



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 478-5799 <http://mynevadacounty.com>

Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 7, 2016

TO: Board of Supervisors

FROM: **Community Development Agency Director, Sean Powers**

SUBJECT: A resolution to establish a revised Community Development Agency fee schedule to replace the existing fee schedule for the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance and County Surveyor Divisions.

RECOMMENDATION: Approve proposed FY 2016-17 CDA Fee Schedule, and make the effective date August 6, 2016.

FUNDING: The proposed fees impact multiple CDA budgets. This fee increase has been included in the 2016/17 proposed budget, there is no budget amendment required, and there is no General Fund impact.

BACKGROUND:

The proposed FY 2016-17 CDA Fee Schedule is a single document that covers all fees for all services performed by the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance and County Surveyor Divisions.

The proposed 2016-17 CDA Fee Schedule, attached as Exhibit A of the proposed resolution, shows actual fees proposed for service areas within the Community Development Agency.

In this year's proposed Planning hourly rate, it is important to note that the County General Fund is contributing \$1,263,019 of the total cost to provide current and advanced Planning services.

The County of Nevada Auditor-Controller reviewed the proposed FY 2016-17 CDA Fee Schedule. Since the fee increase does not exceed 3% and is not based on the CPI, no action was required by the Auditor-Controller. The Auditor-Controller determined that the fee study and calculations are consistent with past fee proposals.



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The County Auditor-Controller, County Executive Office and County Counsel have reviewed the proposed fee schedules and time studies and determined the increase in fees are justified and necessary to cover associated costs. Additionally, the proposed fees were reviewed and approved by the Budget Subcommittee.

Board Resolution 15-221 included a provision that allows CDA to submit a request to increase fees by an amount not to exceed the greater of either (a) three percent (3%) or (b) the change in the Consumer Price Index (CPI) for the urban wage earners and clerical workers in the State of California for the previous twelve months ending in December as published by the State of California Department of Industrial Relations. The actual change in CPI for the time period was 1% however actual increases in salaries and benefits is consistent with a 3% increase to the hourly rates for all CDA Departments and divisions.

The proposed hourly rates are shown below. The current rate and date that rate was approved by the Board of Supervisors is also shown below.

	FY 2016-17 <u>Proposed Rate</u>	<u>Current Rate/Date Approved</u>
• Building	\$148.88	\$144.56 June 2015
• Environmental Health	\$171.02	\$166.04 June 2015
• Planning	\$141.54	\$137.42 June 2015
• Code Compliance	\$112.90	\$109.62 June 2015
• Agricultural Comm.	\$ 94.44	\$ 91.70 June 2015
• County Surveyor	\$149.24	\$144.90 June 2015

Item Initiated and Approved by: Sean Powers

Submittal Date: May 26, 2016
Revision Date: