COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I
Supervisor Robb Tucker, District II
Vice Chair Lisa Swarthout, District III
Supervisor Susan Hoek, District IV
Supervisor Hardy Bullock, District V
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Tine Mathiasen, Chief Deputy Clerk of the Board
Alison Lehman, County Executive Officer
Katharine L. Elliott, County Counsel

BOARD OF SUPERVISORS

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SUMMARY MINUTES

Date	Time	Location
Tuesday, October 28, 2025	**10:30 AM**	**Town Council Chambers Truckee Town Hall Administrative Center 10183 Truckee Airport Road Truckee, CA 96161**

REGULAR MEETING: 10:30 AM

Rollcall. The following Supervisors present:
Robb Tucker, District II
Lisa Swarthout, District III
Susan Hoek, District IV
The following Supervisor excused absence:
Heidi Hall, District I

STANDING ORDERS:

Vice Chair Swarthout called the meeting to order at 10:30 a.m.

The Pledge of Allegiance was held.

No corrections and/or deletions to the agenda were noted.

Vice Chair Swarthout reported that Chair Hall was out of town (on County business). Because of a small time delay of approximately 40 seconds on the online cable livestream, members of the public wishing to make public comment by phone should call in at the beginning of each agenda item rather than waiting until you hear them asking for public comment. If you wait to call in, the public comment period may be over due to the delay. You will be able to listen to the Board discussion while on the phone, which is not subject to the time delay on the livestream or on TV. For those in the room, please remember to mute your microphones when you are not speaking. This will help avoid feedback and echoes.

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CONSENT CALENDAR:

Behavioral Health Director: Phebe Bell

1. SR 25-2119 Resolution approving execution of Amendment No. 1 to the renewal contract between the County of Nevada and Willow Glen Care Center for the provision of long-term mental health and residential care to adult clients with mental health conditions (Res. 24-269), increasing the maximum contract price from $100,000 to $200,000 (an increase of $100,000), due to increased utilization of this site, revising Exhibit "B", Schedule of Charges and Payments to reflect the increase in the maximum contract price, for the term of July 1, 2024, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 25-498

Public Health Director: Kathy Cahill

2. SR 25-1833 Resolution approving Revenue Contract CHVP 25-29 between the County of Nevada and the California Department of Public Health related to the California Home Visiting Program, for the term of July 1, 2025, through June 30, 2026, authorizing acceptance of funds in the maximum amount of $441,094 (with Title XIX draw-down totaling a budget of $633,718), accepting the associated State General Fund Expansion Revenue, and authorizing the Public Health Director, or designee, to sign on behalf of the County the Acknowledgment of Allocation Letter and any necessary documents in connection with these awards.

Adopted.

Enactment No: RES 25-499

Social Services Director: Rachel Peña

3. SR 25-2114 Resolution authorizing application and acceptance of funds for the County for Fiscal Year 2025/26 for the Transitional Housing Program Round 7, and the Housing Navigator and Maintenance Program Round 4.

Adopted.

Enactment No: RES 25-500

Housing and Community Services Director: Tyler Barrington

4. SR 25-2142 Resolution approving the Purchasing Guidelines for the Nevada County Department of Housing and Community Services Manufactured Housing Opportunity and Revitalization Program, approving the aggregate spend for this program in the not to exceed amount of $1,500,000 for mobile home repairs and/or replacements, and authorizing the Director of Housing and Community Services, or their designee, to authorize all approved payments to the most responsive and responsible contractors for completed services.

Adopted.

Enactment No: RES 25-501

Sheriff-Coroner/Public Administrator: Shannan Moon

5. SR 25-2135 Resolution approving the contract between the County of Nevada and Be Change LLC, dba Nimbl Vehicles to provide emergency vehicle equipment and installation services, in an amount not to exceed $50,000, for the contract term of September 1, 2025 to June 30, 2026, including an option to extend the contract for one year, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-502

6. SR 25-2136 Resolution accepting the Justice Assistance Grant Program Equipment and Training Grant from the Board of State and Community Corrections in the amount of $78,477, for the period beginning October 1, 2025, through September 30, 2026, and authorizing the Sheriff to sign the award documents.

