



# RESOLUTION NO. 15-276

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING THE SUBMITTAL OF THE COMMUNITY SERVICES BLOCK GRANT (CSBG) 2016/17 COMMUNITY ACTION PLAN (CAP) TO THE STATE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) AND AUTHORIZING THE CHAIR OF THE BOARD TO SIGN THE CERTIFICATION OF COMMUNITY ACTION PLAN AND ASSURANCES

WHEREAS, the Community Services Block Grant (CSBG) is available to address the social service needs of low-income individuals and families in Nevada County; and

WHEREAS, state law requires each eligible CSBG entity to develop a Community Action Plan (CAP) that will assess poverty-related needs, available resources, feasible goals, and strategies to prioritize its services and activities to promote the goals of self-sufficiency among low income population in its service area; and

WHEREAS, a portion of CSBG grant awards are distributed to community non-profit agencies to fill in the gaps in social services, and/or to provide support to existing priority services to eligible residents of Nevada County; and

WHEREAS, the Adult and Family Services Commission (AFSC) tripartite board has been designated as the entity to oversee the planning, implementation and evaluation of CSBG activities, and the CSBG funding will be spent to improve the conditions of residents living in poverty and the funding may be used to support activities in the following areas: health, nutrition, employment, educational attainment, housing and crime reduction; and

WHEREAS, the CAP is prepared according to the State instructions and is based on needs assessment and funding priorities established and approved by the Adult and Family Services Commission (AFSC).

NOW, THEREFORE, BE IT RESOLVED that the Nevada County Board of Supervisors approves in substantially the form attached hereto the submittal of the Community Services Block Grant (CSBG) 2016/17 Community Action Plan (CAP) to the State Department of Community Services and Development (CSD), and authorizes the Chair of the Board to sign the Certification of the Community Action Plan and Assurances on behalf of Nevada County.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 23rd day of June, 2015, by the following vote of said Board:

Ayes: Supervisors Nathan H. Beason, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Edward C. Scofield, Chair

6/23/2015 cc: DSS(1)  
AC\*

# **2016-2017 Community Action Plan**

**California Department of  
Community Services and Development**

**Community Services Block Grant**



## Purpose

The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (CSBG) eligible entities plan to deliver CSBG services. The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency.

Community Action Plans must adhere to the following federal and state laws:

### **COMPLIANCE WITH FEDERAL LAW**

To comply with the Community Services Block Grant (CSBG) Act, [Public Law 105-285](#), Section 678B (11) eligible entities must complete a Community Action Plan (CAP), as a condition to receive funding through a Community Services Block Grant. Federal law mandates the eligible entities to include a community-needs assessment in the CAP for the community served.

### **COMPLIANCE WITH STATE LAW**

To comply with [California Government Code 12747](#) pertaining to the Community Services Block Grant Program, Community Action Plans are to be developed using a processes that assess poverty-related needs, available resources, feasible goals and strategies, and that yield program priorities consistent with standards of effectiveness established for the CSBG program. The CAP should identify eligible activities to be funded in the program service areas and the needs that each activity is designed to meet. Additionally, CAPs should provide for the contingency of reduced federal funding.

### **COMPLIANCE WITH CSBG ORGANIZATIONAL STANDARDS**

As described in the Office of Community Services (OCS) [draft Information Memorandum \(IM\) dated March 24, 2014](#), CSBG eligible entities will comply with implementation of the Organizational Standards effective January 1, 2016. Additionally, States will report on the development and implementation of the Standards to OCS beginning January 1, 2016.

### **STATE PLAN AND APPLICATION REQUIREMENTS**

As required by the CSBG Act, Public Law 105-285, states are required to submit a state plan as a condition to receive funding. Information provided in the CAP by eligible entities is included in CSDs State Plan.

### **STATE ACCOUNTABILITY MEASURES**

Alongside Organizational Standards, the state will be reporting on State Accountability Measures in order to ensure accountability and improve program performance. Information provided in the CAP may be used to meet the requirements of the new measures.



## COMMUNITY SERVICES BLOCK GRANT 2016/2017 PROGRAM YEAR COMMUNITY ACTION PLAN COVER PAGE AND CERTIFICATION

TO: Department of Community Services and Development  
Attention: Field Operations Unit  
2389 Gateway Oaks Drive #100  
Sacramento, CA 95833

FROM:

County of Nevada

### Agency Contact Person Regarding Community Action Plan


Name: Rob Choate  
Title: Administrative Services Associate  
Phone: 530-265-1645 Ext: \_\_\_\_\_  
Fax: 530-265-9860  
Email: Rob.choate@co.nevada.ca.us

### CERTIFICATION OF COMMUNITY ACTION PLAN AND ASSURANCES

The undersigned hereby certifies that this agency complies with the Assurances and Requirements of this 2016/2017 Community Action Plan and the information in this CAP is correct and has been authorized by the governing body of this organization. Per Organizational Performance Standards the Community Assessment, which is part of the CAP, must be formerly accepted by the governing board.

  
\_\_\_\_\_  
Board Chairperson

6/23/15  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Executive Director

6/9/15  
\_\_\_\_\_  
Date

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The CAP is to be arranged in the order below. Please include the appropriate page numbers for reference. Additional attachments are to be added as appendices.

(Insert Page Numbers)

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## 2016-2017 Community Action Plan Checklist

The following is a check list of the components to be included in the CAP. The CAP is to be received by CSD no later than **June 30, 2015**:

- Cover Page and Certification**
- Table of Contents**
- Vision Statement**
- Mission Statement**
- Community Information Profile**
- Comprehensive Community Needs Assessment**
- Documentation of Public Hearing(s)**
- Federal Assurances**
- State Assurances**
- Individual and Community Eligibility Requirements**
- Monitoring and Evaluation**
- Data Collection**
- CSBG/National Performance Indicators (NPI) CAP Projections**
- Appendices (Optional)**

## VISION STATEMENT

Provide your agency's Vision Statement which describes your agency's values. The vision is broader than one any one agency can achieve; the agency collaborates with others in pursuit of this vision.

The Vision of Nevada County Health & Human Services Agency (HHS) is: "We are dedicated to outstanding public service in furtherance of a healthy community where all residents thrive."

## MISSION STATEMENT

The Mission Statement describes the agency's reason for existence and may state its role in achieving its vision.

The following Organizational Standard 4.1 references the Mission Statement for private and public entities.

### **Private Entities**

The governing board has reviewed the Organization's mission statement within the past 5 years and assured that:

1. The mission addresses poverty; and
2. The Organization's programs and services are in alignment with the mission.

### **Public Entities**

The tripartite board/advisory body has reviewed the Department's mission statement within the past 5 years and assured that:

1. The mission addresses poverty; and
2. The CSBG programs and services are in alignment with the mission.

Provide your agency's Mission Statement

### **Mission Statement (Insert Statement)**

The Mission of Nevada County Health & Human Services Agency is: "We protect lives, promote health and wellness, and provide support and services to help Nevada County residents meet their basic needs."



## COMMUNITY INFORMATION PROFILE

The Community Information Profile describes the CAA's service area, target population and current economic conditions (i.e., major business in the area closed affecting employment status of community members, or, destructive fires in the service area impacting business, health, water supply, etc.). The profile provides a summary of the most impactful conditions affecting the community and the conditions the community members are facing. In the space provided, describe the Community Profile in approximately 2 pages.

### Community Information Profile (Insert Narrative)

Nevada County is a large, rural county, stretching from the Yuba County line and continuing over the Sierra Nevada Mountains to the State of Nevada as you travel west to east. Sierra County is the principal neighbor to the north while Placer County lies to the south of the Nevada County border. An hour drive northeast of Sacramento, Nevada County is home to three incorporated cities: Truckee, Grass Valley and Nevada City, and five unincorporated communities: Penn Valley, Lake Wildwood, Lake of the Pines, Alta Sierra and North San Juan. The landscape throughout the county is diverse with area ranging from an elevation near sea level to over 9,000 feet in the Sierra Nevada Mountains. Nevada County's total land area is 957.6 square miles.

The economy is supported by a wide array of industries including manufacturing, retail, technology, agriculture, construction and health services. In the last 15 years, more of the growth has been in the unincorporated portion of the county. The incorporated areas of the county are home to 33% of the population, with 16% in Truckee, 13% in Grass Valley, and 3% in Nevada City. The remaining 67% of residents live in outlying, unincorporated areas. Nevada County has the highest average percentage of residents over 65 years of age in the State of California (22.5%), and also has less ethnic variation than comparison counties. There are fewer residents under the age of 30 in Nevada County (31%) than statewide (43%). Several factors make the region attractive to retirees: moderate climate, low crime and high quality of life. Total population is 98,251.

Nevada County does well in the area of morbidity; however, it has one of the lowest rates of children being immunized prior to kindergarten entrance and one of the highest rates of parents opting out for personal belief exemptions. The percentage of fully immunized kindergartens in Nevada County has declined from 78% in 2005 to 67% in 2013. The immunization rate for the state overall was 90% in 2012.

Among comparison counties, Nevada County ranks fourth in percent of population in poverty with 11.9% of Nevada County residents living at or below poverty level. One out of every four people is eligible for public assistance. In 2013, the federal poverty level for a family of four was \$23,550 for the same period; the median household income for Nevada County was \$57,382, which was slightly lower than the median statewide household income of \$61,400. People living at or below the poverty level tend to have a lower health status with fewer resources to get sufficient medical care and they incur other related expenditures.

