

(iii) attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;

The County of Nevada supports both the Big Brothers/Big Sisters of Nevada County and North Lake Tahoe and The Friendship Club that provides mentoring to increase the academic achievement of low income students and at risk youth. The Family Resource Centers were awarded additional funding specifically to increase literacy skills and enhance materials to help families attain adequate work skills and education. The Nevada County Library and CalWORKs program have created a partnership to provide job training, job education and literacy education for low income and community residents. In addition, the Family Resource Centers work with Read Up! to provide tutoring services for children and adults, including GED assistance.

(iv) make better use of available income;

The Agency's network of CAAs has members such as FREED who provide budget counseling to teach customers how to effectively create a budget and manage money. Nevada County's energy and housing programs provide additional resources and instruction on money management. Project MANA operates the program Dar A Luz, which provides a "learning for life" course in budgeting, smart shopping and nutrition. This program targets the population of low income, Hispanic women living in the eastern side of Nevada County. Foster Youth Services provides budgeting and life skill classes to youth transitioning out of the Foster Care System. Various service providers such as: Turning Point, Sierra Forever Families, The Salvation Army, Women of Worth and DVSAC have elements of budget management, budget preparation and budgeting strategies as elements of their programs.

(v) obtain and maintain adequate housing and a suitable living environment;

The Agency has numerous partners such as the Hospitality House, which serves homeless individuals and families by providing a place to shower, do laundry, eat lunch and stay in an emergency overnight shelter. The County provides various home rehabilitation programs and a First-Time Homebuyer program that helps low income families and individuals maintain a healthy and safe home as well as help in purchasing their own home. Weatherization programs provide energy efficiency. The County's Tenant Based Rental Assistance program provides a one-time rental deposit payment for low income individuals or families moving from homeless situations to permanent housing and low income individuals and families moving from temporary shelter into permanent housing. Programs such as CalWORKs and Veteran's Services provide vouchers to help individuals and families move into permanent housing. The Salvation Army also provides temporary housing for homeless families while helping them reach self-sufficiency.

(vi) obtain emergency assistance through loans, grants or other means to meet immediate and urgent family and individual needs; and

Emergency assistance for food and clothing is offered by many community based agencies to help families and individuals meet immediate and urgent needs. The Family Resource Centers operate food pantries and clothes closets. The Family Resource Center in Truckee offers legal assistance for those

facing eviction or tenant/landlord disputes. PARTNERS Family Resource Centers provide emergency cash and gas vouchers. The Nevada County Food Bank, Interfaith Food Ministry, Hospitality House, Project MANA and others also provide emergency provisions for food, clothing, and household necessities, such as diapers. As previously mentioned, the County's Tenant Based Rental Assistance Program, provides assistance with permanent housing for low income and homeless individuals and families. Habitat for Humanity provides down payment and monthly mortgage payment assistance to families who help to build their own home. The Emergency Assistance Coalition operates a program that includes lodging, food and gas on an emergency basis. Many of the aforementioned agencies will also refer families to Section 8 and HUD housing programs.

(vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;

(I) document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and;

N/A. Nevada County is a rural area.

(II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

The Nevada County Sheriff's Office has implemented the philosophy of Community-Orientated Policing. Some examples of community policing efforts include: self-defense classes, disaster preparedness, boat safety inspections, crime prevention programs, residential vacation checks, annual Christmas toy projects and participating in other community events.

## **2. Youth**

(B) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as—

(i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and

Big Brothers/Big Sisters of Nevada County and North Lake Tahoe, The Friendship Club, Family Resource Centers and the New Events & Opportunities (NEO) program, through the Nevada County Office of Education, provide mentoring programs, leadership skills and entrepreneurship programs. Programs

support the development of youth through nurturing relationships and prepare them to become contributing members of the community. NEO is committed to inspiring the community to create and support more youth friendly areas and drug free activities. They provide fun alternatives to drug use, provide opportunities for youth to perform and take on leadership roles within the community and support local artists and musicians in Nevada County. WRAP service providers and the court system work together to provide mediation and mentoring for youth involved in the probation and foster care systems. Transitional Age Youth Services include: mentoring, life skills and employment readiness. The One-Stop Business & Career Center offers career exploration, training, and educational opportunities for youth.

(ii) after-school childcare programs

A limited number of Nevada County school districts offer after school childcare. Nevada County childcare providers offer an array of choices for families who need after school childcare. Parents become educated about quality child care and the choices they have available through Sierra Nevada Children's Services. Childcare payment assistance is available to low income families.

**3. Coordination**

(C)To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts)

Nevada County is the lead agency for offering State Welfare Reform efforts. Parents utilize the CalWORKs program to prepare for employment as a condition of receiving public assistance benefits. Job preparation workshops, resume assistance, job search assistance, work experience and subsidized employment are strategies used to move families toward self-sufficiency.

**4. Emergency Food and Nutrition**

Describe how your agency will provide emergency supplies and services, nutritious foods, and related services to counteract conditions of starvation and malnutrition among low-income individuals.