Adopted.

Enactment No: RES 25-503

District Attorney: Jesse Wilson

7. SR 25-2134 Resolution authorizing the District Attorney, or their designee(s), to apply for funding through the Office of Juvenile Justice and Delinquency Prevention FY25 Strategies to Support Children Exposed to Violence Program, for an amount up to $830,000 for the period October 1, 2025, through September 30, 2028, and authorizing the District Attorney, or their designee(s), to execute all required grant documents.

Adopted.

Enactment No: RES 25-504

8. SR 25-2140 Resolution approving an agreement between the County of Nevada and Thomson Reuters for online legal research, legal document preparation software, and related services, in the amount of $92,719, for a subscription period of 36 months, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 25-505

Public Works Director: David Garcia

9. SR 25-2120 Resolution approving Amendment No. 1 to the contract between the County of Nevada and Construction Materials Engineers, Inc. for construction management and inspection services for the Tinloy Transit Center Electric Bus Charging Project, County Project No. 889830-10 (Res. 25-116), for a new total amount not to exceed $182,509, directing the Auditor-Controller to amend the Fiscal Year 2025/26 Transit Services budget, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-506

10. SR 25-2122 Resolution for an abandonment of a 30’ wide Drainage Easement as shown over Lot 27 of the Wawona Madrono Subdivision recorded December 12, 1973, in Book 5 of Subdivisions at Page 01, accepted by the Board of Supervisors for Public Use on said Subdivision Map, Assessor’s Parcel Number 006-860-005, and directing the Clerk of the Board of Supervisors to record the Resolution of Summary Vacation. (Dist. I)

Adopted.

Enactment No: RES 25-507

11. SR 25-2127 Resolution approving Amendment 1 to the contract between the County of Nevada and Traffic Limited for the 2025 Western Nevada County Annual Striping Project, County Project No. 426643, increasing the total contract amount by $1,126.77 for a total amount not to exceed $113,704.66 for additional striping required on Rattlesnake Road to safely complete the project, and authorizing the Chair of the Board of Supervisors to execute the contract. (All Dists.)

Adopted.

Enactment No: RES 25-508

12. SR 25-2129 Resolution authorizing the purchase of capital assets of two (2) Americans with Disabilities Act (ADA) Accessible Class E - 24 Passenger Ford F550 Gasoline Cutaway Buses for use in Nevada County Connects Fixed Route Service, in the amount of $457,568 from Model 1 Commercial Vehicles via CalAct/MBTA Cooperative Agreement No. 20-01, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Transit Services budget. (4/5 Affirmative vote required) (Dists. I, II, III, IV) (Transit)

Adopted.

Enactment No: RES 25-509

Office of Emergency Services Director: Alex Keeble-Toll

13. SR 25-2064 Resolution accepting FEMA Hazard Mitigation Grant Program funds for the HMGP DR-4353-23-33 Nevada County Abatement Program Phase 2, in the amount of $2,303,812.50 (Federal share), $119,169.25 (Phase 2 Management Costs), with a required in-kind match of $767,937.50, for use during the period October 28, 2025 through March 22, 2026, authorizing the Director of Emergency Services to execute the grant agreement and all additional documents required to fulfill the requirements of the agreement on behalf of the County of Nevada, and directing the Auditor-Controller to amend the Office of Emergency Services Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-510

Facilities Management Director: Justin Drinkwater

14. SR 25-2000 Resolution approving a Professional Services Contract between the County of Nevada and Gold Country Community Services dba Gold Country Senior Services, in the amount of $600,000, for the period October 28, 2025, through April 25, 2030, for services related to the California Strategic Growth Council’s Community Resilience Centers Program, delegating authority to the Director of Facilities, or designee, to execute the contract and related documents, and directing the Auditor-Controller to encumber the funds and amend the Fiscal Year 2025/26 Capital Facilities budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-511

