



COUNTY OF NEVADA HEALTH & HUMAN SERVICES AGENCY

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: March 22, 2016
TO: Board of Supervisors
FROM: **Tex Ritter**

SUBJECT: Resolution approving execution of a contract with Adams Ashby Group to provide Davis-Bacon Act Compliance Officer services as required by the State Department of Housing and Community Development (HCD) for the Penn Valley Sewer Project and the Bost House Rehabilitation Project approved under Community Development Block Grant 13-CDBG-8931, for the term of March 22, 2016 through September 30, 2016 in the maximum amount of \$42,720.

RECOMMENDATION: Approve the attached resolution

FUNDING: The funding of this project is provided by the State Department of Housing and Community Development (HCD) awarded and executed per Standard Agreement No. 13-CDBG-8931. Funds are from a Federal Community Development Block Grant (CDBG). There are no County General Funds required and no budget amendment necessary.

BACKGROUND: Per Resolution No. 14-041, the Board approved the execution of the Standard Agreement No. 13-CDBG-8931 between the County of Nevada and the State Department of Housing and Community Development (HCD) for the Community Development Block Grant effective through September 30, 2018. This agreement included funding under the water/sewer improvement category for the construction of the Penn Valley Sewer Pipeline Project. Per Resolution No. 15-408, the Board subsequently approved the execution of Amendment 1 to the Standard Agreement No. 13-CDBG-893, which included funding under the health facilities – drug and alcohol treatment category for the Bost Avenue House Rehabilitation Project.

Federal and State funding regulations require that the construction of these projects abide by prevailing wage requirements and provide documentation to HCD's CDBG Division.

Under this contract, the Adams Ashby Group, selected via a County Request for Proposal, will participate in preconstruction conferences, monitor and audit labor standards, ensure compliance with federal and state statues, and prepare and submit all required HCD documentation.

It is recommended that the Board approve this personal services contract with the Adams Ashby Group as Contractor will act as the Labor Standard Compliance Officer and perform the duties required to ensure compliance with HCD Community Development Block Grant requirements, related to the Penn Valley Sewer Pipeline and Bost House Rehabilitation Projects.

Item Initiated and Approved by: Tex Ritter, Director - Health and Human Services Agency, Housing and Community Services Division