Nevada County works with a large array of community partners that serve to provide nutritious foods to counteract conditions of starvation and malnutrition among low income individuals. Interfaith Food Ministry of Nevada County serves approximately 9,000 individuals yearly. Gold Country Community Council, Inc., and Sierra Senior Services offer congregate and home delivered meals to low income seniors. Hospitality House provides daily meals to the homeless population. A Farmer's Market has relocated to the Nevada County Government Center and provides nutrition education, demonstrations and accepts Electronic Benefit Transfer so that low-income residents may use their CalFresh (SNAP) benefits to provide fresh and healthy food for their families. The Family Resource Centers and the Nevada County Food Bank provide emergency food pantries and food distribution.

**5. Employment and Training**

Describe how your agency will coordinate with, and establish linkages between, governmental and other social services programs to assure the effective delivery of services and avoid duplication; and describe coordination of employment and training activities under the Workforce Investment Act of 1998.

The County of Nevada is responsible for operating the CalWORKs program that contracts with the Alliance for Workforce Development to provide Workforce Investment Opportunity Act (WIOA) services. WIOA Services are co-located with County staff to coordinate daily services. Welfare-to-Work services are provided by the IHSS Public Authority

#### **6. Low-Income Home Energy Assistance**

Describe how your agency will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that the emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in the community.

Low Income Home Energy Assistance is operated by Project Go who is the regional provider. Project Go has staff that are co-located in Nevada County offices. Information is provided to the community using multiple media sources. Information is also posted in Social Services lobbies so that low income residents can be aware of LIHEAP services in the agencies where they are already utilizing services. Various service providers, such as the Family Resource Centers, will purchase emergency wood and propane to help in crisis situations. Gold Country Community Services Inc. provides fire wood to low income seniors as a supplemental heating source.

#### **7. Faith-Based Organizations, Charitable Groups, and Community Organization Partnerships**

Describe how your agency will to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.

The Center for Nonprofit Leadership provides training, coordination and resources and works as a catalyst to strengthen and sustain local nonprofit organizations. Over 50 nonprofit organizations and individuals representing faith based organizations are members of the Center for Nonprofit Leadership in Nevada County. There are numerous multidisciplinary collaborative in Nevada County that coordinate programs and form partnerships to serve low income residents of Nevada County. For example, the Adult & Family Services Commission oversees the Community Services Block Grant.

#### **8. Establishment of Procedures for Adequate Board Representation**

Describe your agency's procedures for establishing adequate board representation under which a low-income individual, community organization, religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism).

Bylaws of the Adult & Family Services Commission, specifically regarding membership, have been approved by the Commission and resolved by the Nevada County Board of Supervisors. The Adult & Family Services Commission serves as the tripartite Board for CSBG oversight, planning and evaluation. In addition, vacancies are posted on the County's website to solicit low income representation.

**9. Participation in ROMA, or Alternative System for Measuring Performance**

Does your agency participate in ROMA?    Yes     No

Describe how your agency addresses ROMA or another performance measure system which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.

Nevada County collects demographic and personal information from all applicants for social services programs. Reporting demographics and personal information from applicants is a requirement of agencies receiving support from the CSBG funds. Reports are collected from the nonprofit agencies on the same forms that are reported to the Department of Community Services and Development. An annual single audit is performed by an outside auditor and made available to the State within 30 days of receipt, as required per our contracts. Nevada County will continue to comply with fiscal and program reporting requirements to measure performance in promoting self-sufficiency, family stability and community revitalization and report outcomes according to Results Oriented Management & Accountability.

**10. Cost and Accounting Standards**

Describe how your agency will ensure that cost and accounting standards of the Office of Management and Budget apply to a recipient of the funds.

Nevada County will comply fully with applicable requirements for serving persons at or below the poverty level as defined by the OMB. The financial division of the Health & Human Services Agency specializes in accurate fiscal oversight and controls in both Federal and State operated programs serving low income individuals. Audits are conducted of each nonprofit organization receiving funds under CSBG and require submission of agency single audit reports on an annual basis.

**11. Service Delivery System**

Provide a description of your agency's service delivery system, for services provided or coordinated with CSBG funds targeted to low-income individuals and families in communities within the State.

The Nevada County Board of Supervisors serves as the ultimate authority in designating and evaluating budgets and services targeted at low income individuals and families. The Board of Supervisors has appointed community members to serve on the Adult & Family Services Commission that also acts as the tripartite board for CSBG funding. The coordinated funding is operated by the Nevada County Health & Human Services Agency, which is an agency that administers public assistance, Social Services, Behavioral Health, Public Health, Child Support Services and housing assistance programs. The Department of Social Services falls under the umbrella of the Health & Human Services Agency and serves as administrative staff to the Adult & Family Services Commission and tripartite board. Health & Human Services Agency staff sits on a wide variety of multidisciplinary teams and commissions that represent and coordinate services for low income individuals and families.

## **12. Linkages**

Describe how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management, and follow-up consultations.

The Adult & Family Services Commission ensures that service providers are able to establish and maintain strong linkages with other service providers and governmental entities. The needs of the public are identified through 2-1-1 Nevada County Information and Referral and shared at commission meetings. Case management is the preferred method of serving low income individuals and families in Nevada County. Multidisciplinary teams are utilized to share appropriate information and develop coordinated case plans that work to help families and individuals achieve self-sufficiency.