15. SR 25-2023 Resolution approving a Professional Services Contract between the County of Nevada and Interfaith Food Ministry of Nevada County, in the amount of $496,900, for services related to the California Strategic Growth Council's Community Resilience Centers Program, for the term October 28, 2025, through April 25, 2030, delegating authority to the Director of Facilities, or designee, to execute the agreement and related documents, and directing the Auditor-Controller to encumber the funds and amend the Fiscal Year 2025/26 Capital Facilities budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-512

16. SR 25-2126 Resolution approving a contract between the County of Nevada and FREED Center for Independent Living for services related to the California Strategic Growth Council's Community Resilience Centers Program, in the amount of $100,000, for the period October 28, 2025, through April 25, 2030, delegating authority to the Director of Facilities, or designee, to execute the contract and related documents, and directing the Auditor-Controller to encumber the funds and amend the Fiscal Year 2025/26 Capital Facilities budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-513

County Counsel: Katharine L. Elliott

17. SR 25-2141 (Introduce/Waive further reading) An Ordinance amending Sections 2.02.030 and 2.09.160 of the Nevada County Code to update the duties and descriptions, and to align with state law, for the Offices of Auditor-Controller, Director Of Public Health, and Public Health Officer.

First reading held.

Chief Deputy Clerk of the Board: Tine Mathiasen

18. SR 25-2137 Acknowledgment of the updated Chair appointments to the California State Association of Counties Board of Directors.

Acknowledged.

19. SR 25-2157 Acceptance of the Board of Supervisors October 14, 2025, minutes.

Accepted.

ACTION TAKEN: Vice Chair Swarthout introduced the consent calendar and provided an opportunity for public comment for items on the consent calendar. No comments were provided, and Vice Chair Swarthout closed the public comment period.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Tucker to adopt the consent calendar. On a roll call vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

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***DEPARTMENT HEAD MATTERS:**

County Executive Officer: Alison Lehman

20. SR 25-2144 Annual State of the Hospital presentation from Tahoe Forest Health System.
Accepted.

ACTION TAKEN: Alison Lehman, County Executive Officer, introduced Anna Ross, President and CEO of Tahoe Forest Health System. President Ross provided an update on the state of the Hospital, and an overview of the Tahoe Forest Health System Community Health Needs Assessment. Lizzy Henasey, Population Health Analyst, reported on community engagement, and planning in preparation for the next ten to twenty-year period.

Vice Chair Swarthout provided an opportunity for public comment and no comments were received. Vice Chair closed the public comment period.

Board discussion and questioning ensued.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Hoek to accept the presentation. On a voice vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

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Supervisor Bullock announced that the Truckee Town Council and Tahoe Forest Hospital Board will be holding a joint board meeting tonight (October 28, 2025) at 5:30 p.m. in the Truckee Town Hall Chamber (10183 Truckee Airport Road, Truckee CA 96161).

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Behavioral Health Director: Phebe Bell

21. SR 25-2047 Resolution approving the contract between the County of Nevada and Crow's Nest Ranch Outpatient, LLC for the provision of outpatient individual and group rehabilitative treatment services and recovery services, for Medi-Cal beneficiaries for the recovery and treatment of alcohol/drug dependency, in the maximum amount of $100,000, for the contract term of September 23, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-514

ACTION TAKEN: Phebe Bell, Behavioral Health Director, provided a report regarding the contract between the County and Crow's Nest Ranch Outpatient LLC for outpatient and intensive outpatient treatment services for Medi-Cal beneficiaries, both adolescents and adults, in the Eastern County region. Jordan Brant, Executive Director, and Brionna Miner, Executive Assistant, provided information regarding their background leading them to the opening of Crow's Nest, and an overview of the services that are provided.

Vice Chair Swarthout provided an opportunity for public comment, and no comments were received. Vice Chair closed public comment.