Nevada County is the 15<sup>th</sup> smallest county measured in square miles. While population has increased in the county, the population density of 103 residents per square mile falls well below the state's average of 244 residents per square mile. Nevada County has a median home value of \$357,300, making



affordable housing a major challenge. Nevada County has an estimated 82% of dwellings being single family units and only 12% are multi-family units. The median gross rent in Nevada County is \$1,217 per month. This compares to the median of the state of \$1,224 and the national median gross rent of \$904. Furthering the dilemma of affordable housing, only 19% of the homes are connected to treated water systems.

Nevada County has approximately 1,204 miles of roads and highways including 154 miles of roads and highways in the unincorporated area. Nevada County has public transportation within the incorporated areas and more densely populated unincorporated areas; however, residents outside these boundaries have little to no access to major service areas. This lack of public transportation in these outlying rural areas leaves residents heavily dependent upon private transportation.

Nevada County's employment sector relies heavily upon the service industry with 72% of those employed working in this sector. Twenty-one percent of those employed in the county work for government and eight percent are employed in manufacturing. The average weekly wages range from \$375 in the leisure and hospitality industry to \$1,195 in manufacturing. This year, natural resources mining/construction declined from 2,292 jobs to only 245. The loss of these higher-paying positions and a rise in lower-paying service jobs also lead to a decline in average weekly wages. In January 2014, an estimated 3,630 workers in the county were unemployed making up 7.3% of the local labor force. This was an increase from 4.8% in 2005.

## COMPREHENSIVE COMMUNITY NEEDS ASSESSMENT

Public law 105-285 requires the state to secure from each eligible entity, as a condition to receive funding, a CAP which includes a community-needs assessment for the community served. Additionally, state law requires each CSBG eligible entity to develop a CAP that assess poverty-related needs, available resources, feasible goals and strategies, and that yields program priorities consistent with standards of effectiveness established for the program (*California Government Code 12747(a)*).

### Organizational Performance Standards

Eligible entities will comply with implementation of the Organizational Performance Standards set forth by OCS. Compliance with Organizational Standards will be reported to OCS. In the section below, agencies are asked to provide a narrative description on the Community Needs Assessment. In this section agencies should address how they will comply with the Organizational Standards, specifically those standards pertaining to the Comprehensive Community Needs Assessment, which are outlined here.

CSBG Organizational Performance Standards [click here](#)

#### CONSUMER INPUT AND INVOLVEMENT

**Standard 1.2** organization/department analyzes information collected directly from low-income individuals as part of the Community Assessment.

#### COMMUNITY ENGAGEMENT

**Standard 2.2:** Organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. This sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

#### **COMMUNITY ASSESSMENT**

**Private Agency - Standard 3.1:** Organization conducted a Community Assessment and issued a report within the past 3 year period.

**Public Agency - Standard 3.1:** Department conducted a Community Assessment and issued a report within the past 3 year period, if no other report exists.

**Standard 3.2:** As part of the Community assessment the organization/department collects and analyzes both current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

**Standard 3.3:** Organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the Community Assessment.

**Standard 3.5:** The community assessment includes key findings on the causes and conditions of poverty and the needs of communities assessed.

#### **STRATEGIC PLANNING**

**Private Agency Standard 6.4:** Customer satisfaction data and customer input, collected as part of the Community Assessment, is included in the strategic planning process.

**Public Agency Standard 6.4:** Customer satisfaction data and customer input, collected as part of the Community Assessment, is included in the strategic planning process, or comparable planning process.

The Needs Assessment captures the problems and conditions of poverty in the agency's service area based on objective, verifiable data and information gathered through various sources. Identified problems and conditions must be substantiated by corroboration through public forums, customer questionnaires, surveys, statistical data, evaluation studies, key informants, and/or other reliable sources. The Community Needs Assessment should be comprehensive and serve as the basis for the agency's goals, and program delivery strategies as reported on the CSBG/National Performance Indicators (NPIs). The Community Needs Assessment should describe local poverty-related needs and be used to prioritize eligible activities offered to low-income community members over the next two (2) years.

In the space below, provide a narrative description of the causes and conditions of poverty affecting the community in your service area such as: child care, community housing, crime, educational achievement, employment/unemployment, income management, healthcare, homelessness, nutrition, and other factors not listed. In particular, describe how the agency ensures that the Community Needs Assessment reflects the current priorities of the low-

income population in the service area, beyond the legal requirement for a local public hearing of the CAP.

Agencies should describe the methods and strategies used to collect the information and should include a use a combination of activities and tools such as: focus groups, surveys; community dialogue, asset mapping, interviews, and public records.



Helpful Resources		
<b>United States Census Bureau</b> Poverty Data  <a href="#">click here</a>	<b>State of California Department of Justice</b> Statistics by City and County  <a href="#">click here</a>	<b>U.S. Department of Housing and Urban Development</b> Homelessness Assistance  <a href="#">click here</a>
<b>Employment Development Department</b> <b>Unemployment Insurance Information by County</b>  <a href="#">click here</a>	<b>California Department of Education</b> Facts about California Schools Using DataQuest  <a href="#">click here</a>	<b>California Department of Public Health</b> Statistical Data  <a href="#">click here</a>
<b>Bureau of Labor Statistics</b> Labor Data  <a href="#">click here</a>	<b>California Department of Finance</b> Housing Estimates  <a href="#">click here</a>	<b>Community Action Partnership</b> <b>Community Needs Assessment Tool</b>  <a href="#">click here</a>
<b>A Community Action Guide to a Comprehensive Community Needs Assessment</b>  <a href="#">click here</a>		

### Comprehensive Community Needs Assessment (Insert Narrative)

Nevada County prides itself on connectivity and listening to the needs of all communities and their residents. Community focus groups are routinely held along with Community Development Block Grant public solicitation. Several local entities have undertaken needs assessments for their portion of the community within the past 15 months, including the First 5 Nevada County Commission; the Community Collaborative of Tahoe Truckee, the Maternal, Child and Adolescent Health (MCAH) Program of Nevada County Public Health and United Way of Nevada County. Community dialogues have been held and focused on topics such as child abuse prevention and intervention, strengthening families, food insecurity, reducing crime, wrapping services among at risk youth, suicide prevention, access to health care and insurance, homelessness, mental health, substance abuse prevention and intervention.

The Adult & Family Services Commission (AFSC), which serves as the CSBG tripartite board, with the assistance of staff, reviewed public records and various quarterly and monthly agency reports. Agency dashboards are published and reviewed by multiple organizations, collaboratives and the Adult & Family Services Commission (AFSC).

2-1-1 Nevada County publishes reports on community needs on a monthly basis. The 211 reports are a direct result of Nevada County residents seeking resources, information and assistance. This provides real time data. Current data and relevant factors are published and reviewed. The AFSC further reviewed numerous reports and statistical data concerning the low income sector of our community.

The United Way identified three priority areas that needed addressing in our community: Food, Emergency Shelter and Access to Healthcare.

The MCAH assessment identified four top problems for mothers and children in our community: an increasing number of women experiencing Perinatal Mood and Anxiety Disorders; a high rate of substance and alcohol usage by pregnant women ages 15 to 44 (32.5 per 1,000 hospitalizations compared to a California average of 14.2); a continuing risk among the infant population of Sudden Infant Death Syndrome; and the lowest rate among California counties of childhood immunizations due to an extremely high rate of Personal Belief Exemptions.

The First 5 Nevada County Commission identified nine top needs of young children and their families: parenting support; behavioral health care access; support for children's social-emotional development; support for the development of children's school readiness skills; more exposure to pre-literacy activities; support for children's health and wellness, including dental, obesity prevention, developmental screening, immunization; higher quality child care; increased service coordination and collaboration; bilingual access to services for families.

The Community Collaborative of Tahoe Truckee identified the top human service needs of the Truckee region: an education gap between English speakers and English language learners; significant health disparities between Hispanic and non-Hispanic members of the community (with Hispanic members overall, compared to non-Hispanic residents, faring worse in overall ratings of general health; experiencing more days with poor physical and mental health; being unable to see a doctor due to cost or lack of transportation at higher frequency; being unable to seek dental health care due to cost); and they identified that the non-profit sector plays a crucial role in supplementing the public assistance safety net for residents. In nearly all of the above community assessments, the importance of mental/behavioral health is highlighted.

Community Recovery Resources (CoRR), conducted a recent community needs assessment, that found, while Nevada County is home to numerous high quality Community Action Agencies (CAAs), the most vulnerable population is not adequately accessing those CAAs. The reasons cited were: "lack of knowledge," "inadequate or complete lack of transportation to travel between CAA's," "lack of guidance" to name a few. Without sufficient knowledge of how to effectively navigate the CAA's in Nevada County, people are falling through the cracks. In support of this needs assessment, during Nevada County's recent Community Needs Assessment Public Hearing and held by the Nevada County's Adult & Family Services Commission, the public voiced similar needs. Based upon the input received by those in attendance, "access to services and lack of connectivity" scored high on the prioritization list. This fractured community service design is not currently equipped to address the overlapping needs of an individual or family that seeks stability through an effective continuum of care.