## **13. Funds Coordination**

Describe how CSBG funds will be coordinated with other public and private resources.

CSBG funding is awarded to community based organizations through a Request for Proposal process. The CSBG tripartite board subcommittee reviews the requests for funding and makes a recommendation to the Nevada County Board of Supervisors. The Nevada County Department of Social Services provides administrative assistance to all programs and contracts and assists in the coordination and collaboration of programs. The contracts awarded through CSBG funding must demonstrate collaboration with other community based organizations and fiscal solvency, leveraging of funding, and sustainability.

## **14. Innovative Community and Neighborhood Initiatives (Including Fatherhood/Parental Responsibility)**

Describe how your agency will use funds to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle which may include fatherhood and other initiatives with the goal of strengthening families and encouraging parental responsibility.

The Family Resource Centers offer parenting classes throughout the Nevada County communities to low income residents. The parenting classes target different age groups. The Power of Positive Parenting program is for parents of children aged 2-12. The Second Step Family Guide is for parents with children aged 4-12. The Circle of Security is for parents with children aged 0-3. Fatherhood groups have been established and are operational. Fatherhood groups meet biweekly and provide information on how to utilize community resources, ideas on activities to do with children and parenting classes. The Family Resource Centers (FRCs) also offer one-on-one parental coaching.

## STATE ASSURANCES

California State Law establishes assurances for the State and eligible entities. Provide narrative descriptions of how your agency is meeting each assurance.

California Government Code 12747 (a): Community action plans shall provide for the contingency of reduced federal funding.

Nevada County continues to emphasize that delegate agencies should not become totally dependent on Community Services Block Grant funds. Historically, CSBG funds have been designated to nonprofit organizations that are experienced and have a variety of different funding streams that allow them to maintain operations even if funding is reduced. The goal for utilization of CSBG funding is to expand and provide value added services to existing resources. If funding were reduced, CSBG contracted agency allocations would be reduced proportionally across the board. The Request for Funding format will continue to require agencies to realistically address the issue of decreased funding. It will also require agencies to develop a sustainability plan.

California Government Code § 12760: Community action agencies funded under this article shall coordinate their plans and activities with other eligible entities funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

The Adult & Family Services Commission utilized a Request for Proposal process to allocate CSBG funds. This provides assurance that funds are not utilized to duplicate services and that services are coordinated through partnerships and are distributed based on community priorities.

California Government Code §12768: Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other eligible entities funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries. If you are not an MSFW, write "not applicable".

Not Applicable

## INDIVIDUAL AND COMMUNITY ELIGIBILITY REQUIREMENTS

Describe how your agency verifies participant income eligibility:

- Pay Stubs
- Social Security Award Letters
- Bank Statements
- Tax Statements
- Zero-income Statements
- Unemployment Insurance Letters
- Qualification for other need-based program, describe

The Nevada County Department of Social Services operates the CalWORKs, CalFresh, and Medi-Cal programs and conducts eligibility for these programs. Additionally, other housing and government based programs, which address basic needs, use many of the above listed sources to verify income levels for eligibility.

Other, describe:

CSBG funds are contracted with community based organizations and are required to collect income documentation sufficient to determine that residents being served with CSBG funding live in a household with income at or below official poverty level. Poverty guidelines consistent with CSBG funding requisites are included in each contract agreement. Information has been analyzed regarding the percentage of families receiving TANF in communities in Nevada County. The low income target areas have been identified in each community.

Income eligibility for general/short term services: For services with limited in-take procedures (where individual income verification is not possible or practical), describe how your agency generally verifies income eligibility for services? An example of these services is emergency food assistance.

While the Nevada County Department of Social Services has several tools available to make an initial inquiry as to eligibility for emergency request, client self-certification is used by the County and our collaborating CAAs when other means of verification are not immediately accessible.



Community-targeted services: For services that provide a community-wide benefit (e.g. development of community assets/facilities; building partnerships with other organizations), describe how your agency ensures the services target low-income communities?

Nevada County Health & Human Services Agency works with several entities that provide funds for community-wide benefit projects; therefore, CSBG funds are not typically applied to these types of projects. However, when community-wide projects are implemented, the County takes into consideration census tracking information to ensure the specific areas being serviced are benefiting the low income populations. The County further initiates income verification processes to ensure benefits are being provided to the low income sector of our community.

## MONITORING AND EVALUATION

CSBG eligible entities are required to be actively involved in the evaluation of your community action programs. Provide a narrative description of the specific method(s) of evaluation, frequency, and monitoring conducted that ensures high standards of program and fiscal performance.

1. Describe your methods for evaluating programs and services.

The Adult & Family Services Commission is responsible for soliciting request for proposal, recommending and monitoring associated contracts. AFSC is also responsible for conducting site visits for entities that have been awarded CSBG funds. Data consistent with CSBG 801 forms is collected routinely and reviewed by the Department of Social Services fiscal and contract management staff along with updates presented to the tripartite board. All contracts entered into by the County of Nevada have required report and data collection. When entering into contract, it is required that the contractor collect data and report progress and goals achieved.

