



COUNTY OF NEVADA
DEPARTMENT OF HUMAN RESOURCES

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: May 9, 2023
TO: Board of Supervisors
FROM: Human Resources
SUBJECT: Resolution Amending Authorized Personnel Staffing Resolution 22-290

RECOMMENDATION: Approve the attached resolution.

FUNDING: Provided for in the 2022-2023 fiscal year budget.

BACKGROUND: Corrections and updates to the staffing resolution are submitted to the Board of Supervisors on a quarterly basis. The staffing resolution reflects corrections and revisions to the 2022-2023 staffing document from January 1, 2023 through March 31, 2023, as depicted below.

The changes to the Authorized Personnel Staffing Resolution are as follows:

Health and Human Service Agency

Behavioral Health Department

One Behavioral Health Therapist I/II/Licensed position is added. This position converts an embedded contracted position to a regular position. By this conversion, we reduce the risk of the department losing the services of a contractor who may be recruited away to a different service provider. Maintaining core services to our clients and meeting state-mandated time frames for services is supported by this action.

Information and General Services

Emergency Services

One Lead Defensible Space Inspector position is exchanged for one Supervising Defensible Space Inspector position. As the scope of the County's work in Emergency Services and Defensible Space grows, adequate supervision of staff, both regular and temporary (seasonal), is essential.

Facilities Management

The Director's job title is changing from Director of Facilities and Airpark Management to Director of Facilities.

Sheriff's Office

Sheriff Services

One new Administrative Analyst I/II is added to support public information activities, grant writing, contract management and other communication efforts, in the Sheriff's Office.

Sheriff Dispatch

One Sheriff's Dispatcher I/II is exchanged for one Supervising Dispatcher. This exchange allows for two supervisors to support this 24-hour operation.

The total number of FTE on the Authorized Personnel Staffing Resolution increases by two positions, from 848.10 to 850.10.

Your consideration of this matter is appreciated.

Initiated and Approved By: Steve Rose, Human Resources Director