In Nevada County, the AFSC found that many people are experiencing multiple issues such as homelessness, unemployment, mental health struggles and hunger (as well as a lack of education and transportation) that they need to address to live healthy, happy lives. However, too many often find themselves feeling frustrated or overwhelmed about the many options available to seek help. While a number of agencies in Nevada County address specific needs, the consumer is left with a bewildering number of choices of organizations, each with its own focus. This decentralization of different services causes people in need to bounce to and from CAAs and Government Departments such as referral agencies, health clinics, food banks, employment agencies, drug treatment facilities, etc., with no clear direction or guidance. Many of these individuals are experiencing highly stressful crisis-type situations, which further compound their inability to make logical choices and navigate their way from one CAA to the next. Moreover, studies show that vulnerable individuals lack the skill sets to adequately advocate on behalf of themselves, and many expressed the need for a helping hand to not only connect them to



services, but to follow through and create an action-plan and attainable goals. When people do not get their basic needs met such as food, shelter, transportation and health care, the entire community suffers. Chronic homelessness, increased crime and unnecessary impacts on emergency services increase when the needs of this vulnerable population are not met.

Community Needs				
Top Needs	Agency Priority (Yes/No)	Description of Programs/Services Directly Provided by Your Agency	Coordination Efforts	NPI(s)
Mental Health Assistance	Yes	The agency will partner with various community action agencies through its Behavioral Health Department to provide those clients seeking mental health services with the appropriate resources to assist those who cannot be involuntarily committed.	Continue to work with various wrap around providers such as: New Directions, Turning Point, SPIRIT Empowerment Center, NAMI, Victor Community Support Services, EMQ Families First, Sierra Forever Families, etc.	1.2.G,2.1.E,2.2.C,4.1.C,6.2.E& F
Lack of Affordable Housing	Yes	The agency will continue to fund programs through its Housing and Community Services division along with partnering with local community action agencies to provide affordable housing assistance.	Continue to work with various wrap around providers such as: Emergency Assistance Coalition, Hospitality House, The Salvation Army (Booth Family Center), and State of California Housing & Community Development programs to provide emergency shelter, transitional housing and sustained permanent housing.	1.1.A&B, 1.2.A&H, 2.1.C&D, 4.1, 6.1, 6.2.C-E, 6.4.E
Achievement Gap in Education	Yes	The agency will continue to partner with the various school districts in eastern/western county to ensure students are engaged in learning and achieving educational goals.	Continue to partner with the community action agencies who promote educational achievement and mentoring services	1.2.B, 2.1.I, 4.1, 6.1, 6.3.I

			such as: Big Brothers, Big Sisters, The Friendship Club and the local police and fire associations.	
Nutrition	Yes	The agency will continue to collaborate with local food distribution community action agencies to ensure that those who suffer from food insecurity receive assistance.	Continue to partner with the community action agencies who promote access to healthy supplemental food such as: Food Bank of Nevada County, Interfaith Food Ministries and Project MANA.	1.2.I, 2.1.H, 4.1, 6.1, 6.2.D&I, 6.4.C
Lack of public transportation in rural areas.	Yes	The agency will continue to collaborate with local transportation commissions.	Continue to partner with government agencies and community action agencies like Gold Country Stage, to promote and create viable transportation alternatives for low income members of the community where public transit is not an option.	1.2.F, 2.1.H, 4.1, 6.1, 6.2.D&I, 6.4.C
Service Connectivity	Yes	The agency operates multiple programs that deliver basic need services such as CalWORKs, Cal-Fresh and Public and Behavioral Health services. In addition, the agency funds multiple nonprofits in the local community to assist in providing services to meet the basic needs of the community.	Continue to partner with government agencies and community action agencies with emphasis on service connectivity. Additionally, the agency is relocating to a centralized "One-Stop-Shop" to provide wrap around assistance.	2.2.B, C, E, 4.1.A – M, 5.1 E – H, 6.2.A, C, E, F, G, I, 6.3.A. B, J, K, 6.4.A, 6.5.E

**Instructions:**

**Top Needs:** list the top needs from your most recent Needs Assessment

**Agency Priority:** Enter a Yes or No in the box, to indicate if the need will be addressed directly or indirectly. If the need will not be met please provide explanation in narrative section below.

**Description of programs/services/activities:** Briefly describe the program, service or activity that your entity will directly provide.

**Coordination:** If your agency will address the need through coordination, describe what organizations and/or coalitions you will work with to meet the need, including the roles of each party.

**National Performance Indicators (NPIs):** List the NPIs that correspond with the services/activities



**Insert Narrative (Explain why need will not be met.)**

Not Applicable

## DOCUMENTATION OF PUBLIC HEARING(S)

[California Government Code 12747\(b\)-\(d\)](#) requires all eligible entities to conduct a public hearing in conjunction with their CAP. In pursuant with this Article, agencies are to identify all testimony presented by the low-income and identify whether or not the concerns expressed by that testimony are addressed in the CAP.

Provide a narrative description of the agency’s public hearing process and methods used to invite the local community to the public hearing(s), and the methods used to gather the information about the low-income community’s needs. Examples include: Surveys, public forums, and secondary data collection.

Note: Public hearing(s) shall not be held outside of the service area(s).

### Public Hearing Process (Insert Narrative)

Nevada County conducted a public hearing inviting interested residents, including representatives from community non-profits, to participate and share their views regarding the needs of low-income populations. Nevada County announced the event through a press release from the County Executive Office, which was published in the local newspaper and on a local community action group internet bulletin board. The Agency further posted the information on its website. The agency website and all notifications provided a link to a survey form for all interested parties and/or organizations to complete and submit whether or not they could attend the public hearing.

The public hearing was conducted by members of the tripartite board with staff available to provide support. The public hearing provided an overview of the Community Needs Assessment process and how it would be used to establish the Community Action Plan to be implemented during the 2016/2017 time period. The public hearing used an open forum setting in order to elicit views from all of those in attendance. Further, survey forms were made available and all attendees were encouraged to complete and submit a form along with any additional supporting documentation. As each interested party in attendance provided input, it was captured on a white board and all others were given the opportunity to provide additional facts and information. Photos of the white boards were taken and used to create the above list of community needs.

Below is an example of a diagram that can be used to capture and identify testimony of the low income.

Comment/Concern	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
Job training needs	Yes	32	N/A
Transportation needs in ABC, CA	No	N/A	Due to limited funding, agency meets 50% of the transportation needs in ABC, CA.



**Attachments**

- Provide a copy of each public hearing notice published in the media.
- Provide a summary of all testimony presented by the low-income population:

# Friday Memo for 4/10/2015

Published On: 4/10/2015 2:21 PM

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Contact Us | [CEO Web Site](#)  
Published 4/10/2015 2:21 PM



- [Nevada County Treasurer's 3rd Quarter Treasury Report](#)
- [Community Services Block Grant Public Hearing](#)
- [MH&A-Funded Program Targets Suicide Prevention for Nevada County High School Youth](#)
- [Annual California Association of Local Agency Formation Commissions Workshop to be Held in Nevada County](#)
- [National Campaign for Grade Level Reading Award](#)
- [Child Abuse Prevention Month](#)

### Nevada County Treasurer's 3rd Quarter Treasury Report

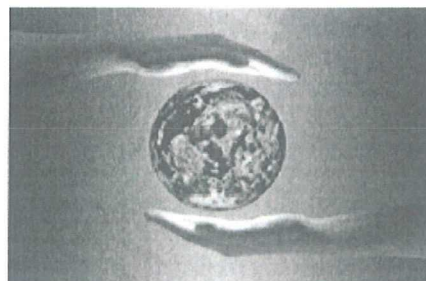


The Treasurer & Tax Collector, Tina Vernon, has released the Treasury report for the third quarter ending March 31, 2015. As required by Government Code, the treasury pool has sufficient funds to meet projected expenditures for the next six months, and all investments within the Treasury's portfolio are in compliance with the Treasurer's investment policy. The Treasurer's portfolio strategy continues to remain focused on the purchase of diversified high quality assets, with maturities that are properly laddered to meet cash flow needs and positioned to minimize interest rate risk. The Fed rate remains at 0.00% to 0.25%, with yields for fixed income securities again very low. Rates continue to remain on a roller-coaster ride fluctuating up and down slightly, with the five-year Treasury at 1.39% at month end. Due to these unstable times, the Treasurer continues to monitor interest rate risk closely and mitigate through the active

laddering of investments which are set to mature each month for excellent liquidity; and to allow for the potential reinvestment of higher yielding securities further down the curve. The market value of assets held at March 31, 2015 is \$179,583,191.88 with a yield to maturity at cost of .86%. The report in its entirety can be found [here](#).

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### Community Services Block Grant Public Hearing



Nevada County Health & Human Services Agency, Department of Social Services and the Adult & Family Services Commission, will be convening a Public Hearing to solicit input on the needs of low-income populations in Nevada County. The hearing will be held on Monday, April 20, 2015 from 1 pm-3 pm in the Empire Room, Second Floor, Eric Hood Administration Center, 950 Main Avenue, Nevada City, CA 95959.

Interested residents, including representatives from community non-profits, are invited to participate and share their views regarding the needs of low-income populations. Information gathered at this hearing will contribute to the needs assessment process required as a part of the 2016/2017 Community Action Plan (CAP). The CAP is part of the application process for ongoing Community Services Block Grant (CSBG) funding.

Comments may be directed to the broad issues of poverty, unemployment, educational attainment, health, nutrition, housing, homelessness and crime. Supporting data is encouraged.