2. Describe the frequency of evaluations conducted.

The Adult & Family Services Commission is responsible for conducting site visits for entities that have been awarded CSBG funds on an annual basis. Data consistent with CSBG 801 and 295 forms are collected bi-annually and reviewed by the Department of Social Services fiscal and contract management staff and presented to the AFSC. Contracted services are invoiced bi-monthly and updates are provided to the AFSC.

3. Describe specific monitoring activities and how they are related to establishing and maintaining the integrity of the CSBG program.

The Adult & Family Services Commission selects a Monitoring subcommittee and visits the subcontractors, along with County staff, annually to ensure they are complying with the grant requirements. The programs are reviewed to ensure compliance with the submitted RFP and contract. Client files are reviewed to ensure eligibility is documented along with demographics. Sampling of invoices and the required support documentation are reviewed and copies obtained to verify against prior submissions. The monitoring also reviews the program outcomes in relations to the agency goals and projections. The results are reported back to the full commission and appropriate action taken if required.

## DATA COLLECTION

The success of the CSBG Network relies heavily on the quality and relevance of data collected on individuals and families served. To comply with the requirements set forth by OCS with the [State and Federal Accountability Measures](#), provide a narrative description on your agency's data collection and reporting process. Explain how your agency ensures accurate data is collected and reported on ALL agency activities, not just CSBG funded activities. Describe the system(s) your agency has in place to ensure accuracy, and review the data prior to submission to the State, and how the data is used, analyzed and acted on to improve agency programs and services.

Describe the data collection process.

Nevada County reaches out to all of its partner agencies including other government departments and CAAs for data as it relates to the activities and services provided to the low income community. The many members of our collaborating network each track and collect data on their customers, which are used to create a myriad of reports.

Describe the data reporting process.

Reports and data from our network of partners are captured and provided to Nevada County HHSA staff. This data is tabulated and used to prepare the CSBG required 801 and 295 reports.

Describe how the data is used, analyzed and acted on to improve agency programs and services.

The result of the above process is evaluated against the objectives, goals and projections established by the Adult & Family Services Commission. The performance of our subcontractors and the communities CAAs is then reviewed to determine if the needs of the community are adequately being addressed and if resources are sufficiently being used to support these needs.

## CSBG/NATIONAL PERFORMANCE INDICATORS (NPI) CAP PROJECTIONS (CSD 801)

The National Performance Indicators (NPI) were created collaboratively within the CSBG Network to enable the more than 1,000 Community Action Agencies in 52 States and territories to present a more uniform and coherent national picture of the work and accomplishments. This reporting process is an important component of the broader CSBG initiative to use results-focused management principles to strengthen the entire CSBG Network.

The NPIs contains 16 broad outcome measures or indicators that will capture the universal accomplishments of the various local and state CSBG agencies in our Community Services Network. The indicators are crucial in telling the story of what community action accomplishes as a national Network. At the same time, these indicators have been designed to evaluate performance of community action in assessing the needs of our communities and to address poverty alleviation in a comprehensive way.

As part of the CAP process, each agency is asked to review and identify the appropriate National Performance Indicators, and develop two years of projections/goals and strategies. These National Performance Indicators were developed using the six National Goals and Outcome Measures.

The CSBG/NPI CAP Projections (CSD 801 CAP) will be monitored and evaluated by CSD Field Operations Representatives.

1. To access the CSBG/NPI CAP Projections (CSD 801 CAP) visit the CSD Provider's Website at <http://providers.csd.ca.gov/CSBG> under the tab "Forms".
2. When complete, save the Excel spreadsheets and include the workbook as an attachment to the CAP.

Helpful resources to complete the CSBG NPI CAP Projections (CSD 801) are the [CSBG Information System \(IS\) Instruction Manual for National Performance Indicators \(NPI\)](#) and the [NASCS Targeting Field Manual](#).

## **APPENDICES (OPTIONAL)**

All appendices should be labeled as an appendix (i.e., Appendix A: Community Survey Results) and submitted with the CAP.

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Helth and Human Services  
 Contact Person and Title: Rob Choate, Administrative Services Associate  
 Phone Number: 530-265-1645 Ext. Number: \_\_\_\_\_  
 E-mail Address: rob.choate@co.nevada.ca.us Fax Number: \_\_\_\_\_

**Goal 1: Low-income people become more self-sufficient.**

**NPI 1.1: Employment**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Based on the Nevada County Community Needs Assessment the ability to obtain and sustain employment is impacted in the low income community by a number of factors such as a lack of education, marketable job skills, access to transportation, ability to obtain affordable housing and a continuum of mental health assistance. Once these obstacles are addressed it is often a challenge for clients to know how to enter into the job.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County through the Adult and Family Services Commission (AFSC) and the BOS, continue to work with and seek out partners within the network of local Community Action Agencies (CAA) to supply comprehensive services which enhance our clients access and opportunities in the job market. These collabortive partnerships will provide resourses which will lead to employment within the County's low-income community. CSBG funds will also provide for County staff to aid in support of these functions through additional partnerships within the Health and Human Services agency.

