Labor Code, requiring Contractor to be insured for worker's compensation liability or to undertake a program of self-insurance therefor.

**9. Errors and Omissions:**

If §9 at page one (1) hereof shall indicate **Errors and Omissions** insurance is required, Contractor shall maintain either a professional liability or errors & omissions policy in the minimum amount indicated, and shall promptly provide proof of such insurance evidenced by a certificate of insurance, or other documentation acceptable to County.

**10. Miscellaneous Insurance Provisions:** (County Resolution No. 90675)

All policies of insurance required by this Contract shall remain in full force and effect throughout the life of this Contract and shall be payable on a "per occurrence" basis unless County specifically consents to "claims made" coverage. If the County does consent to "claims made" coverage and if Contractor changes insurance carriers during the term of this Contract or any extensions hereof, then Contractor shall carry prior acts coverage.

Insurance afforded by the additional insured endorsement shall apply as primary insurance, and other insurance maintained by County, its officers, agents and/or employees, shall be excess only and not contributing with insurance required or provided under this agreement.

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At all times, Contractor shall keep and maintain in full force and effect throughout the duration of this Contract, policies of insurance required by this Contract which policies shall be issued by companies with a Best's Rating of B+ or higher (B+, B++, A-, A, A+ or A++), or a Best's Financial Performance Rating (FPR) of 6 or higher (6, 7, 8 or 9) according to the current Best's Key Rating Guide, or shall be issued by companies approved by the County Risk Manager. In the event the Best's Rating or Best's FPR shall fall below the rating required by this paragraph, Contractor shall be required to forthwith secure alternate policies which comply with the rating required by this paragraph, or be in material breach of this Contract.

Failure to provide and maintain the insurance policies (including Best's ratings), endorsements, or certificates of insurance required by this Contract shall constitute a material breach of this agreement (herein "Material Breach"); and, in addition to any other remedy available at law or otherwise, shall serve as a basis upon which County may elect to suspend payments hereunder, or terminate this Contract, or both. (See §13, ¶2, below, as these provisions additionally apply to subcontractors.)

**11. Indemnity:**

Nothing herein shall be construed as a limitation of Contractor's liability, and Contractor shall indemnify, defend and hold harmless the County and its officers, officials, employees, agents and volunteers from any and all liabilities, claims, demands, damages, losses and expenses (including, without limitation, defense costs and attorney fees of litigation) which result from the negligent act, willful misconduct, or error or omission of Contractor, except such loss or damage which was caused by the sole negligence or willful misconduct of County or its officers, officials, employees, agents and volunteers.

**Personal Services**

**12. Contractor as Independent:**

In providing services herein, Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent contractor and not as agents or employees of County.

**13. Assignment and Subcontracting:**

Except as specifically provided herein, the rights, responsibilities, duties and Services to be performed under this Contract are personal to the Contractor and may not be transferred, subcontracted, or assigned without the prior written consent of County. Contractor shall not substitute nor replace any personnel for those specifically named herein or in its proposal without the prior written consent of County.

Contractor shall cause and require each transferee, subcontractor and assignee to comply with the insurance provisions set forth herein at §§6, 7, 8, 9 and 10, to the extent such insurance provisions are required of Contractor under this Contract. Failure of Contractor to so cause and require such compliance by each transferee, subcontractor and assignee shall constitute a Material Breach of this agreement, and, in addition to any other remedy available at law or otherwise, shall serve as a basis upon which County may elect to suspend payments hereunder, or terminate this Contract, or both.

**14. Licensing and Permits:**

Contractor warrants (i) Contractor is qualified and competent to provide all Services under this contract; (ii) Contractor and all employees of Contractor hold all necessary and appropriate licenses therefor, including those licenses set forth at §14, page one (1) hereof; and, (iii) Contractor shall obtain, and remain in compliance with, all permits necessary and appropriate to provide said Services. Contractor shall cause said licenses and permits to be maintained throughout the life of this Contract. Failure to do so shall constitute a Material Breach of this agreement, and, in addition to any other remedy available at law or otherwise, shall serve as a basis upon which County may elect to suspend payments hereunder, or terminate this Contract, or both.

