



**COUNTY OF NEVADA  
COUNTY EXECUTIVE OFFICE**

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January 30, 2015

Honorable Board of Supervisors  
Eric Rood Administrative Center  
950 Maidu Avenue  
Nevada City, CA 95959

**DATE OF MEETING: February 10, 2015**

**SUBJECT: 2015/2016 Proposed Budget Schedule and Request for Direction**

**RECOMMENDATION: Approve the proposed budget schedule and policies.**

**FUNDING: NA**

**BACKGROUND:** The Board of Supervisors met on January 27<sup>th</sup> and 28<sup>th</sup> to discuss the 2015/2016 budget development process and budget policies which were referred to in the fiscal presentation. The 2015/2016 budget policies are a continuation of the 2014/2015 budget policies. Attached for your consideration is the following:


2015/2016 Nevada County Budget Policies

We recommend the following timeline to prepare the 2015/2016 budget:

|   |                                |
|---|--------------------------------|
| Budget Kick-off-Release to Department Heads | February 3, 2015               |
| Budgets Due to the CEO's Office – staggered | February 20, 25, March 3, 2015 |
| CEO's Analysis                              | February 20-March 19, 2015     |
| Sub-Committee Meetings                      | March 20- April 17, 2015       |
| Compilation of the Budget Document          | April 18 – May 15, 2015        |
| Budget Hearings                             | June 2 – June 3, 2015          |
| Final Budget Adoption                       | June 16, 2015                  |

At regular intervals, we will provide progress reports to you in the Friday Memo.

Respectfully submitted,

*for*   
Richard A. Haffey  
County Executive Officer

  
Martin Polt  
Deputy County Executive Officer/CFO