<b>National Performance Indicator 1.1</b>  <b>Employment</b>  The number and percentage of low-income participants who get a job or become self-employed, as a result of Community Action Assistance, as measured by one or more of the following:	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Number of Participants Expected to Achieve Outcome (#)</b>	
	2016	2017
A. Unemployed and obtained a job	5	5
B. Employed and maintained a job for a least 90 days	3	3
C. Employed and obtained an increase in employment income <b>and/or</b> benefits		
D. Achieved "living wage" employment and/or benefits		

*In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 1: Low-income people become more self-sufficient.*

### NPI 1.2: Employment Supports

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Maintaining long term gainful employment can be one of the most important factors in one's ability to alleviate poverty. However, maintaining employment can often be impaired by a lack of supportive services including basic educational and job skills, child care, affordable housing, transportation and the elimination of food insecurity.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County through the Adult and Family Services Commission (AFSC) and the BOS, will continue to awarded available funds to local non-profits that supply comprehensive services which support clients ability to maintain employment. These collaborative partnerships will provide resources to insure basic needs are met and preserved so clients can become self-sufficient. CSBG funds will also provide for County staff to aid in support of these functions through additional partnerships within the Health and Human Services agency.

<b>National Performance Indicator 1.2</b>  <b>Employment Supports</b>  The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action, as measured by <u>one or more</u> of the following:	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Number of Participants Expected to Achieve Outcome (#)</b>	
	2016	2017
A. Obtained skills/competencies required for employment	8	8
B. Completed ABE/GED and received certificate or diploma		
C. Completed post-secondary education program and obtained certificate or diploma		
D. Enrolled children in "before" or "after" school programs	5	5
E. Obtained care for child or other dependant		
F. Obtained access to reliable transportation and/or driver's license	2	2
G. Obtained health care services for themselves or a family member	4	4
H. Obtained safe and affordable housing	30	30
I. Obtained food assistance	700	700
J. Obtained non-emergency LIHEAP energy assistance		
K. Obtained non-emergency WX energy assistance		
L. Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX)		

*In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 1: Low-income people become more self-sufficient.*

*NPI 1.3: Economic Asset Enhancement and Utilization*

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Residents of Nevada County believe there is a lack of advocacy beyond initial services and clients often do not take advantage or are not made aware of other programs which could economically benefit them and their families.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency contains the Department of Child Support (DCS). The Agency supplies services to the community in regard to obtaining child support. Additionally, DCS staff will be providing tax preparation assistance to low income members of the community as part of HHSA's bundled services.

<b>National Performance                      Indicator 1.3</b>  <b>Economic Asset Enhancement and Utilization</b> The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of Community Action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:	<b>CAP 2 YEAR                      PROJECTIONS</b>  <b>Number of                      Participants Expected                      to Achieve Outcome                      (#)</b>	
	2016	2017
<b>ENHANCEMENT</b>		
<b>A.</b> Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits.	45	45
<b>B.</b> Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments.	400	400
<b>C.</b> Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings.		
<b>UTILIZATION</b>		
<b>D.</b> Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days		
<b>E.</b> Number and percent of participants opening an Individual Development Account (IDA) or other savings account		
<b>F.</b> Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings		
<b>G.</b> Number and percent of participants capitalizing a small business due to accumulated savings		
<b>H.</b> Number and percent of participants pursuing post-secondary education with accumulated savings		
<b>I.</b> Number and percent of participants purchasing a home with accumulated savings		
<b>J.</b> Number and percent of participants purchasing other assets with accumulated savings		
<i>In the rows below, please include any additional indicators for NPI 1.3 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Helth and Human Services  
 Contact Person and Title: Rob Choate, Administrative Services Associate  
 Phone Number: 530-265-1645 Ext. Number: \_\_\_\_\_  
 E-mail Address: rob.choate@co.nevada.ca.us Fax Number: \_\_\_\_\_

**Goal 2: The conditions in which low-income people live are improved.**

**NPI 2.1: Community Improvement and Revitalization**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Affordable housing near services designed to assist low-income populations needs to be enhanced in Nevada County. Maintaining low-income housing stock in and around areas where services are provided and/or providing services in areas where low-income residents reside is needed within Nevada County.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County HHSA administers the Housing and Community Services Division(HCS). HCS operates rehabilitation and home ownership programs through its CDBG, HOME, CalHOME and HPG programs, to cover the items not covered by other outreach programs. HCS has been award a grant which will provide rental security deposits and will partner with several emergency homeless shelters to assist families obtain secure housing. Nevada County will continue to provide this service supported by CSBG funding. We will also continue to provide funds to non-profit organizations that provide living wage jobs, child care, and transportation as well as living skills training, peer support and advocacy to the low-income individuals and families in our community.