**Public Contracts**

**15. Prevailing Wage and Apprentices:**

To the extent made applicable by law, performance of this Contract shall be in conformity with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, commencing with Section 1720 relating to prevailing wages which must be paid to workers employed on a public work as defined in Labor Code §§1720, et seq.; and shall be in conformity with Title 8 of the California Code of Regulations §§200 et seq., relating to apprenticeship. Where applicable:

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(i) Contractor shall comply with the provisions thereof at the commencement of Services to be provided herein, and thereafter during the term of this Contract. A breach of the requirements of this section shall be deemed a material breach of this contract. Applicable prevailing wage determinations are available on the California Department of Industrial Relations website at <http://www.dir.ca.gov/OPRL/PWD>.

(ii) Contractor and all subcontractors must comply with the requirements of Labor Code Section 1771.1(a) pertaining to registration of contractors pursuant to Section 1725.5. Registration and all related requirements of those Sections must be maintained throughout the performance of the Contract.

(iii) Contracts to which these prevailing wage requirements apply are subject to compliance monitoring and enforcement by the Department of Industrial Relations. Each contractor and subcontractor must furnish certified payroll records to the Labor Commissioner at least monthly.

(iv) The County is required to provide notice to the Department of Industrial Relations of any public work contract subject to prevailing wages within five (5) days of award.

**16. Accessibility (County Resolution No. 00190):**

It is the policy of the County of Nevada that all County services, programs, meetings, activities and facilities shall be accessible to all persons, and shall be in compliance with the provisions of the Americans With Disabilities Act and Title 24, California Code of Regulations. To the extent this Contract shall call for Contractor to provide County contracted services directly to the public, Contractor shall certify that said direct Services are and shall be accessible to all persons.

**17. Nondiscriminatory Employment:**

In providing Services hereunder, Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability. This policy does not require the employment of unqualified persons.

**18. Prior Nevada County Employment (County Resolution No. 03-353):**

Effective July 22, 2003, it is the policy of the County of Nevada that former members of the Board of Supervisors, a former CEO, or a former Purchasing Agent, for a period of twelve (12) months following the last day of employment, shall not enter into any relationship wherein that former employee or former Board member receives direct remuneration from a legal entity that, during the last twelve (12) months of said employment or Board member's service, entered into a contract with, or received a grant from the County of Nevada. Provided however, that this prohibition shall not apply to any employee that did not personally approve a contract with or grant to said legal entity during the last twelve (12) months of said employment, and shall not apply when the Board of Supervisors did not approve a contract with or grant to said legal entity during the last twelve (12) months of said Board member's service.

A violation of this policy shall subject Contractor to all of the remedies enumerated in said resolution and as otherwise provided in law, which remedies shall include but not be limited to injunctive relief, cancellation and voiding of this contract by County, a return of grant money, a cause of action for breach of contract, and entitlement to costs and reasonable attorney fees in any action based upon a breach of contract under this provision.

**19. Cost Disclosure:**

In accordance with Government Code Section 7550, should a written report be prepared under or required by the provisions of this Contract, Contractor agrees to state in a separate section of said report the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of said report

**Default and Termination**

**20. Termination:**

A Material Breach of this Contract pursuant to the terms hereof or otherwise, in addition to any other remedy available at law or otherwise, shall serve as a basis upon which County may elect to immediately suspend payments hereunder, or terminate this contract, or both, **without notice**.





If Contractor fails to timely provide in any manner the services materials and products required under this Contract, or otherwise fails to promptly comply with the terms of this Contract, or violates any ordinance, regulation or other law which applies to its performance herein, County may terminate this Contract by giving **five (5) days written notice** to Contractor.

Either party may terminate this Contract for any reason, or without cause, by giving **thirty (30) calendar days written notice** to the other, which notice shall be sent by registered mail in conformity with the notice provisions, below. In the event of termination not the fault of the Contractor, the Contractor shall be paid for services performed to the date of termination in accordance with the terms of this Contract. Contractor shall be excused for failure to perform services herein if such performance is prevented by acts of God, strikes, labor disputes or other forces over which the Contractor has no control.

County, upon giving **sixty (60) calendar days written notice** to Contractor, shall have the right to terminate its obligations under this Contract at the end of any fiscal year if the County or the State of California, as the case may be, does not appropriate funds sufficient to discharge County's obligations coming due under this contract.

### Miscellaneous

**21. Books of Record and Audit Provision:**

Contractor shall maintain complete records relating to this Contract for a period of five (5) years from the completion of Services hereunder. Said records shall include but not be limited to bids and all supporting documents, original entry books, canceled checks, receipts, invoices, payroll records including subsistence, travel and field expenses, together with a general ledger itemizing all debits and credits

Contractor shall permit County to audit said records as well as such related records of any business entity controlled by Contractor. Said audit may be conducted on Contractor's premises or at a location designated by County, upon fifteen (15) days notice. Contractor shall promptly refund any moneys erroneously charged and shall be liable for the costs of audit if the audit establishes an over-charged of five percent (5%) or more of the Maximum Contract Price.

**22. Intellectual Property:**

All original photographs, diagrams, plans, documents, information, reports, computer code and all recordable media together with all copyright interests thereto (herein "Intellectual Property"), which concern or relate to this Contract and which have been prepared by, for or submitted to Contractor, shall be the property of County, and upon fifteen (15) days demand therefor, shall be promptly delivered to County without exception. Provided however, for personal purposes only and not for commercial, economic or any other purpose, Contractor may retain a copy of Contractor's work product hereunder.

**23. Entire Agreement:**

This Contract represents the entire agreement of the parties, and no representations have been made or relied upon except as set forth herein. This Contract may be amended or modified only by written, fully executed agreement of the parties.

**24. Jurisdiction and Venue:**

This Contract shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Nevada County, California.

**25. Compliance with Applicable Laws:**

The Contractor shall comply with any and all federal, state and local laws, codes, ordinances, rules and regulations which relate to, concern or affect the Services to be provided by this Contract.

**26. Notices:**

This Contract shall be managed and administered on County's behalf by the department and the person set forth at §26, page one (1) of this Contract, and all invoices shall be submitted to and approved by this Department. In addition to personal service, all notices may be given to County and to Contractor by first class mail addressed as set forth at said §26 Said notices shall be deemed received the fifth (5th) day following the date of mailing or the earlier date of personal service, as the case may be.

**27. Authority:**

All individuals executing this Contract on behalf of Contractor represent and warrant that they are authorized to execute and deliver this Contract on behalf of Contractor.

**IN WITNESS WHEREOF**, the parties have executed this Contract effective on the Beginning Date, above.

**CONTRACTOR:** 

Name: John Pekarek  
Title: Owner

Dated: 05/19/2016

**COUNTY OF NEVADA:** 

Honorable Dan Miller  
Chair, Board of Supervisors

Dated: 6-21-16

Attest:   
Julie Patterson Hunter  
Clerk of the Board

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## EXHIBIT "A"

### SCHEDULE OF SERVICES

(Provided By Contractor)

Whereas; the Contractor has experience in maintenance and service on radios and related equipment; and

Whereas; the County Sheriff's Office has an analog VHF Radio System, which utilizes Voting Receivers. In order to perform day to day operations as well as critical times when an emergency exists, the equipment must be serviced and maintained regularly to ensure communications for safety of employees, and members of the public.

The Contractor's work shall include preventive maintenance, corrective maintenance, troubleshooting non-working equipment, repair, cleaning, inspection, and testing.

