



## **RESOLUTION No. \_\_\_\_\_**

### **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

**RESOLUTION AUTHORIZING THE MODULAR FURNITURE  
PURCHASE FROM WALKER'S OFFICE SUPPLIES FOR THE  
COMMUNITY DEVELOPMENT AGENCY OFFICE REMODEL  
PROJECT IN THE AMOUNT NOT TO EXCEED \$410,000  
FROM FISCAL YEAR 2024-2025, APPROVE A TEN PERCENT  
(10%) CONTINGENCY IN ALIGNMENT WITH THE  
PURCHASING POLICY, IF NEEDED, AND AUTHORIZING  
THE PURCHASING AGENT TO CREATE A PURCHASE  
ORDER FOR THIS PROCUREMENT**

WHEREAS, Nevada County Facilities Management Department oversees all facilities projects throughout the County and provides project management and oversight for each project; and

WHEREAS, the Community Development Agency began a project to reconfigure their Agency's office space to create more workstations by downsizing and reorganizing the large cubical furniture, creating a better design for common spaces and ADA path of travel; and

WHEREAS, Walker's Office Supplies has designed a comprehensive and accepted reconfiguration plan for the CDA capital project. CDA has been working with the Project Manager from Facilities to ensure all aspects of the project are coordinated to minimize impacts to the staff work environment; and

WHEREAS, modular office furniture is procured at a discounted rate by leveraging a co-operative competitively awarded agreement issued by the National Cooperative Purchasing Alliance under Contract No. NCPA 11-18 from Walker's Office Supplies, a Rocklin, CA based modular furniture provider; and

WHEREAS, the Nevada County Purchasing Policy Section 4.5(B) allows for purchases made from other public agencies competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases in order to obtain volume discounts; and

WHEREAS, The Board's approval is required to establish a purchase order (PO) in the amount not to exceed \$410,000 for the purchase of the modular furniture for Fiscal Year 2024/25.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Approves and authorizes the Purchasing Agent to issue a purchase order to Walker's Office Supply, for the amount not to exceed \$410,000 for the purchase of the CDA office reconfiguration for Fiscal Year 2024/25.
2. Authorizes the Purchasing Agent to allow for change orders, alterations or addenda to the Board approved contract to change or amend the contract in an amount that is not more than 10% of the Board approved amount.