



RESOLUTION No. 17-048

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 3 TO THE RENEWAL PERSONAL SERVICES CONTRACT WITH NEVADA COUNTY SUPERINTENDENT OF SCHOOLS (NCSOS) (RES. 15-308; RES. 15-523; RES. 16-226)

WHEREAS, per Resolution 15-308 the Board of Supervisors approved the renewal contract with Nevada County Superintendent of Schools for the continuation of services related to the provision of family support and self-sufficiency services in Western Nevada County delivered through the Contractor's three (3) operated Family Resource Centers (FRCs); and

WHEREAS, additional funding was awarded to the County's Social Services Department under Senate Bill (SB) 855, which allocated state-wide funding for providing housing support and related services to eligible CalWORKs participants; and

WHEREAS, per Resolution 15-523 the Board of Supervisors approved Amendment No. 1 to the renewal contract with Nevada County Superintendent of Schools to add the provision of additional services related to the CalWORKs Housing Support Program (HSP) in Fiscal Year 2015/16, and to correspondingly increase the contract maximum to compensate the Contractor for the additional services; and

WHEREAS, per Resolution 16-226 the Board of Supervisors approved Amendment No. 2 to the renewal contract with Nevada County Superintendent of Schools to continue the CalWORKs Housing Support Program through Fiscal Year 2016/17; and

WHEREAS, the parties desire to amend the Agreement to increase the contract maximum to increase funding for the CalWORKs Housing Support Program in Fiscal Year 2016/17 due to an unanticipated increase in services.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment No. 3 to the Personal Services Contract by and between the County and Nevada County Superintendent of Schools which revises Exhibit "B", "Schedule of Charges and Payments" to reflect a revised budget for contracted services increasing the contract maximum from \$905,869 to \$1,005,869 (an increase of \$100,000) for the contract term of July 1, 2015 through June 30, 2017 be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute Amendment No. 3 to the Personal Services Contract on behalf of the County of Nevada.

Funds in the amount of \$501,675 for Fiscal Year 2016/17 to be disbursed from account: 1589-50105-494-5001/521520.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 24th day of January, 2017, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 


Hank Weston, Chair

1/24/2017 cc: DSS*
AC*
NCSOS

**AMENDMENT #3 TO THE CONTRACT WITH
NEVADA COUNTY SUPERINTENDENT OF SCHOOLS (NCSOS)
(RESO NO. 15-308; RESO 15-523; RESO NO. 16-226)**

THIS AMENDMENT is dated this 14th day of December 2016 by and between Nevada County Superintendent of Schools, hereinafter referred to as "Contractor", and County of Nevada, hereinafter referred to as "County". Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, executed on July 14, 2015 by Resolution No. 15-308 and which Agreement was subsequently amended on December 8, 2015 and June 14, 2016 by Resolution Nos. 15-523 and 16-226.


WHEREAS, the Contractor operates Three (3) Family Resource Centers in Western Nevada County, and provides family preservation services including family support, self-sufficiency services and housing support services; and

WHEREAS, the parties desire to amend their agreement to: 1) increase the Contract Maximum Price from \$905,869 to \$1,005,869 (an increase of \$100,000) for the contract term of July 1, 2015 through June 30, 2017 due to an unanticipated increase in Housing Support Program Services; and 2) revise Exhibit "B", "Schedule of Charges and Payments" to reflect this increase in maximum obligation.

NOW, THEREFORE, the parties hereto agree as follows:

- 1) That Amendment #3 shall be effective as of December 1, 2016.
- 2) That the Maximum Contract Price (§2) shall be changed to: \$1,005,869.
- 3) That Exhibit "B", "Schedule of Charges and Payments", shall be amended to the revised Exhibit "B" hereto attached and incorporated herein.
- 4) That in all other respects the prior agreement of the parties as previously amended shall remain in full force and effect except as amended herein.

CONTRACTOR:

By: 
Holly Hermansen
Superintendent of Schools
380 Crown Point Circle
Grass Valley, California 95945

COUNTY OF NEVADA:

By: 
Honorable ~~Dan Miller~~ Hank Weston
Chair, Board of Supervisors

Attest:

By: 
Julie Patterson Hunter
Clerk of the Board of Supervisors

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
NEVADA COUNTY SUPERINTENDENT OF SCHOOLS

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement and as described in Exhibit A, a maximum amount not to exceed \$1,005,869 for the contract term of July 1, 2015 through June 30, 2017. The maximum contract price shall not exceed \$504,194 for Fiscal Year 2015/16 and shall not exceed \$501,675 for Fiscal Year 2016/17.

The maximum obligation of this Contract is contingent and dependent upon final approval of the State budget and County's receipt of anticipated allocations under the CalWORKs Program.

CONTRACT EXPENDITURE BREAKDOWN

DESCRIPTION	Fiscal Year 2015/16	Fiscal Year 2016/17
1) Personnel Expenses: Salaries and benefits for 2.5 FTE Family Stabilization Case Managers; .1FTE Countywide Coordinator; .15FTE Project Director	\$167,774	\$175,367
2) Administrative Expenses for Family Stabilization (not to exceed 7.2% 15/16; 8.75% 16/17 of expenses)	\$14,470	\$19,203
3) Travel	\$1,000	\$1,000
4) Supplies/materials/copying	\$2,200	\$3,105
5) Family Stabilization Services not covered by WTW/Medi-Cal/Behavioral Health/Community Services	\$55,000	\$40,000
6) Housing Support Program rental assistance payments on behalf of families	\$240,000	\$241,284
7) Administrative Expenses for Housing Support Program (9% of expenses)	\$23,750	\$21,716
Total Contract Expenses	\$504,194	\$501,675

Note: Changes to the line items as detailed above in excess of ten percent (10%) shall be submitted in advance for approval by the Director of Social Services or her designee who at sole discretion shall determine if the change in the operating budget will continue to meet the outcomes of the contract.

BILLING AND PAYMENT

Contractor shall submit to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Name of participant(s) (first name only) receiving service
- Dates/Month services were rendered
- Services provided
- Billing period covered
- Resolution Number assigned to the approved contract
- Supporting documentation if required

Invoices are to be submitted to:

Nevada County Department of Social Services
Attention: Fiscal Unit
Post Office Box 1210
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

Contractor shall provide the most recent copy of the Contractor's reviewed or audited financial statements. Said financial statements shall be verified by an independent Certified Public Accountant. These financial statements together with the Certified Public Accountant's verification are due to the County within thirty (30) days of execution of the Contract. If Contractor, however, has another County Contract currently in effect and has previously provided this information to the County, it is not necessary for Contractor to re-submit these statements and verification under this Agreement.

BILLING PROCESS EXCEPTION

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the twentieth of July.