A sign-up sheet for speakers will be provided at the door. The Department has requested that all who speak complete their information in writing by accessing the [Input Form](#) at the following link: <http://www.mynevadacounty.com/mhhsa/ass/Pages/home.aspx>

Unable to attend?  
If you are unable to attend this meeting and would like to share your input in written form, please complete the Input Form at the above link and email to [rob.choate@co.nevada.ca.us](mailto:rob.choate@co.nevada.ca.us) in addition, information may be obtained by contacting (530) 263-1645. All comments should be received no later than 5:00 p.m. April 20, 2015.

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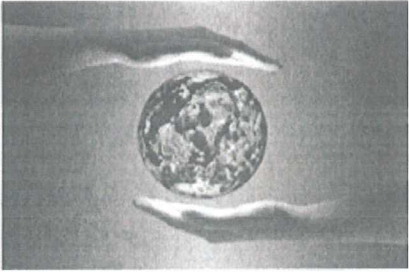
- [CSN & CCTT Presentation to Board of Supervisors ~ Mar 12, 12am-12m](#)
- [One-Stop's Online Job Search Workshop ~ May 15](#)
- [Flu shot-through spreading event ~ Mar 16](#)
- ["Above All Adventures" Indio 2012 Campaign ~ until Mar 31](#)
- [APPLIED SUICIDE INTERVENTION SKILLS TRAINING LAB ETI ~ June 3-4](#)
- [Kids Magic Tricks with SNCS ~ June 6](#)

### COMMUNITY SERVICES BLOCK GRANT PUBLIC HEARING ~ APR. 20 ~ ITEM FROM 'FRIDAY MEMO'

April 19, 2015

Thanks to the April 10th 'County of Nevada Friday Memo from Rick Haffey' CEO to the Board of Supervisors' for this item. We are posting this event separate from other 'Friday Memo' items in order to highlight the date and time: Monday, April 20, 2015 from 1 pm-3 pm.

#### Community Services Block Grant Public Hearing



Nevada County Health & Human Services Agency, Department of Social Services and the Adult & Family Services Commission will be convening a Public Hearing to solicit input on the needs of low-income populations in Nevada County. The hearing will be held on Monday, April 20, 2015 from 1 pm-3 pm in the Empire Room, Second Floor, Eric Ross Administration Center, 550 Main

Avenue, Nevada City, CA 95959

Interested residents, including representatives from community non-profits, are invited to participate and share their views regarding the needs of low-income populations. Information gathered at this hearing will contribute to the needs assessment process required as a part of the 2015-2017 Community Action Plan (CAP). The CAP is part of the application process for ongoing Community Services Block Grant (CSBG) funding.

Comments may be directed to the broad issues of poverty, unemployment, educational attainment, health, nutrition, housing, homelessness and crime. Supporting data is encouraged.

A sign-up sheet for speakers will be provided at the door. The Department has requested that all who speak complete their information in writing by accessing the [Input Form](#) at the following link: <http://www.mynevadacounty.com/no/hhsa/dss/Pages/Home.aspx>

Unable to attend? If you are unable to attend this meeting and would like to share your input in written form, please complete the Input Form at the above link and email to [rob.choate@coo.nevada.ca.us](mailto:rob.choate@coo.nevada.ca.us). In addition, information may be obtained by contacting (530) 265-1645. All comments should be received no later than 5:00 pm, April 20, 2015.

Rob Choate  
Date: 4/19/2015

Above, the County Executive Office announced the public hearing and published the announcement on the County's website. The public hearing was also published on a local CAA support website. Below, public comments were captured and recorded on a white board by the following photos:



**Mental Health**  
 Gap for those who are not suicidal but experiencing MH challenges  
 Need more care management services supporting those living in community  
 Would be good to have 201 color  
 Care coordinator can be advocate - those are people who have limited budget for all other care coordinator will help  
 Homelessness prevention funding is needed - pay off part rent in future location  
 \*Rent is issue (exp of government)  
 Prevention/Intervention discussion  
 Access to legal services for low income

**Nutrition** [IFM serves 8,500 kids - 12% increase over last year] 20% of IFM  
 Access to healthy supplementary food  
 Families have competing priorities for their limited \$  
 In N.C. 13,560 food insecure individuals (US Census) ~15% of population  
 Causes: education, jobs, circumstances (M. plan, severe food insecurity), increasing socio-economic gap, perceptions (negative perceptions re. low-income people)

**Lack of Affordable Housing**  
 ~80% pay more than 30% of income on housing  
 Continuum of housing support (emergency shelter, transitional housing, permanent housing, permanent supportive housing)  
 Homeless count 241 out for 2015 (Rising by 10% in January (Phase 1) 51 in Tractor in January (Phase 2) (not in count)  
 Need more beds to allow care  
 Causes: MH, Physical health (including alcohol/substance use), jobs, health, education needs  
 Need for more safe housing for those impacted by DV  
 71% increase in health funding for year  
 COVID annual survey: Mental health done, DV at top of concerns  
 Transportation - huge problem for those who can't  
 very limited public transit

**Achievement Gap in Education** [5500 kids 40 kids]  
 40 minutes required for state  
 Many for coming year in this state  
 Causes: Absenteeism, summer learning loss, lack of reading materials, etc.  
 The 2015 survey in US (April 17) was released - 77% of students  
 The 2015 survey still in South Carolina in income  
 ELL - 50% of all children in US  
 74% of all since 2015 - report on funding  
 \*Teacher turnover  
 Stigmatization of low-income people (with food bank link included)  
 CCTT putting together hearing study

Below, the local newspaper (The Union) published the public hearing announcement.

## CORRECTION

In a submitted article titled "CSBG public hearing scheduled," on page A5 of the April 13 issue of The Union, a public hearing to solicit input on the needs

of low-income residents is set for Monday, April 20. The Union regrets the error.



Read local news online  
**TheUnion.com**



## LOCAL

# CSBG public hearing scheduled

Submitted to The Union

Nevada County Health & Human Services Agency, Department of Social Services and the Adult & Family Services Commission will be convening a public hearing to solicit input on the needs of low-income populations in Nevada County.

The hearing will be held from 1-3 p.m. Monday in the Empire Room at the Eric Rood Administration Center, 950 Maidu Ave., Nevada City.

In a press release, officials said interested residents, including representatives from community nonprofits, are invited to participate and share their views regarding the needs of low-income populations.

Information gathered at this hearing will contribute to the needs assessment process required as a part of the 2016/2017 Community Action Plan (CAP), the press release added.

The CAP is part of the application process for ongoing Community Services Block Grant (CSBG) funding.

Comments may be directed to the broad issues of poverty, unemployment, educational attainment, health, nutrition, housing, homelessness and crime. Supporting data is encouraged.

In a media release, county officials said a sign-up sheet for speakers will be provided at the door.

The Department has requested that all who speak complete their information in writing by accessing the Input Form at the following link: <http://www.mynevadacounty.com/nc/hhsa/dss/Pages/Home.aspx>

Those who are unable to attend this meeting and would like to share their input in written form are encouraged to complete the Input Form at the same link and email to

rob.choate@co.nevada.ca.us.

In addition, information may be obtained by calling 530-265-1645. All comments should be received no later than 5 p.m. April 20.

## MHSA-funded program targets suicide prevention for Nevada County high school youth

In 2013, responding to the need for suicide prevention efforts for county teens, "What's Up? Wellness Checkups" began providing mental health screenings at all Nevada Joint Union High School District and Tahoe Truckee Unified School District high schools.

In order to screen a youth, the parents have to

**“I am so pleased to be able to show off our wonderful county to a new group of visitors. Hopefully they will come back and spend more time exploring the area.”**

Supervisor Hank Weston

consent to the screening. If a youth is found to be at risk for dangerous behavior or is feeling suicidal, the parents are contacted immediately.

The screeners will work with the parents to find a treatment provider that the parents approve.

The program uses the TeenScreen model, an evidence-based screening tool developed by Columbia University to identify indicators of mental health symptoms and risk factors for suicide.

The screenings are voluntary, confidential and free of cost for participants, according to a press release.

Recognizing research that indicates that 10th grade has the highest rate of suicide completion of all the teen years, "What's Up? Wellness Checkups" targets 9th and 10th graders, while also providing screening to

any student in need.

As of March 2015, the program has screened 742 students. Of these, 192 students have received case-management services resulting in treatment connections, crisis intervention or other help.

They have also been able to provide important mental health education to all students screened, thus facilitating increased awareness and stigma reduction among high school students.

Tackling an important program objective to increase the availability of the screens for high school youth, outreach efforts have resulted in more than twice the number of students to screen during this year.

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TheUnion.com

Workshop is attended by up to 100 LAFCo staff members from every county in California.

The workshop will be held at the Holiday Inn Express and at the Courtyard Suites in Grass Valley, with one evening banquet at the Miners' Foundry in Nevada City.

According to a press release, this is excellent news for Nevada County tourism venues, which will see business midweek during the pre-summer season.

Nevada County Director of Human Resources Charlie Wilson will serve as one of the education session presenters, sharing his perspective on how speakers can make effective presentations.

LAFCos are local agencies established in every California county by the State legislature to encourage the orderly formation of local governmental agencies, ensure efficient public services, preserve agricultural and open space land resources, and to discourage urban sprawl.

Founded in 1971, CALAFCO (<http://www.calafco.org>) is a nonprofit organization dedicated to assisting its membership with educational and technical resources.

It also provides statewide coordination of LAFCo activities, serving as a resource to the Legislature and other bodies, and offering a structure for sharing information among the various LAFCos and other governmental agencies it serves.

Supervisor Hank Weston has served as chairman of the Nevada County LAFCo since June 2007.

