



# Information and General Services Department

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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
Central Services  
Cable Television*

*Purchasing  
Airport  
Library*

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** November 13, 2018

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS - Facilities Management**

**SUBJECT:** Resolution approving and authorizing execution of Amendment No. 2 to the Lease Agreement with Wildwood Commercial Center for Nevada County Public Library space located at 11336 Pleasant Valley Road, Penn Valley, California to extend the term of the Lease to May 31, 2019.

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Lease payments are paid through and included in the Library 2018/2019 budget. There is no impact on the General Fund.

**BACKGROUND:**

The Nevada County Library has operated the Penn Valley Station in the Wildwood Commercial Center since 2002. The Lessor has offered the County a larger space in the same Center which is more suitable for Library use. The current Lease was amended through Resolution 18-444 to extend the term of the Lease by four months to negotiate the terms of the new lease. The current amended Lease will expire November 30, 2018.

The County requires additional time to proceed with the Tenant Improvements once the Lease is in place. Both parties desire to extend the current Lease for an additional six months. If this Resolution is adopted, the Agreement will continue through May 31, 2019. A new Lease for the larger space will be brought to your Board for approval once the agreement is made. Rent will not begin at the new space until the Tenant Improvements are complete and the Library is relocated.

All terms and conditions of the current Lease Agreement will remain in full force and effect except as amended.

**Item Initiated by:** Justin Drinkwater

**Approved by:** Steve Monaghan