<b>National Performance                      Indicator 2.1</b>  <b>Community Improvement and Revitalization</b>  Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of Community Action projects/initiatives or advocacy with other public and private agencies, as measured by <u>one or more</u> of the following:	CAP 2 YEAR PROJECTIONS			
	Number of Projects or Initiatives Expected to Achieve (#)		Number of Opportunities or Community Resources Preserved or Increased Expected to Achieve (#)	
	2016	2017	2016	2017
A. Jobs created, or saved, from reduction or elimination in the community.				
B. Accessible "living wage" jobs created, or saved, from reduction or elimination in the community.				
C. Safe and affordable housing units created in the community				
D. Safe and affordable housing units in the community preserved or improved through construction, weatherization, or rehabilitation achieved by community action activity or advocacy	3	3	4	3
E. Accessible and affordable health care services/facilities for low-income people created or saved from reduction or elimination	1	2	1	2
F. Accessible safe and affordable child care or child development placement opportunities for low-income families created or saved from reduction or	1			
G. Accessible "before school" and "after school" program placement opportunities for low-income families created or saved from reduction or elimination	1	1	1	1
H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation.	1	1	1	1
I. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education	1	1	1	1

*In the rows below, please include any additional indicators for NPI 2.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 2: The conditions in which low-income people live are improved.**

**NPI 2.2: Community Quality of Life and Assets**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The County of Nevada is a rural community which often requires those who are in need to have access to transportation in order to connect with centrally located services. This makes the preservation and/or availability to preserve services which are not centrally located vital to the outlying communities.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The County will continue to support collaborative partnerships with local CAA's in order to ensure that all of those in need can access essential services. Additionally, opportunities to increase the availability of services by providing outreach staff at community service events will continue when feasible.

<b>National Performance Indicator 2.2</b>  <b>Community Quality of Life and Assets</b>  The quality of life and assets in low-income neighborhoods are improved by Community Action initiative or advocacy, as measured by <u>one or more</u> of the following:	CAP 2 YEAR PROJECTIONS			
	Number of Program Initiatives or Advocacy Efforts Expected to Achieve (#)		Number of Community Assets, Services or Facilities Preserved or Increased Expected to Achieve (#)	
	2016	2017	2016	2017
<b>A.</b> Increases in community assets as a result of a change in law, regulation, or policy, which results in improvements in quality of life and assets				
<b>B.</b> Increase in the availability or preservation of community facilities	4	4	4	4
<b>C.</b> Increase in the availability or preservation of community services to improve public health and safety	6	6	6	6
<b>D.</b> Increase in the availability or preservation of commercial services within low-income neighborhoods				
<b>E.</b> Increase or preservation of neighborhood quality-of-life resources	2	2	2	2

*In the rows below, please include any additional indicators for NPI 2.2 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 2: The conditions in which low-income people live are improved.**

### **NPI 2.3: Community Engagement**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Nevada County has a large CAA network providing services to those community members who have a need for assistance. The number of individuals willing to reach out and provide assistance is very impressive. The funding to maintain the services of the CAA community correlate to the available opportunities the public can serve those in need.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County will provide for the safety net needs in our local community identified through the Community Needs Assessment, through partnership with the CAA network. This collaboration will allow the community at large greater opportunity to become involved with service to the low income community. Nevada County staff will provide support for these programs with the use of CSBG and other funds as available.

<b>National Performance Indicator 2.3</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Community Engagement</b>  The number of community members working with Community Action to improve conditions in the community.	<b>Number of Total Contribution by Community Expected to Achieve (#)</b>	
	2016	2017
<b>A.</b> Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives	800	850
<b>B.</b> Number of volunteer hours donated to the agency (This will be All volunteer hours)	30,000	32,000

*In the rows below, please include any additional indicators for NPI 2.3 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Health and Human Services  
 Contact Person and Title: Rob Choate, Administrative Services Associate  
 Phone Number: 530-265-1645 Ext. Number: \_\_\_\_\_  
 E-mail Address: rob.choate@co.nevada.ca.us Fax Number: \_\_\_\_\_

**Goal 3: Low-income people own a stake in their community.**

### **NPI 3.1: Community Enhancement Through Maximum Feasible Participation**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The Adult and Family Services Commission is comprised of 18 members, with one third of the members directly from or representing the low income residents of the County, who provide oversight to CSBG funding. It is often difficult to fill these low income committee positions as they are working to support themselves and transportation can be a barrier to participation.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Adult and Family Services Commission will continue to develop new strategies to democratically select low income participants. The Adult and Family Services Commission will explore strategies such as use of teleconferencing to make participation for low income representatives easier.

<b>National Performance Indicator 3.1</b>  <b>Community Enhancement Through Maximum Feasible Participation</b>  The number of volunteer hours donated to Community Action.	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Total Number of Volunteer Hours Expected to Achieve (#)</b>	
	2016	2017
<b>A.</b> The total number of volunteer hours donated by low-income individuals to Community Action. (This is ONLY the number of volunteer hours from individuals who are low-income.)	18	18

*In the rows below, please include any additional indicators for NPI 3.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 3: Low-income people own a stake in their community.*

### **NPI 3.2: Community Empowerment Through Maximum Feasible Participation**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

