

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District (Vice-Chair)
Ed Scofield, 2nd District
Dan Miller, 3rd District
Susan Hoek, 4th District
Richard Anderson, 5th District (Chair)

Julie Patterson Hunter, Clerk of the Board
Alison Lehman, County Executive Officer
Alison Barratt-Green, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Draft

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, January 24, 2019	8:30 AM	The Foothills Event Center 400 Idaho Maryland Road Grass Valley, California

WORKSHOP

ADJOURNED SPECIAL MEETING:

Rollcall. The following Supervisors present:

Heidi Hall, 1st District
Ed Anderson, 2nd District
Dan Miller, 3rd District
Susan Hoek, 4th District
Richard Anderson, 5th District

STANDING ORDERS:

Chairman Anderson called the meeting to order at 8:15 a.m.

County Executive Officer: Alison Lehman

- I. [SR 19-0088](#) Review of discussion from the January 23, 2019 Workshop and any carry over items

Ms. Lori Burkhart Frank, Facilitator, welcomed the Board and reviewed the day's schedule and previously agreed-upon guidelines.

II. [SR 19-0089](#) Economic Development UpdateEconomic Resource Council (ERC):

Mr. Jeffrey Thorsby, Senior Administrative Analyst, provided a PowerPoint presentation regarding the Economic Development and Integrated Tourism Marketing contract services provided by ERC. He reported that the contract provides for six areas of focus:

1. Technical assistance for local businesses;
2. Assistance with growth of existing and emerging business clusters;
3. Assistance with talent-related needs;
4. Assistance for businesses seeking to move to Nevada County;
5. Maintenance of the County's website gonevadacounty.com; and
6. Implementation of an integrated marketing program.

Mr. Thorsby reviewed their progress relating to integrated tourism marketing, and highlighted the increase in traffic to the gonevadacounty.com website. He reported that the contract comes to completion at the end of Fiscal Year 2019/20, and it will go back out to the community through the RFP (Request for Proposal) process.

Sierra Business Council (SBC):

Ms. Kristin York, Vice President of Business Innovation, SBC, provided a PowerPoint presentation outlining the role SBC plays with ERC. She reported that SBC provides workshops to support the growth of business clusters. Ms. York reviewed SBC's efforts in 2018, highlighting the work done in both Eastern and Western areas of Nevada County, noting that 229 businesses were assisted, 1,078 hours of counseling were provided, \$5.1 million in capital was infused, and 84 jobs were created.

Ms. York reviewed their efforts and processes relating to the County's Comprehensive Economic Development Strategy (CEDS), which is administrated by SBC:

1. Catalyze Economic Diversification;
2. Facilitate Innovation and Entrepreneurship;
3. Build community resilience through wildfire and flood protection efforts; and
4. Protect natural capital - advancing forest health and biomass opportunities.

Regional Council of Rural Counties (RCRC):

Mr. Terrance Rodgers, RCRC Economic Development Officer, provided an overview of RCRC's Golden State Finance Authority, which provides down payments to families for purchasing homes. He reported on RCRC's National Homebuyers Fund, which provides a similar service and operations throughout the Country. Mr. Rodgers highlighted RCRC's advocacy efforts with regards to economic development, with a focus on employment and infrastructure.

RACE Communications:

Mr. Raul Alcaraz, RACE CEO, thanked County staff for joining RACE during the recent California Public Utilities Commission (CPUC) hearings regarding their purchase of Bright Fiber Network. He reviewed their purpose, which is to provide reliable, fiber-based, high-speed internet and advanced communications at an affordable price. Mr. Alcaraz highlighted the economic benefits of fast-speed internet, and expressed his interest in moving forward with Nevada County's project.

Mr. Jeffrey Thorsby, Ms. Kristin York, Mr. Terrance Rodgers, and Mr. Raul Alcaraz, came together as a panel and responded to Board questioning.

III. [SR 19-0090](#) Community Development Agency Updates:

- Infrastructure Projects
- Planning Updates

Infrastructure Projects:

Ms. Alison Lehman, County Executive Officer, introduced the Economic Development Fund Project Plan Update presentation.

Mr. Sean Powers, Community Development Agency Director, provided a PowerPoint presentation, highlighting Nevada County's five Area Plans: Penn Valley; Higgins Corner; Loma Rica Industrial; North San Juan; and Soda Springs.

