



RESOLUTION NO. 15-098

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO
THE RENEWAL CONTRACT WITH FAYE HIGNIGHT (PESH2725)**

WHEREAS, Child Welfare systems are required to provide Preventative and Early Intervention strategies that not only provide for the safety and permanency for children but also services that target the families' well-being. The goal is to help families to stay together; and

WHEREAS, County administered child welfare systems are required to conduct self-assessments and develop self-improvement plans that match state and federal requirements for accountability for outcomes to ensure that the critical needs of children and families in the child welfare system are met; and

WHEREAS, under this agreement, the Contractor provides consultation, grant writing, data analysis services; and activities related to ensuring that the department is able to conduct the required self-assessments and develop the required self-improvement plans; and

WHEREAS, the parties desire to amend their agreement to extend the contract termination date to June 30, 2016 and increase the contract maximum accordingly due to an unanticipated increase in utilization of services this fiscal year (Fiscal Year 2014/15) and the need to continue the services through Fiscal Year 2015/16 and revise Exhibit "B", Schedule of Charges and Payments to reflect the increase in the maximum contract price.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment No. 1 to the Personal Services Contract by and between the County and Faye Hignight for the provision of consultation, grant writing and data analysis services for the Child Protective Services Department, which extends the contract termination date from June 30, 2015 to June 30, 2016 and increases the total maximum contract price from \$20,000 to \$65,000 (an increase of \$45,000) for the contract term of August 15, 2014 through June 30, 2016 be and hereby is approved and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds in the amount of \$30,000 to be encumbered for Fiscal Year 2014/15 and disbursed from account: 1589-50104-494-3101/521520.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 10th day of March, 2015, by the following vote of said Board:

Ayes: Supervisors Nathan H. Beason, Edward Scofield, Dan Miller,
Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Interim Clerk of the Board of Supervisors

By:  _____


Edward C. Scofield, Chair

3/10/2015 cc: DSS*
FH
AC*

**AMENDMENT #1 TO THE CONTRACT WITH
FAYE HIGNIGHT**

THIS AMENDMENT is dated this 1st day of March by and between FAYE HIGNIGHT, hereinafter referred to as "CONTRACTOR" and COUNTY OF NEVADA, hereinafter referred to as "COUNTY". Said Amendment will amend the prior agreement between the parties entitled Personal Services Contract as approved on August 15, 2014 per Purchase Order No. PESH2725.

WHEREAS, the CONTRACTOR provides consultation, grant writing and data analysis for the Child Protective Services Department for the contract term of August 15, 2014 through June 30, 2015; and

WHEREAS, the parties desire to extend the contract termination date from June 30, 2015 to June 30, 2016 and amend their Agreement to increase the total maximum contract price from \$20,000 to \$65,000 (an increase of \$45,000) due to an unanticipated increase in utilization of services this fiscal year and the need to continue the services through fiscal year 2015/16 and revise Exhibit "B", Schedule of Charges and Payments to reflect the increase in the maximum contract price.


NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of March 1, 2015.
2. That Section (§2), Maximum Contract Price shall be changed to the following: \$65,000.
3. That Section (§3), Contract Termination Date shall be changed to the following: 06/30/2016.
4. That Exhibit "B", Schedule of Charges and Payments, shall be revised to the amended Exhibit "B" as attached hereto and incorporated herein.
5. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:


Honorable Edward C. Scofield
Chair, Board of Supervisors

CONTRACTOR:


Faye Hignight
11835 Black Oak Drive
Nevada City, California 95959

Dated: 3/11/2015

Dated: 2/23/15


Attest: 
~~Donna L. ...~~ Julie Patterson Hunter Interim
Clerk of the Board of Supervisors

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
FAYE HIGNIGHT

Payment under the terms of this Agreement for satisfactory performance of services as outlined in Exhibit "A", shall not exceed the maximum amount of \$30,000 for fiscal year 2014/15 and \$35,000 for fiscal year 2015/16 for a total maximum amount not to exceed \$65,000 for the entire contract term of August 15, 2014 through June 30, 2016.

The County shall pay Contractor \$30.00/per hour for services rendered.

Contractor shall be reimbursed for mileage at the current IRS mileage rate per mile for trips made in Contractor's car when Contractor is required by Department to travel in order to provide services to the Department under this Agreement.

BILLING AND PAYMENT

Contractor shall submit to County, for services rendered in the prior month, and in accordance with the reimbursement rate, a statement of services rendered to County and costs incurred that includes documentation to support all expenses claimed by the 20th of each month. County shall review the billing and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of either removing the questioned cost or delaying the entire claim pending resolution of the cost(s). Payments of approved billing shall be made within thirty (30) days of receipt of a complete, correct, and approved billing.

To expedite payment, Contractor shall reference on her invoice the Contract Resolution Number assigned to the approved Contract.

Contractor shall submit monthly invoices for services. Billing contact for Contractor is:

Department of Social Services
Attn: Fiscal Staff
PO Box 1210
Nevada City, California 95959-1210
(530) 470-2421

BILLING PROCESS EXCEPTION

By the tenth of June, Contractor shall provide an invoice for services rendered for the month of May. A final invoice and reconciliation for the month ending June 30 shall be provided no later than July 15.