<b>National Performance            Indicator 3.2             Community Empowerment Through Maximum Feasible Participation</b>	<b>CAP 2 YEAR            PROJECTIONS</b>	
	<b>Number of Low-            Income People            Expected to Achieve            (#)</b>	
The number of low-income people mobilized as a direct result of Community Action initiative to engage in activities that support and promote their own well-being and that of their community, as measured by <u>one or more</u> of the following:	<b>2016</b>	<b>2017</b>
<b>A.</b> Number of low-income people participating in formal community organizations, government, boards, or councils that provide input to decision making and policy setting through Community Action efforts	6	6
<b>B.</b> Number of low-income people acquiring businesses in their community as a result of Community Action assistance		
<b>C.</b> Number of low-income people purchasing their own home in their community as a result of Community Action assistance	5	5
<b>D.</b> Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action	2	3
<i>In the rows below, please include any additional indicators for NPI 3.2 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

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 E-mail Address: rob.choate@co.nevada.ca.us Fax Number: \_\_\_\_\_

**Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.**

**NPI 4.1: Expanding Opportunities through Community-Wide Partnerships**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency collaboratively partners with several entities such as CAA's, government agencies, and faith based organizations, in order to reach out to the low income community with services to serve their basic needs and enhance their lives. Our partners in tern team up with various groups and agencies to assist them with the implementation of services. The Agency will continue use this method of service delivery and implement methods to accurately capture the number of agencies and partnerships involved with the delivery of services.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to collaboratively partner with entities such as CAA's, government agencies, and faith based organizations, in order to serve the basic needs and enhance the lives of the low income community. The Agency will train all partnering agencies and implement a strategy to accurately capture the number of agencies and partnerships involved with the delivery of services.

<b>National Performance                      Indicator 4.1</b>  <b>Expanding Opportunities Through Community-Wide Partnerships</b>  The number of organizations, both public and private, Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	CAP 2 YEAR PROJECTIONS			
	Number of Organizations Expected to Achieve (#)		Number of Partnerships Expected to Achieve (#)	
	2016	2017	2016	2017
<b>A. Non-Profit</b>	8	8	10	10
<b>B. Faith Based</b>	2	2	15	15
<b>C. Local Government</b>	2	2	2	2
<b>D. State Government</b>	1	1	3	3
<b>E. Federal Government</b>	1	1	1	1
<b>F. For-Profit Business or Corporation</b>	2	1	2	2
<b>G. Consortiums/Collaboration</b>	1	1	2	2
<b>H. Housing Consortiums/Collaboration</b>	1	1	2	2
<b>I. School Districts</b>	1	1	2	2
<b>J. Institutions of post secondary education/training</b>				
<b>K. Financial/Banking Institutions</b>	3	3	4	4
<b>L. Health Service Institutions</b>	1	1	2	2
<b>M. State wide associations or collaborations</b>	1	1	1	1

**2016-2017 CSBG/NPI CAP Projections**

*In the rows below, please add other types of partners with which your CAA has formed relationships that were not*

<b>N. Total number of organizations and total number of partnerships CAAs work with to promote family and community outcomes (automatically calculates)</b>	24	23	46	46

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name:	County of Nevada Health and Human Services		
Contact Person and Title:	Rob Choate, Administrative Services Associate		
Phone Number:	530-265-1645	Ext. Number:	_____
E-mail Address:	rob.choate@co.nevada.ca.us	Fax Number:	_____

**Goal 5: Agencies increase their capacity to achieve results.**

**NPI 5.1: Agency Development**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

In 2016 new organizations standards will be implemented. Agency results will be measured against these new standards thus requiring greater involvement of the AFSC. The AFSC will need to be apprised of the new standards and implement measures to ensure compliance.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Staff and AFSC members will continue to seek out training opportunities. The skills obtained from these trainings will be brought back to the entire AFSC. This information and new skill set will be used to implement policy and procedures in order to meet the new organizations standards.

National Performance Indicator 5.1	CAP 2 YEAR PROJECTIONS	
Agency Development	Number of Resources in Agency Expected to Achieve (#)	
The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	2016	2017
A. Number of Certified Community Action Professionals		
B. Number of ROMA Trainers		
C. Number of Family Development Trainers		
D. Number of Child Development Trainers		
E. Number of staff attending trainings	3	3
F. Number of board members attending trainings	18	18
G. Hours of staff in trainings	30	30
H. Hours of board members in trainings	54	54

*In the rows below, please include any additional indicators that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

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**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.1: Independent Living**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Barriers that prevent those in poverty from securing and retaining housing can vary from food insecurity to the ability to earn wages sufficient to afford security deposits. Studies show that unexpected items such as vehicle repairs can mean the difference between purchasing food or paying rent.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's that provide services which will afford individuals the opportunity to maintain independent living situations. The agency will seek out funding opportunities that provide relief to the low income community with the goal of assisting individuals in locating and obtaining affordable housing.

