



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY

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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building

Code & Cannabis
Compliance

Environmental Health

Planning

Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: October 24, 2023

TO: Board of Supervisors

FROM: Trisha Tillotson, Community Development Agency

SUBJECT: **Resolution Approving Amendment No. 2 to Contract No. PESP4399 Between the County of Nevada and Sauers Engineering, Inc., for Professional Engineering Services for the North San Juan (NSJ) Fire Suppression Project, Increasing the Contract to a New Not-to-Exceed Amount of \$127,055.00 and Extending the Term of the Contract to December 31, 2025 and Amending the Budget for Fiscal Year 2023/24 (4/5 Vote Required)**

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding for this contract in the amount of \$127,055 dollars comes from the General Fund. A budget amendment is requested for the contract expense in the amount of \$77,100.00. See the last paragraph of this memo for total funding estimates.

BACKGROUND: On October 25, 2021, Sauers Engineering, Inc. was issued a Contract in an amount not-to-exceed \$49,955.00, for professional engineering services for the North San Juan (NSJ) Fire Suppression Project with a Contract term ending on June 30, 2022. Amendment No. 1 to this Contract was issued on July 1, 2022 to extend the Contract end date through December 31, 2023. The existing Contract includes engineering services for a new fire water storage and distribution system for commercial and residential structures, which is intended to remove barriers for meeting the California Fire Code and to encourage economic development in the commercial core of North San Juan. This project has also been federally earmarked to receive USDA Rural Development funds for Economic Development purposes.

Since the initiation of Sauers Engineering, Inc.'s Contract, the project has evolved and the scope of work from Sauers Engineering, Inc., requires updating. This Amendment No. 2 includes additional design, preparation of cost estimates, new site evaluations, additional survey, additional study areas for the zone of benefit, easements negotiation, and additional mapping.

This Amendment No. 2 request is to increase the Contract amount by \$77,100.00 to fund the added scope for a new maximum total amount not-to-exceed \$127,055.00. This Amendment No. 2 request also includes an extension of the contract term end date from December 31, 2023 to December 31, 2025.

Staff is requesting that the Board of Supervisors approve the attached Resolution and Amendment No. 2 to increase the Contract amount by \$77,100.00 for a new maximum total amount not-to-

exceed \$127,055.00; extend the Contract end date from December 31, 2023 to December 31, 2025; direct the Purchasing Agent to execute Amendment No. 2; and authorize the Auditor Controller to amend the Fiscal Year 2023/24 budget. In all other respects the prior Contract between the Parties (the County of Nevada and Sauers Engineering, Inc.) shall remain in full force and effect.

The North San Juan Fire Suppression Project has an estimated project cost of approximately \$3 million of which \$1.05 million is anticipated from federal earmarks, \$350 thousand from the General Fund Assigned for Board Priorities funds (including the costs of this contract), and grants are being pursued (but have not yet been secured) for the remaining \$1.6 million.

Item Initiated by: Steven Whittlesey, Senior Civil Engineer
Approved by: Kimberly Parker, Economic Development Manager
Heba El-Guindy, Director of Public Works

Attachments:

- Resolution Approving Amendment No. 2 to the Contract with Sauers Engineering, Inc.
- Amendment No. 2 to the Professional Services Contract No. PESP4399
- Exhibit A – Proposed Additional Scope and Budget Submitted by Sauers Engineering, Inc.