

**AMENDMENT #1 TO CONTRACT WITH SHONA TORGRIMSON
dba HELPING HANDS NURTURING CENTER (RES. 18-366)**

THIS AMENDMENT is dated this 12TH day of March, 2019 by and between SHONA TORGRIMSON dba HELPING HANDS NURTURING CENTER hereinafter referred to as “CONTRACTOR” and COUNTY OF NEVADA, hereinafter referred to as “COUNTY”. Said Amendment will amend the prior agreement between the parties entitled Personal Services Contract as approved on July 17, 2018 per Resolution No. 18-366.

WHEREAS, the CONTRACTOR provides Nurturing Parenting Program (NPP) and supervised visitation services for Child Protective Services (CPS) families for the contract term of July 1, 2018 through June 30, 2020; and

WHEREAS, the parties desire to amend their Agreement to amend Exhibit “B”, Schedule of Charges and Payments, to increase the maximum contract amount from \$255,000 to \$280,000 (an increase of \$25,000).

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of March 1, 2019.
2. That Exhibit “B”, Schedule of Charges and Payments, shall be revised to the amended Exhibit “B” as attached hereto and incorporated herein.
3. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA

By: _____
Honorable Richard Anderson
Chair, Board of Supervisors

CONTRACTOR:

By: _____
Shona Torgrimson
248 Mill Street
Grass Valley, California 95945

ATTEST:

By: _____
Julie Patterson-Hunter
Clerk of the Board of Supervisors

**EXHIBIT “B”
SCHEDULE OF CHARGES AND PAYMENTS
HELPING HANDS NURTURING CENTER**

Payment under the terms of this Agreement shall not exceed the maximum amount of \$280,000 with the contract maximum for F/Y 2018/19 not to exceed \$132,500 (an increase of \$5,000); and the contract maximum for F/Y 2019/20 not to exceed \$147,500 (and increase of \$20,000) for satisfactory performance of services as outlined in Exhibit “A”.

Rate Schedule:

Assessment Rate shall be Seventy-Five Dollars (\$75.00) per 60 minute session.

Plan Development shall be Fifty Dollars (\$50.00) per service plan hour.

Individual Session shall be Sixty Dollars (\$60.00) per 60 minute session.

Group Session shall be Fifty Dollars (\$50.00) per 60 minute session.

Supervised visit shall be Fifty Dollars (\$50.00) per 60 minutes session.

Reasonable Services shall be Fifty Dollars (\$50.00) per 60 minute session.

BILLING AND PAYMENT:

Contractor shall submit an invoice to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Dates/Month/hours of services rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Supporting documentation will include names of participant(s) receiving services and those participants being billed to CalWORKs funding.

Invoices are to be submitted to:

Nevada County Department of Social Services
Attention: Fiscal Unit
Post Office Box 1210
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there be a discrepancy on the invoice; said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

BILLING AND PAYMENT EXCEPTION

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.