Board questioning and discussion ensued.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Hoek to adopt Resolution 25-514, approving the contract between the County and Crow's Nest Ranch Outpatient, LLC. On a roll call vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

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PUBLIC COMMENT:

SR 25-2160 Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 9 for information on the various options available for members of the public to provide comment in both western and eastern county.)

ACTION TAKEN: Vice Chair Swarthout opened the opportunity for general public comment, and comments were provided. Vice Chair Swarthout closed the public comment period.

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Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Call the meeting to order:

ACTION TAKEN: Vice Chair Swarthout adjourned as the Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors. (Chair Hall excused absence.)

Sanitation District Consent:

Public Works Director: David Garcia

22. SR 25-2125 Resolution approving a contract between Nevada County Sanitation District No. 1 and Synagro West, LLC for processing of biosolids received from Lake Wildwood and Lake of the Pines Wastewater Treatment Facilities, for a total amount not to exceed $61,610 for the period October 1, 2025 through September 30, 2026, with an additional contract renewal in the amount not to exceed $61,610 for the period October 1, 2026, through September 30, 2027, and authorizing the Chair of the Board of Directors to execute the contract. (Dists. II and IV)

Adopted.

Enactment No: RES SD25-008

23. SR 25-2158 Acceptance of the Nevada County Sanitation District No. 1 Board of Directors April 8, June 3, June 10, June 24, September 9, and September 23, 2025, minutes.

Accepted.

ACTION TAKEN: Vice Chair Swarthout introduced the Sanitation District No.1 consent calendar and provided an opportunity for public comment for items on the consent calendar. No comments were provided, and Vice Chair Swarthout closed the public comment period.

MOTION: Motion made by Director Hoek, and seconded by Director Tucker to adopt the consent calendar. On a roll call vote, the motion passed as follows: Directors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

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Sanitation District Public Comment:

SR 25-2165 Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 9 for information on the various options available for members of the public to provide comment in both western and eastern county.)

ACTION TAKEN: Vice Chair Swarthout provided an opportunity for general public comment specific to Nevada County Sanitation District No. 1. No comments were provided, and Vice Chair Swarthout closed the public comment period.

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Sanitation District Adjournment:

ACTION TAKEN: Vice Chair Swarthout adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors.

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***DEPARTMENT HEAD MATTERS:**

Health and Human Services Agency Director: Ryan Gruver

24. SR 25-2098 Acceptance of an informational presentation regarding the efforts to address homelessness and the Tahoe Truckee Homeless Action Coalition's funding recommendation for a homeless resource center in Truckee. (Dist. V)
Accepted.

ACTION TAKEN: Following a short break, Vice Chair called the meeting back into order.

Ryan Gruver, Director of Health and Human Services Agency, provided an overview of the County's efforts to address homelessness in the Tahoe-Truckee region, and reported on Tahoe Truckee Homeless Action Coalition's (TTHAC) funding recommendation to provide for a homeless resource center in the Town of Truckee. TTHAC is composed of leaders from Eastern County, who have been working to build capacity for long-term sustainable solutions to provide shelter for the unhoused population living in the region. The current funding ask is for the County of Nevada, the Town of Truckee, and Tahoe Forest Hospital to each provide $360,000 towards this effort. Director Gruver stressed the need to move quickly to provide shelter for individuals who do not having housing due to the upcoming cold weather.

TTHAC has identified property located at 12315 Deerfield Drive, Truckee, CA for a 1-Year Navigation Center Pilot Project. The Navigation Center will serve up to 16 people, and TTHAC will be asking the Town of Truckee to exempt Nevada County, the lease holder, from the standard project approval process.

Board questioning and discussion ensued.

Vice Chair Swarthout opened the opportunity for public comment, and comments were received. Vice Chair Swarthout closed the public comment period.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Tucker, to accept the informational presentation. On a voice vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

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***CLOSED SESSION:**

25. SR 25-2162 Pursuant to Government Code section 54956.8, County Counsel is requesting a closed session regarding real property negotiations. The negotiator for the County is Ryan Gruver, Director of Health and Human Services Agency. Items under negotiation concern the price and terms of payment, and a lease interest for the property located at 12315 Deerfield Dr., Truckee, CA 96161-018-760-007. The negotiator for the property is agent Ron Heming.