"I am so pleased to be able to show off our wonderful county to a new group of visitors. Hopefully they will come back and spend more time exploring the area," he said.

## Annual California Association of Local Agency Formation Commissions workshop to be held in Nevada County

Nevada County welcomes the California Local Agency Formation Commissions, which will hold its annual staff workshop here April 15-17.

The annual CALAFCO Staff

## FEDERAL ASSURANCES

Public Law 105-285 establishes programmatic assurances for the State and eligible entities as a condition of receiving CSBG funds. Provide a detailed narrative describing the activities your agency will conduct that will enable low-income families and individuals to achieve the programmatic purposes listed below. **(Federal Assurances can be found on Public Law pages 2736-2739)**

### 1. Programmatic Purposes

(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—

(i) to remove obstacles and solve problems that block the achievement of self-sufficiency, (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);

Within Nevada County and the Agency there are a number of Family Resource Centers, which are designed to provide an array of core services intended to remove multiple obstacles/barriers to self-sufficiency for low income individuals and families. The County of Nevada operates the CalWORKs, CalFresh and Medi-Cal programs that provide needed supports to families requiring safety net services. Nevada County supports Hospitality House, which addresses homelessness and hunger for Nevada County residents, and supports the Domestic Violence and Sexual (DVSAC) Assault Coalition, which addresses safety net services for domestic violence and abuse.

(ii) secure and retain meaningful employment;

Multiple partners are co-located and meet frequently to assist with securing and retaining meaningful employment. CalWORKs, Workforce Investment Act, and senior employment services are co-located at the local One-Stop. The Employment Resource Center is the economic development engine in Nevada County. All workforce development partners, including local education institutions meet quarterly to discuss employment trends, training needs of the community, and workforce preparation and development.

Multiple service providers meet monthly at FREED to enhance service provision leading to self-sufficiency for elderly and disabled clients in Nevada County. The programs promote independent living and effect systems change. Services include: independent living skills, training, peer support, advocacy, assistive technology, housing assistance, personal assistance referrals and information on obtaining and retaining employment.



(iii) attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;

The County of Nevada supports both the Big Brothers/Big Sisters of Nevada County and North Lake Tahoe and The Friendship Club that provides mentoring to increase the academic achievement of low income students and at risk youth. The Family Resource Centers were awarded additional funding specifically to increase literacy skills and enhance materials to help families attain adequate work skills and education. The Nevada County Library and CalWORKs program have created a partnership to provide job training, job education and literacy education for low income and community residents. In addition, the Family Resource Centers work with Read Up! to provide tutoring services for children and adults, including GED assistance.

(iv) make better use of available income;

The Agency's network of CAAs has members such as FREED who provide budget counseling to teach customers how to effectively create a budget and manage money. Nevada County's energy and housing programs provide additional resources and instruction on money management. Project MANA operates the program Dar A Luz, which provides a "learning for life" course in budgeting, smart shopping and nutrition. This program targets the population of low income, Hispanic women living in the eastern side of Nevada County. Foster Youth Services provides budgeting and life skill classes to youth transitioning out of the Foster Care System. Various service providers such as: Turning Point, Sierra Forever Families, The Salvation Army, Women of Worth and DVSAC have elements of budget management, budget preparation and budgeting strategies as elements of their programs.

(v) obtain and maintain adequate housing and a suitable living environment;

The Agency has numerous partners such as the Hospitality House, which serves homeless individuals and families by providing a place to shower, do laundry, eat lunch and stay in an emergency overnight shelter. The County provides various home rehabilitation programs and a First-Time Homebuyer program that helps low income families and individuals maintain a healthy and safe home as well as help in purchasing their own home. Weatherization programs provide energy efficiency. The County's Tenant Based Rental Assistance program provides a one-time rental deposit payment for low income individuals or families moving from homeless situations to permanent housing and low income individuals and families moving from temporary shelter into permanent housing. Programs such as CalWORKs and Veteran's Services provide vouchers to help individuals and families move into permanent housing. The Salvation Army also provides temporary housing for homeless families while helping them reach self-sufficiency.

(vi) obtain emergency assistance through loans, grants or other means to meet immediate and urgent family and individual needs; and

Emergency assistance for food and clothing is offered by many community based agencies to help families and individuals meet immediate and urgent needs. The Family Resource Centers operate food pantries and clothes closets. The Family Resource Center in Truckee offers legal assistance for those

facing eviction or tenant/landlord disputes. PARTNERS Family Resource Centers provide emergency cash and gas vouchers. The Nevada County Food Bank, Interfaith Food Ministry, Hospitality House, Project MANA and others also provide emergency provisions for food, clothing, and household necessities, such as diapers. As previously mentioned, the County's Tenant Based Rental Assistance Program, provides assistance with permanent housing for low income and homeless individuals and families. Habitat for Humanity provides down payment and monthly mortgage payment assistance to families who help to build their own home. The Emergency Assistance Coalition operates a program that includes lodging, food and gas on an emergency basis. Many of the aforementioned agencies will also refer families to Section 8 and HUD housing programs.

(vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;

(I) document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and;

N/A. Nevada County is a rural area.

(II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

The Nevada County Sheriff's Office has implemented the philosophy of Community-Orientated Policing. Some examples of community policing efforts include: self-defense classes, disaster preparedness, boat safety inspections, crime prevention programs, residential vacation checks, annual Christmas toy projects and participating in other community events.

## 2. Youth

(B) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as—

(i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and

Big Brothers/Big Sisters of Nevada County and North Lake Tahoe, The Friendship Club, Family Resource Centers and the New Events & Opportunities (NEO) program, through the Nevada County Office of Education, provide mentoring programs, leadership skills and entrepreneurship programs. Programs



support the development of youth through nurturing relationships and prepare them to become contributing members of the community. NEO is committed to inspiring the community to create and support more youth friendly areas and drug free activities. They provide fun alternatives to drug use, provide opportunities for youth to perform and take on leadership roles within the community and support local artists and musicians in Nevada County. WRAP service providers and the court system work together to provide mediation and mentoring for youth involved in the probation and foster care systems. Transitional Age Youth Services include: mentoring, life skills and employment readiness. The One-Stop Business & Career Center offers career exploration, training, and educational opportunities for youth.

(ii) after-school childcare programs

A limited number of Nevada County school districts offer after school childcare. Nevada County childcare providers offer an array of choices for families who need after school childcare. Parents become educated about quality child care and the choices they have available through Sierra Nevada Children's Services. Childcare payment assistance is available to low income families.

**3. Coordination**

(C)To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts)

Nevada County is the lead agency for offering State Welfare Reform efforts. Parents utilize the CalWORKs program to prepare for employment as a condition of receiving public assistance benefits. Job preparation workshops, resume assistance, job search assistance, work experience and subsidized employment are strategies used to move families toward self-sufficiency.

**4. Emergency Food and Nutrition**

Describe how your agency will provide emergency supplies and services, nutritious foods, and related services to counteract conditions of starvation and malnutrition among low-income individuals.

Nevada County works with a large array of community partners that serve to provide nutritious foods to counteract conditions of starvation and malnutrition among low income individuals. Interfaith Food Ministry of Nevada County serves approximately 9,000 individuals yearly. Gold Country Community Council, Inc., and Sierra Senior Services offer congregate and home delivered meals to low income seniors. Hospitality House provides daily meals to the homeless population. A Farmer's Market has relocated to the Nevada County Government Center and provides nutrition education, demonstrations and accepts Electronic Benefit Transfer so that low-income residents may use their CalFresh (SNAP) benefits to provide fresh and healthy food for their families. The Family Resource Centers and the Nevada County Food Bank provide emergency food pantries and food distribution.

**5. Employment and Training**

Describe how your agency will coordinate with, and establish linkages between, governmental and other social services programs to assure the effective delivery of services and avoid duplication; and describe coordination of employment and training activities under the Workforce Investment Act of 1998.

The County of Nevada is responsible for operating the CalWORKs program that contracts with the Alliance for Workforce Development to provide Workforce Investment Opportunity Act (WIOA) services. WIOA Services are co-located with County staff to coordinate daily services. Welfare-to-Work services are provided by the IHSS Public Authority

#### **6. Low-Income Home Energy Assistance**

Describe how your agency will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that the emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in the community.

Low Income Home Energy Assistance is operated by Project Go who is the regional provider. Project Go has staff that are co-located in Nevada County offices. Information is provided to the community using multiple media sources. Information is also posted in Social Services lobbies so that low income residents can be aware of LIHEAP services in the agencies where they are already utilizing services. Various service providers, such as the Family Resource Centers, will purchase emergency wood and propane to help in crisis situations. Gold Country Community Services Inc. provides fire wood to low income seniors as a supplemental heating source.

#### **7. Faith-Based Organizations, Charitable Groups, and Community Organization Partnerships**

Describe how your agency will to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.

The Center for Nonprofit Leadership provides training, coordination and resources and works as a catalyst to strengthen and sustain local nonprofit organizations. Over 50 nonprofit organizations and individuals representing faith based organizations are members of the Center for Nonprofit Leadership in Nevada County. There are numerous multidisciplinary collaborative in Nevada County that coordinate programs and form partnerships to serve low income residents of Nevada County. For example, the Adult & Family Services Commission oversees the Community Services Block Grant.

#### **8. Establishment of Procedures for Adequate Board Representation**

Describe your agency's procedures for establishing adequate board representation under which a low-income individual, community organization, religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism).