<b>National Performance Indicator 6.1</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Independent Living</b>	<b>Number of Vulnerable Individuals Living Independently Expected to Achieve (#)</b>	
The number of vulnerable individuals receiving services from Community Action who maintain an independent living situation as a result of those services:	<b>2016</b>	<b>2017</b>
<b>A.</b> Senior Citizens ( <i>seniors can be reported twice, once under Senior Citizens and again, if they are disabled, under Individuals with Disabilities, ages 55-over.</i> )	150	165
<b>B.</b> Individuals with Disabilities		
<b>Ages:</b>		
<b>a.</b> 0-17		
<b>b.</b> 18-54	20	20
<b>c.</b> 55-over	40	40
<b>d.</b> Age Unknown	30	30
<b>Total Individuals with Disabilities:</b>	<b>90</b>	<b>90</b>

*In the rows below, please include any additional indicators for NPI 6.1 that were not captured above.*

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**2016-2017 CSBG/NPI CAP Projections**

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

**NPI 6.2: Emergency Assistance**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Crisis intervention programs have been established but are still in need of continuing case management services to prevent further crises in families and individuals.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's that provide services in time of crisis. The agency will seek out funding opportunities that provide relief to the low income community in immediate need of assistance.

National Performance <u>Indicator 6.2</u>	CAP 2 YEAR PROJECTIONS	
	2016	2017
<b>Emergency Assistance</b>  The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided.	<b>Number of Individuals Expected to Achieve (#)</b>	
<b>A. Emergency Food</b>	2,000	2,000
<b>B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources</b>		
<b>C. Emergency Rent or Mortgage Assistance</b>	80	80
<b>D. Emergency Car or Home Repair (i.e. structural appliance, heating systems, etc.)</b>	3	3
<b>E. Emergency Temporary Shelter</b>	400	400
<b>F. Emergency Medical Care</b>		
<b>G. Emergency Protection from Violence</b>	10	100
<b>H. Emergency Legal Assistance</b>	120	120
<b>I. Emergency Transportation</b>		
<b>J. Emergency Disaster Relief</b>		
<b>K. Emergency Clothing</b>	200	200

*In the rows below, please include any additional indicators for NPI 6.2 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.3: Child and Family Development**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Nevada County has very low immunization rates for vaccine-preventable diseases. Our rates are low compared to the State, National and Healthy People 2020 goals.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The County will look to increase immunization clinic where feasible. We will further look to increase access to immunizations through collaboration with community partners.

<b>National Performance Indicator 6.3</b>  <b>Child and Family Development</b>  The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by <u>one or more</u> of the following:	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Number of Participants Expected to Achieve Outcome (#)</b>	
	2016	2017
<b>INFANTS &amp; CHILDREN</b>		
A. Infants and children obtain age appropriate immunizations, medical, and dental care	10	10
B. Infant and child health and physical development are improved as a result of adequate nutrition	10	10
C. Children participate in pre-school activities to develop school readiness skills		
D. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade		
<b>YOUTH</b>		
E. Youth improve health and physical development	5	5
F. Youth improve social/emotional development	10	10
G. Youth avoid risk-taking behavior for a defined period of time		
H. Youth have reduced involvement with criminal justice system		
I. Youth increase academic, athletic, or social skills for school success		
<b>PARENTS AND OTHER ADULTS</b>		
J. Parents and other adults learn and exhibit improved parenting skills	20	20
K. Parents and other adults learn and exhibit improved family functioning skills	20	20
<i>In the rows below, please include any additional indicators for NPI 6.3 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.4: Family Supports**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Services need to be established at a community level so that neighbors and other volunteers assist low income & vulnerable populations by offering supportive environments locally.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's to provide services. The agency will seek out funding opportunities that provide relief to the low income community in order to improve and enhance their lives.

<b>National Performance Indicator 6.4</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Family Supports (Seniors, Disabled and Caregivers)</b>	<b>Number of Participants Expected to Achieve Outcome (#)</b>	
	<b>2016</b>	<b>2017</b>
Low-income people who are <b>unable to work</b> , especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by one or more of the following:		
<b>A.</b> Enrolled children in before or after school programs	5	5
<b>B.</b> Obtained care for child or other dependent		
<b>C.</b> Obtained access to reliable transportation and/or driver's license	2	2
<b>D.</b> Obtained health care services for themselves or family member	4	4
<b>E.</b> Obtained and/or maintained safe and affordable housing	30	30
<b>F.</b> Obtained food assistance	700	700
<b>G.</b> Obtained non-emergency LIHEAP energy assistance		
<b>H.</b> Obtained non-emergency WX energy assistance		
<b>I.</b> Obtained other non-emergency energy assistance. (State/local/private energy programs. Do Not Include LIHEAP or WX)		
<i>In the rows below, please include any additional indicators for NPI 6.4 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.5: Service Counts**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Preventative services need to be established at a grass roots level so that neighbors and other volunteers assist vulnerable populations by offering supportive environments.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's to provide services. The agency will seek out funding opportunities that provide relief to the low income community in order to improve and enhance their lives.

<b>National Performance Indicator 6.5</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Service Counts</b>  The number of services provided to low-income individuals and/or families, as measured by one or more of the following:	<b>Number of Services Expected (#)</b>	
	2016	2017
A. Food Boxes	2,500	2,500
B. Pounds of Food	20,000	20,000
C. Units of Clothing	200	200
D. Rides Provided	10	10
E. Information and Referral Calls	6,500	6,500
<i>In the rows below, please include any additional indicators for NPI 6.5 that were not captured above.</i>		