#### 1 Preventive Maintenance

- 1.1 Preventive maintenance shall include labor and travel required to maintain the County's fixed, mobile and portable radios, bases, repeaters, receivers, voters and all Comm Center radio electronic systems that have become defective through normal wear and use.
- 1.2 Preventive maintenance shall be performed one time annually during each year of the contract on every piece of equipment covered by the maintenance agreement.
- 1.3 Preventive maintenance checks on all radio equipment covered by the maintenance agreement shall be completed within six (6) months of the date of issuance to the Contractor of a Notice to Proceed and every twelve (12) months thereafter during the term of the agreement.
- 1.4 All equipment shall be maintained in working order to manufacturer's specifications.
- 1.5 Contractor's technician shall provide a written report to the Sheriff's Office of any deficiencies in the radio equipment or its installation found during the maintenance checks that are not covered by the maintenance agreement that are identified as needed to be corrected for proper radio performance, including: defective batteries, damage, missing parts, loss of power, microphone or antenna problems etc.
- 1.6 After the preventative maintenance check is performed, a report will be provided that identifies the equipment by serial number, identifying the current condition and any repair work performed if needed.
- 1.7 Maintenance shall include the Motorola Gold Elite software and the Motorola L3243 Gold Elite Server to the demarcation points at the integration hub.
- 1.8 Maintenance shall not include the repair or replacement of equipment which otherwise becomes defective, including damage caused by accidents, misuse or abuse of equipment, fire and water damage.
- 1.9 Preventive maintenance shall include at a minimum:
  - a. Physically inspecting equipment, housings, antennas, cables, etc. Adjustments or corrections will be made as required.
  - b. Measuring transmitter power output and adjusting to maintain within 10% of the manufacturer's rated output power, unless directed as otherwise by the County.
  - c. Measuring and adjusting receiver sensitivity.
  - d. Measuring and adjusting transmitter frequency and modulation.
  - e. Measuring and adjusting all audio line and radio circuit levels.



- f. Inspecting and testing back-up batteries at all locations.
  - g. Inspecting and removing oil, water, dust and foreign substances from the equipment, including microphone cases and control heads.
  - h. Replacing any defective controls or lamps in control heads.
  - i. Measuring and adjusting Continuous Tone-Coded Squelch System (CTCSS) and Digital Coded Systems (DCS) as required.
  - j. Measuring and correcting where necessary the reflected power of the transmitter antenna system to provide optimum power output and transmitter antenna match.
  - k. Taking any other corrective action to bring equipment, cabling and antennas up to manufacturer's specifications.
  - l. Applying adhesive backed label to equipment with preventative maintenance service date and technician's initials.
- 1.10 Housings shall be securely mounted in such a manner as to prevent them from coming loose.
- 1.11 All cables shall be securely arranged, taped or tied where necessary, and positioned in such a manner so as to protect them from damage.

## 2 Repair Services

- 2.1 Troubleshooting all non-working equipment is covered in the Maintenance contract.
- 2.2 Once a repair is identified, a written repair plan will be submitted which will include an estimated cost based on time and materials.
- 2.3 The Contractor must receive written authorization from the Sheriff's Office Administrative Captain prior to any services being completed that are not included in the Maintenance contract.
- 2.4 All equipment must be repaired and returned to the County within three (3) business days of its pickup.
- 2.5 Repair services shall include labor and travel required to repair the County's fixed, mobile and portable radios, bases, repeaters, receivers, voters and all Comm Center radio electronic systems that no longer are operating or are operating outside the manufacturer's specification.
- 2.6 All communications equipment that is removed from County vehicles or other installations shall be clearly identified (tagged) as to which vehicle or location the equipment was removed from. Serial numbers shall be used to match the inventory list, and record the current location, e.g., shop, Fleet, Sheriff's Office.
- 2.7 Where it is required to have repair work performed in the Contractor's repair shop, the Contractor will make arrangements with the Sheriff's Office for pickup of the equipment within twenty-four (24) hours after the contractor has received notification of said repair.
- 2.8 If repair is delayed due to parts that are on back order or for other reasons, the Contractor shall inform the Sheriff's Office of the delay.
- 2.9 The Contractor shall make available to the County, if needed, loaner equipment for delayed repairs.
- 2.10 Contractor shall be required to monitor the status of all repairs sent to the factory/depot, and advise the Sheriff's Office of the equipment's repair schedule and estimated return date.
- 2.11 Should a radio or other equipment require repair for the same problem more than twice within a thirty (30) day period, the Contractor shall notify the Sheriff's Office prior to proceeding with the third repair.

- 2.12 Repeat repairs indicate that the equipment is beyond repair or the first two repairs were deficient. If it is determined that a repair deficiency exists, the County reserves the right to have the repair performed by others and the cost charged back to the Contractor.
- 2.13 Exact Motorola, Kenwood, Bendix/King, ICOM and other specified equipment replacement parts shall be used in the repair of the designated manufacturer's equipment. For other equipment, parts supplied by the equipment manufacturer, or parts of equal quality shall be used.
- 2.14 Any equipment replaced or removed from the system for disposal is the property of the County of Nevada and is not to leave premises without written consent from the County Purchasing Agent.
- 2.15 Removal and installation of equipment shall be done as needed for repair.