ACTION TAKEN: Katharine Elliott, County Counsel read the closed session item into the record. Vice Chair Swarthout provided an opportunity for public comment and no comments were received.

Vice Chair Swarthout explained that the Board would adjourn the meeting into lunch, hold the closed session, and reconvene the meeting at 1:45 p.m. The Board members entered into closed session.

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Recess for lunch

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AFTERNOON SESSION 1:30 PM

Upon returning from the lunch break, Vice Chair Swarthout called the meeting back into order at 1:53 p.m. Katharine Elliott, County Counsel, reported out of closed session that information and direction was given to staff.

***DEPARTMENT HEAD MATTERS:**

Social Services Director: Rachel Peña

26a. SR 25-2132 Resolution proclaiming November 8 through 16, 2025, as "Military Appreciation Week" in Nevada County, and encouraging the community to show their support and appreciation to our veterans, gold star families, and active-duty military personnel and families.
Adopted.
Enactment No: RES 25-515

26b. SR 25-2133 Acceptance of the informational presentation from the Veterans Services Office.
Accepted.

ACTION TAKEN: Rachel Peña, Social Services Director, introduced David West, Veterans Services Officer, who provided an informational presentation regarding the work done at the Veterans Services Office on behalf of the County's Veterans, and requested the Board proclaim November through 16, 2025 as "Military Appreciation Week" in Nevada County.

Board questioning and discussion ensued.

Vice Chair Swarthout provided an opportunity for public comment, and no comments were received. Vice Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Tucker, to adopt Resolution 25-515, proclaiming November 8 through 16, 2025 as "Military Appreciation Week." On a roll call vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Tucker, to accept the informational presentation. On a voice vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

Supervisor Bullock, and his fellow Board members, took a moment to acknowledge Veterans Services Officer West and his staff, for their work and efforts on behalf of the County's veteran population.

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***ANNOUNCEMENTS:**

ACTION TAKEN: Announcements were not held.

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Housing and Community Services Director: Tyler Barrington

27. SR 25-2113 Informational presentation regarding the Pacific Crest Commons affordable housing development, a 55-unit affordable housing project for low-income residents in the Town of Truckee. (Dist. V)

Accepted.

ACTION TAKEN: Supervisor Hoek, the Board representative on Regional Housing Authority (RHA), shared her enthusiasm for the work being done by RHA in the Town of Truckee.

Tyler Barrington, Housing and Community Services Director, provided an informational presentation regarding the Pacific Crest Commons affordable housing development, which is providing 55 units of multi-family housing located on the corner of State Highway 89 and Donner Pass Road, within the Town of Truckee. Construction on the project commenced in June 2025 and is expected to be completed in November 2026, and is a great example of RHA utilizing government surplus property and collaborating with different agencies to bring forward a project that will serve the needs of the Truckee community.

Board discussion and questioning ensued.

Vice Chair Swarthout opened the opportunity for public comment, and comments were provided. Vice Chair Swarthout closed the public comment period.

Concerns were raised by Vice Chair Swarthout regarding the need for an onsite property manager. Director Barrington agreed to find clarification regarding the property management and will follow-up with the Board.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Tucker, to accept the informational presentation. On a voice vote, the motion passed as follows: Supervisors Tucker, Swarthout, Hoek, and Bullock, all Aye. Supervisor Hall, Absent.

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ADJOURNMENT:

ACTION TAKEN: Vice Chair Swarthout adjourned the meeting at 2:24 p.m. Following adjournment, the Board members proceeded to a tour of Pacific Crest Commons affordable housing development.

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Signature and Attestation

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Heidi Hall, Chair

ATTEST:
By:

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Tine Mathiasen, Chief Deputy Clerk to the Board