Mr. Jeffrey Thorsby, Senior Administrative Analyst, provided an update on the status of the Soda Springs Area Plan. He reported on the Donner Pass Road Improvement Project, which will rehabilitate pavement and widen shoulders for bike lanes on a portion of the Road.

Mr. Steve Monaghan, Chief Information Officer, provided an update on Broadband. He reported that Nevada County is partnering with local providers that serve business parks with a focus on poorly-served commercial dense unincorporated areas. Staff is looking to leverage County assets and/or resources to assist providers in achieving economic feasibility.

Mr. Powers reported on next steps:

Implementation of a sewer line for Higgins Marketplace;
Continued work with Placer County on the Soda Springs Area Plan;
Broadband expansion;
Completion of the Penn Valley Area Plan;
Continued work with North San Juan Fire Protection District on a suppression system;
Identification of possible use options for current Corporation Yard at Loma Rica; and
Leverage of additional ongoing economic funding opportunities.

Board questioning ensued.

Housing Element Update:

Mr. Brian Foss, Planning Director, provided background regarding Nevada County's Housing Element update, adopted June 24, 2014. He reported that the County has met the Regional Housing Need Allocation (RHNA) numbers for all previous housing planning cycles, and staff is expecting to meet the County's RHNA numbers for the next cycle. The final adopted Housing Element is due on August 15, 2019, for the upcoming eight-year cycle. Mr. Foss reviewed the 'draft' Housing Element, which is currently in progress. They have held two public workshops, and they are currently coordinating with the Cities and Town on RHNA numbers. The next steps include submittal of the 'draft' Housing Element, which will go forward to the Planning Commission in May for recommendations. Final adoption by the Board is planned for June 2019.

Accessory Dwelling Units (ADUs):

Mr. Brian Foss, Planning Director, provided an overview of the current ADU Ordinance, and provided an overview of recent amendments per SB2069 and AB2299. He provided next steps.

Ms. Seana Doherty, Project Director, Mountain Housing Council, provided an overview of the Council's Regional Action Plan, and their activities. She highlighted their community partners, and reviewed housing projects that are moving forward in Eastern County.

Ms. Doherty reported that the Council is focusing on a diversity of housing types, and they are reaching out for supportive housing opportunities. She reported that their work ends after two years, and they are identifying an entity to carry on the work moving forward. Ms. Doherty explained that although the Board was waiting for information from the Council's ADU report, it would not be complete until April 2019.

The following officials came together as a panel to respond to Board questioning:

Mr. Brian Foss, Planning Director

Ms. Seana Doherty, Project Director, Mountain Housing Council

Ms. Alison Schweder, Community Collaborative of Tahoe Truckee

Mr. Jeff Loux, Truckee Town Manager

IV. [SR 19-0091](#) Health and Human Services Agency Updates

Addressing Homelessness in Nevada County:

Dr. Brian Evans, President and CEO, Sierra Nevada Memorial Hospital, provided a PowerPoint presentation regarding how homelessness affects the hospital and the current programs they provide. Dr. Evans noted that total visits to the emergency department are about 31,000 per year, and generally 1,000-2,000 of those visits are made by the same homeless individuals. He reported that the financial impact represents \$900,000 in inpatient care.

Board questioning ensued.

Bridges to Housing:

Ms. Phebe Bell, Director of Behavioral Health, and Mr. Mike Dent, Child Support, Collections, and Housing Director, provided a PowerPoint presentation regarding the Health and Human Services Agency's (HHSA) efforts to respond to the Board's 2018 'A' Priority to Address Homelessness in Nevada County. HHSA's response includes:

Implementation of a Coordinated Multi-Disciplinary homeless outreach and housing case management:

- Homeless Outreach Team and Housing Resource Team met regularly since June 2018;
- Coordinated Entry List is over 500 individuals;
- One half of the initial 'top 10' have been housed.

Implementation of a Navigation, Day Services, Center:

No success finding a willing community partner with an acceptable location;
Additional programming and funding opportunities are on the horizon;
Plan in place for 2020.

No Place Like Home grant funding:

Implementation in the coming months;
Expanded shelter capacity;
Fully implement coordinated entry system.

