



Information and General Services Department

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*Information Systems
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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: July 27, 2021

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution declaring certain County property as surplus and authorizing the Purchasing Agent to dispose of surplus property and approve donation to FREED Center for Independent Living

RECOMMENDATION: Adopt the Resolution, by 4/5 affirmative vote

FUNDING: No funding impacts.

BACKGROUND:

In the fall of 2020, the Board approved Resolution No. 20-393 and 20-431 to accept donations of nine travel trailers (three from Costa Mesa County and six from Los Angeles County, respectively) to assist in the housing of individuals that may need to isolate due to exposure to the COVID-19 virus. County of Nevada Health and Human Services Agency (“HHS”) was able to use the travel trailers to support several individuals and families over the past year and half; however, the need for support has lessened and HHS has determined the travel trailers are no longer needed for this effort.

HHS has transferred four travel trailers to other Departments within the County where temporary housing needs have been identified and the Purchasing Division has received a list of five surplus travel trailers which the HHS has identified as no longer needed for use as originally identified. The complete inventory is shown on Attachment A. All listed items have been removed from service by HHS.

On June 18, 2021 the Purchasing Division received a donation letter request from FREED Center for Independent Living (“FREED”) requesting donation of the five travel trailers to their organization for the purpose of housing of FREED participants who are homeless or at risk of homelessness.

Should the Board approve donation of the five travel trailers, the County will execute a Memorandum Of Understanding (MOU) with FREED to transfer ownership and responsibility of the travel trailers. FREED agrees to place the trailers following local

planning and zoning rules and regulations (place trailers in a trailer park or a permitted ADU location.) In addition, FREED agrees to allow the County use of the trailers should there be an increase of COVID-19 cases local in the County and if the Public Health Department requires isolation housing that cannot be sourced by other means, FREED will support temporary isolation purposes at the County's expense so long as the subject trailer(s) are not currently occupied by FREED clients.

In accordance with the Purchasing Policy Section 9, Nevada County Administrative Code Section A-IV 1.3(B) and Government Code Section 25504, the Purchasing is authorized to sell, transfer, donate, dispose of, or exchange surplus property as provided by Nevada County Code, Government Code, and Board of Supervisors' direction.

The subject Resolution will authorize the Purchasing Agent to dispose of surplus property by donation to FREED Center for Independent Living and remove from County inventory the capital assets listed on Exhibit A.

Item Initiated by: Desiree Belding
Approved by: Steve Monaghan
Submittal Date: July 12, 2021