



---

**NEVADA COUNTY BOARD OF SUPERVISORS**

**Board Agenda Memo**

---

**MEETING DATE:** March 14, 2023

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS-Airport**

**SUBJECT:** Resolution authorizing the capital asset purchase and installation of a propane heater in the amount of \$7,178 to replace the heater at a fixed base operator facility owned by the Airport and directing the Auditor-Controller to amend the Fiscal Year 2022/23 Airport Budget (4/5 affirmative vote required).

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** The capital asset will be purchased from the Fiscal Year 2022/23 Airport budget. A budget amendment has been included and there is no impact on the General Fund.

**BACKGROUND:**

The Nevada County Airport currently rents a 2-unit hangar that covers 4,800 square feet and four adjacent aircraft tie-down spots on Ramp 5 one of the fixed base operators Alpine Aviation. Section 17 of our lease agreement outlines the maintenance and responsibilities for the maintenance of the premises. Per this section the Nevada County Airport needs to replace the failed heating unit. Upon receiving three quotes the County will purchase the heating unit and installation services from All Phase Heating and Air Conditioning in the amount of \$7,178 which includes removal and disposal of the existing unit within the quickest timeframe. This resolution approves the capital asset purchase and authorizes the Purchasing Agent to sign all documents relating to the purchase.

**Item Initiated by:** Kevin Edwards  
**Approved by:** Steve Monaghan