### 3 Other Requirements

- 3.1 The Contractor shall perform maintenance services for a fixed annual fee invoiced quarterly for each electronic device covered by the maintenance contract.
- 3.2 The Contractor shall maintain the Sheriff's mobile radio equipment during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, excluding holidays.
- 3.3 The Contractor shall maintain the Sheriff's fixed equipment 24 hours a day, 7 days a week, and 365 days a year.
- 3.4 Response times for non-emergency repairs of fixed equipment shall be within four (4) hours if called in before 12:00 noon. Non-emergency repairs of fixed equipment placed after 12:00 noon, shall be by 12:00 noon the next business day.
- 3.5 If the Contractor is called for an emergency repair, they shall respond via telephone within fifteen (15) minutes, and arrive on site at the County location within two (2) hours from the time of the call.
- 3.6 The Contractor shall have access to engineering services for technical support in the event of planning and designing issues.
- 3.7 The Contractor will be issued current system diagrams and shall update diagrams in the event of system changes or reconfiguration. These diagrams shall become the property of the NSCO upon termination of the contract.
- 3.8 The Contractor shall coordinate with telephone vendors on telephone line issues.

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**EXHIBIT "B"**

**SCHEDULE OF CHARGES AND PAYMENTS**

(Paid by County)

The Sheriff's Office contracts with Banner Communications for Sheriff's Radio System Maintenance services in the amount of \$109,000.00 for the period beginning July 1, 2016, and ending June 30, 2019. This three (3) year contract would allow for an additional two (2) one year renewals. Based on the Sheriff's current equipment list, the first year monthly maintenance fee is \$2,695.31. The second year monthly maintenance fee would be \$2,776.17 with the third year being \$2,859.46. For each subsequent renewal year, starting July 1, 2019, the base contract price will increase 3% annually.

During the year, new items may be purchased and/or taken out of service which will cause the inventory numbers to adjust. By June 30th of each year of the contracts, the Sheriff's Office will provide the Contractor an updated inventory, which will be used to identify the base price for the following year.

Maintenance and repair of all Mobile Data Terminal (MDT) equipment is not included in this contract, and if any services are needed related to the MDT equipment, the services will be paid based on Time and Material at Contractor's hourly rate outlined below.

Maintenance covered by this contract price will be performed at the following service descriptions:

<b>ITEM</b>	<b>QTY</b>	<b>SERVICE DESCRIPTION</b>	<b>PRICE</b>	<b>TOTAL</b>
Mobile Radio	80	Field/shop Mon-Fri 8-5	\$8.49	\$679.20
Portable Radio	115	Shop Mon-Fri 8-5	\$8.49	\$976.35
Repeater/Base	15	Field 24/7	\$42.44	\$636.60
Dispatch Console	6	Field 24/7	\$31.83	\$190.98
Voter system	1	Field 24/7	\$212.18	\$212.18

**FIRST YEAR TOTAL MONTHLY \$2,695.31  
TOTAL ANNUALLY \$32,343.72**

**SECOND YEAR TOTAL MONTHLY \$2,776.17  
TOTAL ANNUALLY \$33,314.04**

**THIRD YEAR TOTAL MONTHLY \$2,859.46  
TOTAL ANNUALLY \$34,313.52**

**Contingency to cover unexpected radio repair costs: \$9,028.72**

**TOTAL THREE YEAR CONTRACT PRICE: \$109,000.00**

**OPTIONAL 4<sup>TH</sup> YEAR RENEWAL: Base contract price of 2019 plus 3%**

**OPTIONAL 5<sup>TH</sup> YEAR RENEWAL: Base contract price of 2020 plus 3%**

Maintenance and repair services not covered within the Maintenance Contract will be paid at an hourly rate. The Contractor's hourly rate is \$95.00 an hour, and \$35.00 per radio for programming.

The Contractor will issue an invoice at the beginning of each quarter for that quarter's cost of the maintenance agreement. The County will pay said invoice within 30 days of receiving the invoice.