



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 13, 2023
TO: Board of Supervisors
FROM: **Heba El-Guindy, Director of Public Works**
SUBJECT: Resolution Approving the Purchase and Installation of a Contactless Fare Payment System Including Category A: Payment Acceptance Devices (PADs) from KUBA, Inc., and Category B: Transit Processor Services from Littlepay, Inc., via the California Integrated Travel Project (Cal-ITP) Master Services Agreement

RECOMMENDATION: Approve the attached Resolution

FUNDING: Funding for this Agreement is provided through the Low Carbon Transit Operations Program (LCTOP) funding and is included in the Transit Services FY 2022/23 budget. A budget amendment is not required, and there is no impact to the General Fund.

BACKGROUND:

The Low Carbon Transit Operations Program (LCTOP) is one of several programs established by Senate Bill 862 (2014) that provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility. The California Department of Transportation (Caltrans) is the administrative agency for LCTOP. Caltrans is responsible for ensuring that the statutory requirements of the program are met, and local agency recipients are responsible in ensuring projects selected provide maximum public benefits for transit ridership, greenhouse gas emission reductions and other co-benefits. Eligible projects are operational or capital projects that must be consistent with the project leads most recent short-range transit development plan, regional plan or publicly adopted plan that programs funds for transit projects including a transportation improvement plan.

On April 26, 2022, the Board of Supervisors adopted Resolution No. 22-170 approving the submittal of a 2021-22 LCTOP grant application in the amount of \$132,811 (99313 - \$126,583 via NCTC; 99314 - \$6,228 via the County) for the following project:

- Design, purchase, install and operate a contactless fare payment system for use on all Nevada County Connects fixed route buses.

On September 27, 2022, the Board of Supervisors adopted Resolution No. 22-506 accepting award of grant funding for the above project in the amount of \$132,811.

Staff worked with California Integrated Travel Project (Cal-ITP) personnel to develop a Scope of Work and released a Request for Proposals to vendors included on the State of California Department of General Services (DGS) Master Services Agreement for Category A: Payment Acceptance Devices (PADs) and Category B: P Transit Processor Services on January 11, 2023. The Master Services Agreements may be viewed at:
<https://www.camobilitymarketplace.org/contracts/> .

Based on the responses provided by KUBA, Littlepay, SCSOft and Enghouse and discussions with agency users, staff is proposing to purchase Category A: PADs via KUBA in the amount of \$103,972.05, and Category B: Transit Processor Services via Littlepay, Inc. in the amount of \$5,000 for implementation services for a total initial purchase price of \$108,972.05. The total cost of this procurement is not to exceed the grant total of \$132,811.

Staff recommends that the Board approve the attached Resolution approving the purchase of the proposed contactless fare payment system.

Item Initiated by: Robin Van Valkenburgh, Transit Services Manager

Approved by: Heba El-Guindy, Director of Public Works

Submittal Date: May 19, 2023
Revision Date: June 1, 2023