Bylaws of the Adult & Family Services Commission, specifically regarding membership, have been approved by the Commission and resolved by the Nevada County Board of Supervisors. The Adult & Family Services Commission serves as the tripartite Board for CSBG oversight, planning and evaluation. In addition, vacancies are posted on the County's website to solicit low income representation.



**9. Participation in ROMA, or Alternative System for Measuring Performance**

Does your agency participate in ROMA? Yes  No

Describe how your agency addresses ROMA or another performance measure system which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.

Nevada County collects demographic and personal information from all applicants for social services programs. Reporting demographics and personal information from applicants is a requirement of agencies receiving support from the CSBG funds. Reports are collected from the nonprofit agencies on the same forms that are reported to the Department of Community Services and Development. An annual single audit is performed by an outside auditor and made available to the State within 30 days of receipt, as required per our contracts. Nevada County will continue to comply with fiscal and program reporting requirements to measure performance in promoting self-sufficiency, family stability and community revitalization and report outcomes according to Results Oriented Management & Accountability.

**10. Cost and Accounting Standards**

Describe how your agency will ensures that cost and accounting standards of the Office of Management and Budget apply to a recipient of the funds.

Nevada County will comply fully with applicable requirements for serving persons at or below the poverty level as defined by the OMB. The financial division of the Health & Human Services Agency specializes in accurate fiscal oversight and controls in both Federal and State operated programs serving low income individuals. Audits are conducted of each nonprofit organization receiving funds under CSBG and require submission of agency single audit reports on an annual basis.

**11. Service Delivery System**

Provide a description of your agency's service delivery system, for services provided or coordinated with CSBG funds targeted to low-income individuals and families in communities within the State.

The Nevada County Board of Supervisors serves as the ultimate authority in designating and evaluating budgets and services targeted at low income individuals and families. The Board of Supervisors has appointed community members to serve on the Adult & Family Services Commission that also acts as the tripartite board for CSBG funding. The coordinated funding is operated by the Nevada County Health & Human Services Agency, which is an agency that administers public assistance, Social Services, Behavioral Health, Public Health, Child Support Services and housing assistance programs. The Department of Social Services falls under the umbrella of the Health & Human Services Agency and serves as administrative staff to the Adult & Family Services Commission and tripartite board. Health & Human Services Agency staff sits on a wide variety of multidisciplinary teams and commissions that represent and coordinate services for low income individuals and families.

## **12. Linkages**

Describe how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management, and follow-up consultations.

The Adult & Family Services Commission ensures that service providers are able to establish and maintain strong linkages with other service providers and governmental entities. The needs of the public are identified through 2-1-1 Nevada County Information and Referral and shared at commission meetings. Case management is the preferred method of serving low income individuals and families in Nevada County. Multidisciplinary teams are utilized to share appropriate information and develop coordinated case plans that work to help families and individuals achieve self-sufficiency.

## **13. Funds Coordination**

Describe how CSBG funds will be coordinated with other public and private resources.

CSBG funding is awarded to community based organizations through a Request for Proposal process. The CSBG tripartite board subcommittee reviews the requests for funding and makes a recommendation to the Nevada County Board of Supervisors. The Nevada County Department of Social Services provides administrative assistance to all programs and contracts and assists in the coordination and collaboration of programs. The contracts awarded through CSBG funding must demonstrate collaboration with other community based organizations and fiscal solvency, leveraging of funding, and sustainability.

## **14. Innovative Community and Neighborhood Initiatives (Including Fatherhood/Parental Responsibility)**

Describe how your agency will use funds to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle which may include fatherhood and other initiatives with the goal of strengthening families and encouraging parental responsibility.

The Family Resource Centers offer parenting classes throughout the Nevada County communities to low income residents. The parenting classes target different age groups. The Power of Positive Parenting program is for parents of children aged 2-12. The Second Step Family Guide is for parents with children aged 4-12. The Circle of Security is for parents with children aged 0-3. Fatherhood groups have been established and are operational. Fatherhood groups meet biweekly and provide information on how to utilize community resources, ideas on activities to do with children and parenting classes. The Family Resource Centers (FRCs) also offer one-on-one parental coaching.



## STATE ASSURANCES

California State Law establishes assurances for the State and eligible entities. Provide narrative descriptions of how your agency is meeting each assurance.

[California Government Code 12747](#) (a): Community action plans shall provide for the contingency of reduced federal funding.

Nevada County continues to emphasize that delegate agencies should not become totally dependent on Community Services Block Grant funds. Historically, CSBG funds have been designated to nonprofit organizations that are experienced and have a variety of different funding streams that allow them to maintain operations even if funding is reduced. The goal for utilization of CSBG funding is to expand and provide value added services to existing resources. If funding were reduced, CSBG contracted agency allocations would be reduced proportionally across the board. The Request for Funding format will continue to require agencies to realistically address the issue of decreased funding. It will also require agencies to develop a sustainability plan.

[California Government Code § 12760](#): Community action agencies funded under this article shall coordinate their plans and activities with other eligible entities funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

The Adult & Family Services Commission utilized a Request for Proposal process to allocate CSBG funds. This provides assurance that funds are not utilized to duplicate services and that services are coordinated through partnerships and are distributed based on community priorities.

[California Government Code §12768](#): Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other eligible entities funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries. If you are not an MSFW, write "not applicable".

Not Applicable

## INDIVIDUAL AND COMMUNITY ELIGIBILITY REQUIREMENTS

Describe how your agency verifies participant income eligibility:

- Pay Stubs
- Social Security Award Letters
- Bank Statements
- Tax Statements
- Zero-income Statements
- Unemployment Insurance Letters
- Qualification for other need-based program, describe

The Nevada County Department of Social Services operates the CalWORKs, CalFresh, and Medi-Cal programs and conducts eligibility for these programs. Additionally, other housing and government based programs, which address basic needs, use many of the above listed sources to verify income levels for eligibility.

- Other, describe:

CSBG funds are contracted with community based organizations and are required to collect income documentation sufficient to determine that residents being served with CSBG funding live in a household with income at or below official poverty level. Poverty guidelines consistent with CSBG funding requisites are included in each contract agreement. Information has been analyzed regarding the percentage of families receiving TANF in communities in Nevada County. The low income target areas have been identified in each community.

Income eligibility for general/short term services: For services with limited in-take procedures (where individual income verification is not possible or practical), describe how your agency generally verifies income eligibility for services? An example of these services is emergency food assistance.

While the Nevada County Department of Social Services has several tools available to make an initial inquiry as to eligibility for emergency request, client self-certification is used by the County and our collaborating CAAs when other means of verification are not immediately accessible.

Community-targeted services: For services that provide a community-wide benefit (e.g. development of community assets/facilities; building partnerships with other organizations), describe how your agency ensures the services target low-income communities?

Nevada County Health & Human Services Agency works with several entities that provide funds for community-wide benefit projects; therefore, CSBG funds are not typically applied to these types of projects. However, when community-wide projects are implemented, the County takes into consideration census tracking information to ensure the specific areas being serviced are benefiting the low income populations. The County further initiates income verification processes to ensure benefits are being provided to the low income sector of our community.

## MONITORING AND EVALUATION

CSBG eligible entities are required to be actively involved in the evaluation of your community action programs. Provide a narrative description of the specific method(s) of evaluation, frequency, and monitoring conducted that ensures high standards of program and fiscal performance.

### 1. Describe your methods for evaluating programs and services.

The Adult & Family Services Commission is responsible for soliciting request for proposal, recommending and monitoring associated contracts. AFSC is also responsible for conducting site visits for entities that have been awarded CSBG funds. Data consistent with CSBG 801 forms is collected routinely and reviewed by the Department of Social Services fiscal and contract management staff along with updates presented to the tripartite board. All contracts entered into by the County of Nevada have required report and data collection. When entering into contract, it is required that the contractor collect data and report progress and goals achieved.

### 2. Describe the frequency of evaluations conducted.

The Adult & Family Services Commission is responsible for conducting site visits for entities that have been awarded CSBG funds on an annual basis. Data consistent with CSBG 801 and 295 forms are collected bi-annually and reviewed by the Department of Social Services fiscal and contract management staff and presented to the AFSC. Contracted services are invoiced bi-monthly and updates are provided to the AFSC.

### 3. Describe specific monitoring activities and how they are related to establishing and maintaining the integrity of the CSBG program.

The Adult & Family Services Commission selects a Monitoring subcommittee and visits the subcontractors, along with County staff, annually to ensure they are complying with the grant requirements. The programs are reviewed to ensure compliance with the submitted RFP and contract. Client files are reviewed to ensure eligibility is documented along with demographics. Sampling of invoices and the required support documentation are reviewed and copies obtained to verify against prior submissions. The monitoring also reviews the program outcomes in relations to the agency goals and projections. The results are reported back to the full commission and appropriate action taken if required.



## DATA COLLECTION

The success of the CSBG Network relies heavily on the quality and relevance of data collected on individuals and families served. To comply with the requirements set forth by OCS with the [State and Federal Accountability Measures](#), provide a narrative description on your agency's data collection and reporting process. Explain how your agency ensures accurate data is collected and reported on ALL agency activities, not just CSBG funded activities. Describe the system(s) your agency has in place to ensure accuracy, and review the data prior to submission to the State, and how the data is used, analyzed and acted on to improve agency programs and services.

Describe the data collection process.

Nevada County reaches out to all of its partner agencies including other government departments and CAAs for data as it relates to the activities and services provided to the low income community. The many members of our collaborating network each track and collect data on their customers, which are used to create a myriad of reports.

