



RESOLUTION No. 22-212

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT 1 WITH THE NEVADA COUNTY HOUSING DEVELOPMENT CORPORATION FOR SERVICES RELATED TO CREATING HOUSING OPPORTUNITIES FOR VULNERABLE HOMELESS RESIDENTS OF NEVADA COUNTY TO INCREASE THE MAXIMUM AMOUNT FROM \$884,085 TO \$1,018,000 (AN INCREASE OF \$133,915) AND AMEND EXHIBIT "B" SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE FOR THE TERM OF JULY 1, 2021 THROUGH JUNE 30, 2022 (RES 21-293)

WHEREAS, on July 13, 2021, per Resolution 21-293, the Nevada County Board of Supervisors authorized the execution of the Professional Services Contract between the County of Nevada and Nevada County Housing Development Corporation for services related to community-based housing projects targeted to reduce homelessness, helping with obtaining, rehabilitating, operating and maintaining housing for County residents experiencing homelessness, many who are also living with a mental or physical health disability; and

WHEREAS, the Housing and Community Services Department receives grant dollars from the U.S. Department of Housing and Urban Development for funding supportive housing projects designed to promote, as part of a local Continuum of Care Strategy, the development of long-term, community-based housing for homeless persons with disabilities; and

WHEREAS, the parties desire to amend their Agreement to increase the maximum amount from \$884,085 to \$1,018,000 (an increase of \$133,915) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price for the term of July 1, 2021 through June 30, 2022.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Amendment 1 to the Professional Services Agreement by and between the County and the Nevada County Housing Development Corporation, pertaining to services related to community-based housing projects, housing for residents with a mental and/or physical health disability or other significant barriers to housing, and reimbursement for lease/rental agreements for authorized program participants for the contract term of July 1, 2021 through June 30, 2022 in the maximum amount of \$1,018,000 be and hereby is approved in substantially the form attached hereto, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Contract on behalf of the County of Nevada.

Funds to be disbursed from account: 1589-50601-451-7000

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 24th day of May, 2022, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.

Noes: None.


Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 



Susan K. Hoek, Chair

5/24/2022 cc: Housing*
AC*(hold)

**AMENDMENT #1 TO THE CONTRACT WITH
NEVADA COUNTY HOUSING DEVELOPMENT
CORPORATION (RES 21-293)**

THIS AMENDMENT is executed this 24th day of May 2022 by and between NEVADA COUNTY HOUSING DEVELOPMENT CORPORATION, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on July 13, 2021 per Resolution 21-293; and

WHEREAS, the Contractor provides services related to creating housing opportunities for vulnerable homeless residents of Nevada County through the acquisition and maintenance of housing for eligible homeless participants in County Housing and Community Services (HCS) programs; and

WHEREAS, the parties desire to amend their Agreement to increase the maximum amount from \$884,085 to \$1,018,000 (an increase of \$133,915) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price for the term of July 1, 2021 through June 30, 2022.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of April 1, 2022.
2. That Maximum Contract Price, shall be amended to the following:
\$1,018,000
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: *Susan Hoek*
Susan Hoek (May 25, 2022 14:18 PDT)

Susan Hoek
Chair of the Board of Supervisors

ATTEST:

By: *Julie Patterson-Hunter*

Julie Patterson-Hunter
Clerk of the Board

CONTRACTOR:

By: *Jennifer Price*
Jennifer Price (May 12, 2022 14:23 PDT)

Nevada County Housing Development
Corporation
PO Box 5216
Auburn, CA 95604

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
NEVADA COUNTY HOUSING DEVELOPMENT CORPORATION

Subject to the satisfactory performance of services required of Contractor pursuant to this Agreement, and the terms and conditions set forth in this Agreement, the County shall pay Contractor a maximum amount not to exceed One Million Eighteen Thousand Dollars (\$1,018,000) for the performance of all services to be provided under this Agreement.

The contract maximum is based on the estimated budget in "Attachment A".

Contract maximum is contingent and dependent upon the department's receipt of anticipated funding for the programs.

Contract reimbursement will be based on actual program expenses. Contractor shall submit a monthly invoice listing lease and rent reimbursements requested, by client, for each grant program, and other itemized expenses including:

- Date(s) and number(s) of hours of services performed,
- Utilities, repairs, and other direct property expenses, by payee, by program
- Rental assistance and landlord incentive payments
- Renovation expenses by program
- Indirect/Overhead costs up to 10% of the total of the month's direct expenses, with detail documenting actual allowable costs to justify the amount requested.

Contractor agrees to be responsible for the validity of all invoices and vouchers.

County shall review invoices and lease/rent reimbursement vouchers and notify Contractor within fifteen (15) working days if an individual item or group of costs is questioned. Contractor has the option to remove the questioned cost(s) or delay the entire invoice pending resolution of the cost(s). Payment of approved invoices and lease/rent reimbursement vouchers shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice or rent/lease reimbursement voucher. Contractor shall submit invoices, rent/lease reimbursement vouchers, reports and documentation to:

Nevada County Housing and Community Services
Attn: Fiscal
950 Maidu Avenue
Nevada City, California 95959

ATTACHMENT "A"
NEVADA COUNTY HOUSING DEVELOPMENT CORPORATION

Estimated Budget July 1, 2021 – June 30, 2022

Operations	<u>Winters</u> <u>Haven</u>	<u>Home</u> <u>Anew</u>	<u>PSH-</u> <u>Other</u>	<u>Prop 47</u> <u>(Brunswick/ Washington</u> <u>)</u>	<u>B2H</u> <u>(Empire</u> <u>Mine</u> <u>Cottages)</u>	<u>B2H</u> <u>(Purdon)</u>	<u>HHAP</u> <u>Master</u> <u>Lease/Br</u> <u>unswick</u> <u>Reno</u>	<u>CESH</u>	Total
Leases, Rents, Utilities	26,867	\$ 139,943	\$0	\$ 13,728	\$ 30,000	\$ 41,100	\$ 95,000	\$0	\$ 346,638
Other Direct Costs: Supplies, M&R, Ins, Legal, etc.	0	0	22,073	15,000	149,090	4,200	0	0	190,363
Rental Assistance	0	0	0	0	0	0	0	51,500	51,500
Landlord Incentives	0	0	0	0	0	0	0	10,000	10,000
Renovation	0	0	0	266,227	0	0	62,210	0	328,437
Subtotal Operations	26,867	139,943	22,073	294,955	179,090	45,300	157,210	61,500	926,938
Indirect	2,353	11,869	8,226	30,525	17,909	4,530	9,500	6,150	91,062
<u>Total Expenses</u>	\$ 29,220	\$ 151,812	\$ 30,299	\$325,480	\$196,999	\$ 49,830	\$ 166,710	\$ 67,650	\$ 1,018,000