Ms. Bell and Mr. Dent reported that HHSA's successes include:

Permanent Housing:

Provided housing for 272+

Emergency Sheltering:

Hospitality House served 332 people

CalWORKS provided emergency shelter for 43 families

Salvation Army sheltered 82 individuals and 87 families

Probation sheltered 79 people

Additional sheltering through Behavioral Health, Emergency Warming Centers, and Community Partners

Upcoming initiatives:

Creation of a comprehensive outreach and case management team

Embedded substance use and health counselors in jails

Strengthen supportive housing services in Truckee; expand access to low-barrier housing

Board questioning ensued.

2019 Objectives relating to Housing, Economic Development and Broadband:**Suggested Board Objectives:**

1. In partnership with community providers and other jurisdictions, build an expanded system of coordinated care, outreach, transitional and permanent housing and supportive services to address the needs of the homeless population and to mitigate impacts on the community.

2. Coordinate with local jurisdictions, developers and other partners to maximize leveraging opportunities with new State funding for affordable and achievable housing development.

Board discussion ensued.

Ms. Alison Lehman, County Executive Officer, recommended bringing the Accessory Dwelling Unit (ADU) discussion back to the Board in February. The discussion will include research completed by Mountain Housing Council.

V. [SR 19-0092](#) County Facilities Updates

Truckee Library:

Ms. Yolande Wilburn, County Librarian, and Mr. Jeff Loux, Truckee Town Manager, provided a PowerPoint presentation regarding the possibility of having the Town of Truckee take over the Truckee Library.

Ms. Wilburn reported that language in Measure A does not allow for Truckee to take over the library. However, Measure A will allow the Town to contract for Library operations with the County. Mr. Loux reported that the Town is suggesting continuing with the County taking the lead, with increased local collaboration. Proposing moving and expanding the Library to an alternate location.

Board questioning ensued.

Penn Valley Library:

Ms. Yolande Wilburn, County Librarian, reported that expansion of the Penn Valley Library is on track. The new space will incorporate the current book storage, include a meeting room, and have the look and feel of a living room.

She noted that Truckee is interested in working with the architectural firm that prepared the Penn Valley Library design to create a space plan for the Truckee Library.

Board questioning ensued.

Operations Center - Corporation Yard:

Ms. Trisha Tillotson, Director of Public Works, and Mr. Steve Monaghan, Chief Information Officer, provided a PowerPoint presentation regarding the status of the build-out of the Corporation Yard and expected efficiencies that will result from the Project. Mr. Monaghan reviewed the next steps, with an expected completion date in the fall of 2020.

Board questioning ensued.

Juvenile Hall Repurpose:

Mr. Michael Heggarty, Health and Human Services Agency Director, and Mr. Michael Ertola, Chief Probation Officer, provided a PowerPoint presentation regarding closure of the Juvenile Hall and potential uses of the facility. Mr. Ertola reported that the Juvenile Hall Use/Resuse Workgroup met regularly to study the highest and best use of the existing facility and to make a recommendation for the Board to consider for its future use. Their final Two options include: 1) Youth Facility for expanded detention and prevention programs; and 2) Adult Reentry Program.

Mr. Ertola reviewed associated costs, and the pros and cons relating to the Repurpose. He provided next steps, explaining that their recommendations will ultimately come forward to the Board for a final decision.

Board questioning ensued.

VI. [SR 19-0093](#) Environmental Health Update

Ms. Amy Irani, Environmental Health Director, provided a PowerPoint presentation regarding AB626 relating to the Homemade Food Operations Act. She reported that AB 626 went into effect January 2019, noting that the intent of the Act is to provide additional economic activities in addition to the Cottage Food Law. Ms. Irani explained that local environmental health jurisdictions must have Board approval to opt-into the program within their jurisdictions by adoption of Ordinance. The 'opt-in' would allow for a home kitchen to occur without commercial standards. Ms. Irani provided pros and cons relating to allowing the production of food in home kitchens, and stressed that staff recommends the Board decide not to 'opt-in' at this time.

Board questioning and discussion ensued, and the Board decided to take no action.