Describe the data reporting process.

Reports and data from our network of partners are captured and provided to Nevada County HHS staff. This data is tabulated and used to prepare the CSBG required 801 and 295 reports.

Describe how the data is used, analyzed and acted on to improve agency programs and services.

The result of the above process is evaluated against the objectives, goals and projections established by the Adult & Family Services Commission. The performance of our subcontractors and the communities CAAs is then reviewed to determine if the needs of the community are adequately being addressed and if resources are sufficiently being used to support these needs.

## CSBG/NATIONAL PERFORMANCE INDICATORS (NPI) CAP PROJECTIONS (CSD 801)

The National Performance Indicators (NPI) were created collaboratively within the CSBG Network to enable the more than 1,000 Community Action Agencies in 52 States and territories to present a more uniform and coherent national picture of the work and accomplishments. This reporting process is an important component of the broader CSBG initiative to use results-focused management principles to strengthen the entire CSBG Network.



The NPIs contains 16 broad outcome measures or indicators that will capture the universal accomplishments of the various local and state CSBG agencies in our Community Services Network. The indicators are crucial in telling the story of what community action accomplishes as a national Network. At the same time, these indicators have been designed to evaluate performance of community action in assessing the needs of our communities and to address poverty alleviation in a comprehensive way.

As part of the CAP process, each agency is asked to review and identify the appropriate National Performance Indicators, and develop two years of projections/goals and strategies. These National Performance Indicators were developed using the six National Goals and Outcome Measures.

The CSBG/NPI CAP Projections (CSD 801 CAP) will be monitored and evaluated by CSD Field Operations Representatives.

1. To access the CSBG/NPI CAP Projections (CSD 801 CAP) visit the CSD Provider's Website at <http://providers.csd.ca.gov/CSBG> under the tab "Forms".
2. When complete, save the Excel spreadsheets and include the workbook as an attachment to the CAP.

Helpful resources to complete the CSBG NPI CAP Projections (CSD 801) are the [CSBG Information System \(IS\) Instruction Manual for National Performance Indicators \(NPI\)](#) and the [NASCS Targeting Field Manual](#).

## **APPENDICES (OPTIONAL)**

All appendices should be labeled as an appendix (i.e., Appendix A: Community Survey Results) and submitted with the CAP.

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Helth and Human Services  
 Contact Person and Title: Rob Choate, Administrative Services Associate  
 Phone Number: 530-265-1645 Ext. Number: \_\_\_\_\_  
 E-mail Address: rob.choate@co.nevada.ca.us Fax Number: \_\_\_\_\_

***Goal 1: Low-income people become more self-sufficient.***

**NPI 1.1: Employment**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Based on the Nevada County Community Needs Assessment the ability to obtain and sustain employment is impacted in the low income community by a number of factors such as a lack of education, marketable job skills, access to transportation, ability to obtain affordable housing and a continuum of mental health assistance. Once these obstacles are addressed it is often a challenge for clients to know how to enter into the job.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County through the Adult and Family Services Commission (AFSC) and the BOS, continue to work with and seek out partners within the network of local Community Action Agencies (CAA) to supply comprehensive services which enhance our clients access and opportunities in the job market. These collabortive partnerships will provide resourses which will lead to employment within the County's low-income community. CSBG funds will also provide for County staff to aid in support of these functions through additional partnerships within the Health and Human Services agency.

National Performance <u>Indicator 1.1</u>	CAP 2 YEAR PROJECTIONS	
Employment	Number of Participants Expected to Achieve Outcome (#)	
The number and percentage of low-income participants who get a job or become self-employed, as a result of Community Action Assistance, as measured by one or more of the following:	2016	2017
A. Unemployed and obtained a job	5	5
B. Employed and maintained a job for a least 90 days	3	3
C. Employed and obtained an increase in employment income <b>and/or benefits</b>		
D. Achieved "living wage" employment and/or benefits		

*In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 1: Low-income people become more self-sufficient.*

### NPI 1.2: Employment Supports

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Maintaining long term gainful employment can be one of the most important factors in one's ability to alleviate poverty. However, maintaining employment can often be impaired by a lack of supportive services including basic educational and job skills, child care, affordable housing, transportation and the elimination of food insecurity.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County through the Adult and Family Services Commission (AFSC) and the BOS, will continue to awarded available funds to local non-profits that supply comprehensive services which support clients ability to maintain employment. These collaborative partnerships will provide resources to insure basic needs are met and preserved so clients can become self-sufficient. CSBG funds will also provide for County staff to aid in support of these functions through additional partnerships within the Health and Human Services agency.

National Performance <u>Indicator 1.2</u>	CAP 2 YEAR PROJECTIONS	
Employment Supports	Number of Participants Expected to Achieve Outcome (#)	
The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action, as measured by <u>one or more</u> of the following:	2016	2017
A. Obtained skills/competencies required for employment	8	8
B. Completed ABE/GED and received certificate or diploma		
C. Completed post-secondary education program and obtained certificate or diploma		
D. Enrolled children in "before" or "after" school programs	5	5
E. Obtained care for child or other dependant		
F. Obtained access to reliable transportation and/or driver's license	2	2
G. Obtained health care services for themselves or a family member	4	4
H. Obtained safe and affordable housing	30	30
I. Obtained food assistance	700	700
J. Obtained non-emergency LIHEAP energy assistance		
K. Obtained non-emergency WX energy assistance		
L. Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX)		

*In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 1: Low-income people become more self-sufficient.*

*NPI 1.3: Economic Asset Enhancement and Utilization*

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Residents of Nevada County believe there is a lack of advocacy beyond initial services and clients often do not take advantage or are not made aware of other programs which could economically benefit them and their families.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency contains the Department of Child Support (DCS). The Agency supplies services to the community in regard to obtaining child support. Additionally, DCS staff will be providing tax preparation assistance to low income members of the community as part of HHSA's bundled services.

National Performance Indicator 1.3  <b>Economic Asset Enhancement and Utilization</b> The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of Community Action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:	CAP 2 YEAR PROJECTIONS Number of Participants Expected to Achieve Outcome (#)	
	2016	2017
<b>ENHANCEMENT</b>		
A. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits.	45	45
B. Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments.	400	400
C. Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings.		
<b>UTILIZATION</b>		
D. Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days		
E. Number and percent of participants opening an Individual Development Account (IDA) or other savings account		
F. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings		
G. Number and percent of participants capitalizing a small business due to accumulated savings		
H. Number and percent of participants pursuing post-secondary education with accumulated savings		
I. Number and percent of participants purchasing a home with accumulated savings		
J. Number and percent of participants purchasing other assets with accumulated savings		

*In the rows below, please include any additional indicators for NPI 1.3 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Helth and Human Services  
 Contact Person and Title: Rob Choate, Administrative Services Associate  
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**Goal 2: The conditions in which low-income people live are improved.**

**NPI 2.1: Community Improvement and Revitalization**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Affordable housing near services designed to assist low-income populations needs to be enhanced in Nevada County. Maintaining low-income housing stock in and around areas where services are provided and/or providing services in areas where low-income residents reside is needed within Nevada County.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County HHSA administers the Housing and Community Services Division(HCS). HCS operates rehabilitation and home ownership programs through its CDBG, HOME, CalHOME and HPG programs, to cover the items not covered by other outreach programs. HCS has been award a grant which will provide rental security deposits and will partner with several emergency homeless shelters to assist families obtain secure housing. Nevada County will continue to provide this service supported by CSBG funding. We will also continue to provide funds to non-profit organizations that provide living wage jobs, child care, and transportation as well as living skills training, peer support and advocacy to the low-income individuals and families in our community.

<b>National Performance Indicator 2.1</b>  <b>Community Improvement and Revitalization</b>  Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of Community Action projects/initiatives or advocacy with other public and private agencies, as measured by <u>one or more</u> of the following:	CAP 2 YEAR PROJECTIONS			
	Number of Projects or Initiatives Expected to Achieve (#)		Number of Opportunities or Community Resources Preserved or Increased Expected to Achieve (#)	
	2016	2017	2016	2017
A. Jobs created, or saved, from reduction or elimination in the community.				
B. Accessible "living wage" jobs created, or saved, from reduction or elimination in the community.				
C. Safe and affordable housing units created in the community				
D. Safe and affordable housing units in the community preserved or improved through construction, weatherization, or rehabilitation achieved by community action activity or advocacy	3	3	4	3
E. Accessible and affordable health care services/facilities for low-income people created or saved from reduction or elimination	1	2	1	2
F. Accessible safe and affordable child care or child development placement opportunities for low-income families created or saved from reduction or	1			
G. Accessible "before school" and "after school" program placement opportunities for low-income families created or saved from reduction or elimination	1	1	1	1
H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation.	1	1	1	1
I. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education	1	1	1	1

In the rows below, please include any additional indicators for NPI 2.1 that were not captured above.

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 2: The conditions in which low-income people live are improved.**

**NPI 2.2: Community Quality of Life and Assets**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The County of Nevada is a rural community which often requires those who are in need to have access to transportation in order to connect with centrally located services. This makes the preservation and/or availability to preserve services which are not centrally located vital to the outlying communities.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The County will continue to support collaborative partnerships with local CAA's in order to ensure that all of those in need can access essential services. Additionally, opportunities to increase the availability of services by providing outreach staff at community service events will continue when feasible.