VII. [SR 19-0094](#) Agriculture Update

Mr. Chris de Nijs, Agricultural Commissioner, provided an update on the state of bees and beekeeping in Nevada County. He reported that out-of-county beekeepers are using Nevada County as a temporary holding site for their hives. Large numbers of hives are placed on the holding sites, exceeding the carrying capacity of the landscape. Mr. de Nijs noted that local beekeepers are suffering, and the production of honey is no longer profitable.

Mr. de Nijs reported that the Agricultural Advisory Commission is looking to support Apiary in Nevada County, and to preserve the industry by adoption of an Ordinance by the Board. Mr. de Nijs reviewed recommended language, and provided recommended next steps.

Board discussion and questioning ensued.

VIII. [SR 19-0098](#) Committees and Commissions Update

Mr. Jeffrey Thorsby, Senior Administrative Analyst, provided a PowerPoint presentation regarding Board-appointed Committees and Commissions with a purpose to examine and identify issues or potential challenges that confront Committee/Commission members and support staff. He reported that the concerns related to Committees that are starting to work outside their purpose, and to some confusion relating to independent entities that include County representation. Mr. Thorsby provided background information and a brief overview of current Committees and Commissions. Mr. Thorsby reviewed challenges relating to Committees and Commissions, including:

Legal compliance issues:

Brown Act/Ethics Compliance

Recruitment/Retention Ongoing challenges

Perceived Conflict of Interest

Transparency (AB2257)

No standard training program

Purview and Scope:

Mission creep

Advisory recommendations vs. policy setting

Chair leadership

Staff support issues:

Order & Decorum

Inconsistent bylaws

Staffing hours

Meeting coordination

Administrative processes (technical knowledge)

Mr. Thorsby provided considerations and recommendations, including: 1) standardized training program; 2) new committee member orientation; 3) periodic check-in between committee member and overseeing District Supervisor; 4) promote recruitment/retention, potential reimbursement incentives; 5) develop template bylaws; 6) leverage advocacy through committees; and 7) evaluate Board established committees for consolidation or dissolution.

Board discussion and questioning ensued.

IX. [SR 19-0095](#) Board Announcements/Comments

No announcements were made by the Board members.

X. [SR 19-0096](#) Review and Finalize 2019 Board Objectives

The Board re-voted on their Objectives, listing them as 'A', 'B' and 'C' priorities as follows:

2019 BOS Objectives:

Priority A:

- Maintain the County's financial stability and core services.
- Reduce the risk of local wildfire and the effects of wildfire on life, property and the environment by providing leadership and support to community partners, pursuing State and Federal funding, implementing county policies and programs, and assisting the public to be “wildfire ready.” Explore other ways to reduce the threat and damage from wildfires.
- In partnership with community providers and other jurisdictions, build an expanded system of coordinated care, outreach, transitional and permanent housing, and supportive services to address the needs of the homeless population and to mitigate impacts on the community.
- Coordinate with local jurisdictions, developers and other partners to maximize leveraging opportunities with new state funding for affordable and workforce housing development.
- Adopt a County cannabis ordinance and implement an effective cannabis compliance and permitting program to promote permitted cannabis activities.

Priority B:

- Support job-enhancing economic development with an emphasis on infrastructure that expands or preserves commerce and provides leadership and coordination opportunities to bring funding sources and community partnerships together including ERC, SBC, RCRC, CSAC and USDA.

Priority C:

- Increase public awareness and civic engagement by providing easy access to information on County-related services and to encourage citizens to participate in local government. Work with departments to implement new ways to engage with, and provide information to, citizens.
- Complete the feasibility analysis of a potential reorganization of western county park and recreation districts for increased collaboration and efficient operation of facilities and administration of services.
- Pursue the best use and maximum value for the redevelopment of “Lot 6” which may include a mix of aviation and commercial uses.

XI. [SR 19-0097](#) Final Recap

Ms. Lori Burkart Frank, Facilitator, recapped the meeting and asked the Board members to submit their final evaluation. Ms. Alison Lehman, County Executive Officer, thanked the Board for their work, noting that final information resulting from the Workshop will be brought forward at the first meeting in February.

ADJOURNMENT:

Chair Anderson adjourned the meeting at 4:23 P.M.

Signature and Attestation**Richard Anderson, Chairman****ATTEST:****By:****Julie Patterson Hunter, Clerk of the Board**