National Performance <u>Indicator 2.2</u>  Community Quality of Life and Assets	CAP 2 YEAR PROJECTIONS			
The quality of life and assets in low-income neighborhoods are improved by Community Action initiative or advocacy, as measured by <u>one or more</u> of the following:	Number of Program Initiatives or Advocacy Efforts Expected to Achieve (#)		Number of Community Assets, Services or Facilities Preserved or Increased Expected to Achieve (#)	
	2016	2017	2016	2017
A. Increases in community assets as a result of a change in law, regulation, or policy, which results in improvements in quality of life and assets				
B. Increase in the availability or preservation of community facilities	4	4	4	4
C. Increase in the availability or preservation of community services to improve public health and safety	6	6	6	6
D. Increase in the availability or preservation of commercial services within low-income neighborhoods				
E. Increase or preservation of neighborhood quality-of-life resources	2	2	2	2

*In the rows below, please include any additional indicators for NPI 2.2 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 2: The conditions in which low-income people live are improved.*

### **NPI 2.3: Community Engagement**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Nevada County has a large CAA network providing services to those community members who have a need for assistance. The number of individuals willing to reach out and provide assistance is very impressive. The funding to maintain the services of the CAA community correlate to the available opportunities the public can serve those in need.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Nevada County will provide for the safety net needs in our local community identified through the Community Needs Assessment, through partnership with the CAA network. This collaboration will allow the community at large greater opportunity to become involved with service to the low income community. Nevada County staff will provide support for these programs with the use of CSBG and other funds as available.

National Performance <u>Indicator 2.3</u>	CAP 2 YEAR PROJECTIONS	
<b>Community Engagement</b>	Number of Total Contribution by Community Expected to Achieve (#)	
The number of community members working with Community Action to improve conditions in the community.	2016	2017
A. Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives	800	850
B. Number of volunteer hours donated to the agency (This will be All volunteer hours)	30,000	32,000

*In the rows below, please include any additional indicators for NPI 2.3 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Health and Human Services  
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**Goal 3: Low-income people own a stake in their community.**

**NPI 3.1: Community Enhancement Through Maximum Feasible Participation**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The Adult and Family Services Commission is comprised of 18 members, with one third of the members directly from or representing the low income residents of the County, who provide oversight to CSBG funding. It is often difficult to fill these low income committee positions as they are working to support themselves and transportation can be a barrier to participation.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Adult and Family Services Commission will continue to develop new strategies to democratically select low income participants. The Adult and Family Services Commission will explore strategies such as use of teleconferencing to make participation for low income representatives easier.

National Performance <u>Indicator 3.1</u>	CAP 2 YEAR PROJECTIONS	
Community Enhancement Through Maximum Feasible Participation	Total Number of Volunteer Hours Expected to Achieve (#)	
The number of volunteer hours donated to Community Action.	2016	2017
A. The total number of volunteer hours donated by low-income individuals to Community Action. (This is ONLY the number of volunteer hours from individuals who are low-income.)	18	18

*In the rows below, please include any additional indicators for NPI 3.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 3: Low-income people own a stake in their community.*

### NPI 3.2: Community Empowerment Through Maximum Feasible Participation

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

<b>National Performance                      Indicator 3.2                      Community Empowerment Through Maximum Feasible Participation</b>	<b>CAP 2 YEAR                      PROJECTIONS                      Number of Low-                      Income People                      Expected to Achieve                      (#)</b>	
The number of low-income people mobilized as a direct result of Community Action initiative to engage in activities that support and promote their own well-being and that of their community, as measured by <u>one or more</u> of the following:	2016	2017
<b>A.</b> Number of low-income people participating in formal community organizations, government, boards, or councils that provide input to decision making and policy setting through Community Action efforts	6	6
<b>B.</b> Number of low-income people acquiring businesses in their community as a result of Community Action assistance		
<b>C.</b> Number of low-income people purchasing their own home in their community as a result of Community Action assistance	5	5
<b>D.</b> Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action	2	3
<i>In the rows below, please include any additional indicators for NPI 3.2 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: County of Nevada Health and Human Services  
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 E-mail Address: rob.choate@co.nevada.ca.us Fax Number: \_\_\_\_\_

**Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.**

**NPI 4.1: Expanding Opportunities through Community-Wide Partnerships**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency collaboratively partners with several entities such as CAA's, government agencies, and faith based organizations, in order to reach out to the low income community with services to serve their basic needs and enhance their lives. Our partners in turn team up with various groups and agencies to assist them with the implementation of services. The Agency will continue use this method of service delivery and implement methods to accurately capture the number of agencies and partnerships involved with the delivery of services.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to collaboratively partner with entities such as CAA's, government agencies, and faith based organizations, in order to serve the basic needs and enhance the lives of the low income community. The Agency will train all partnering agencies and implement a strategy to accurately capture the number of agencies and partnerships involved with the delivery of services.

<b>National Performance                      Indicator 4.1                       Expanding Opportunities Through Community-Wide Partnerships</b>	<b>CAP 2 YEAR PROJECTIONS</b>			
	<b>Number of                      Organizations                      Expected to Achieve                      (#)</b>		<b>Number of                      Partnerships                      Expected to Achieve                      (#)</b>	
	<b>2016</b>	<b>2017</b>	<b>2016</b>	<b>2017</b>
The number of organizations, both public and private, Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.				
<b>A. Non-Profit</b>	8	8	10	10
<b>B. Faith Based</b>	2	2	15	15
<b>C. Local Government</b>	2	2	2	2
<b>D. State Government</b>	1	1	3	3
<b>E. Federal Government</b>	1	1	1	1
<b>F. For-Profit Business or Corporation</b>	2	1	2	2
<b>G. Consortiums/Collaboration</b>	1	1	2	2
<b>H. Housing Consortiums/Collaboration</b>	1	1	2	2
<b>I. School Districts</b>	1	1	2	2
<b>J. Institutions of post secondary education/training</b>				
<b>K. Financial/Banking Institutions</b>	3	3	4	4
<b>L. Health Service Institutions</b>	1	1	2	2
<b>M. State wide associations or collaborations</b>	1	1	1	1

## 2016-2017 CSBG/NPI CAP Projections

*In the rows below, please add other types of partners with which your CAA has formed relationships that were not*

<b>N. Total number of organizations and total number of partnerships CAAs work with to promote family and community outcomes (automatically calculates)</b>	24	23	46	46



## 2016-2017 CSBG/NPI CAP Projections

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**Goal 5: Agencies increase their capacity to achieve results.**

**NPI 5.1: Agency Development**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

In 2016 new organizations standards will be implemented. Agency results will be measured against these new standards thus requiring greater involvement of the AFSC. The AFSC will need to be apprised of the new standards and implement measures to ensure compliance.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Staff and AFSC members will continue to seek out training opportunities. The skills obtained from these trainings will be brought back to the entire AFSC. This information and new skill set will be used to implement policy and procedures in order to meet the new organizations standards.

<b>National Performance            Indicator 5.1</b>  <b>Agency Development</b>  The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	<b>CAP 2 YEAR            PROJECTIONS</b>  <b>Number of Resources in            Agency Expected to            Achieve            (#)</b>	
	2016	2017
A. Number of Certified Community Action Professionals		
B. Number of ROMA Trainers		
C. Number of Family Development Trainers		
D. Number of Child Development Trainers		
E. Number of staff attending trainings	3	3
F. Number of board members attending trainings	18	18
G. Hours of staff in trainings	30	30
H. Hours of board members in trainings	54	54

*In the rows below, please include any additional indicators that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

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 Contact Person and Title: Rob Choate, Administrative Services Associate  
 Phone Number: 530-265-1645 Ext. Number: \_\_\_\_\_  
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**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.1: Independent Living**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Barriers that prevent those in poverty from securing and retaining housing can vary from food insecurity to the ability to earn wages sufficient to afford security deposits. Studies show that unexpected items such as vehicle repairs can mean the difference between purchasing food or paying rent.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's that provide services which will afford individuals the opportunity to maintain independent living situations. The agency will seek out funding opportunities that provide relief to the low income community with the goal of assisting individuals in locating and obtaining affordable housing.

<b>National Performance Indicator 6.1</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Independent Living</b>  The number of vulnerable individuals receiving services from Community Action who maintain an independent living situation as a result of those services:	<b>Number of Vulnerable Individuals Living Independently Expected to Achieve (#)</b>	
	2016	2017
<b>A.</b> Senior Citizens ( <i>seniors can be reported twice, once under Senior Citizens and again, if they are disabled, under Individuals with Disabilities, ages 55-over.</i> )	150	165
<b>B.</b> Individuals with Disabilities		
<b>Ages:</b>		
<b>a.</b> 0-17		
<b>b.</b> 18-54	20	20
<b>c.</b> 55-over	40	40
<b>d.</b> Age Unknown	30	30
<b>Total Individuals with Disabilities:</b>	<b>90</b>	<b>90</b>

*In the rows below, please include any additional indicators for NPI 6.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

**NPI 6.2: Emergency Assistance**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Crisis intervention programs have been established but are still in need of continuing case management services to prevent further crises in families and individuals.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's that provide services in time of crisis. The agency will seek out funding opportunities that provide relief to the low income community in immediate need of assistance.

National Performance <u>Indicator 6.2</u>	CAP 2 YEAR PROJECTIONS	
<b>Emergency Assistance</b>  The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided.	Number of Individuals Expected to Achieve (#)	
	2016	2017
A. Emergency Food	2,000	2,000
B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources		
C. Emergency Rent or Mortgage Assistance	80	80
D. Emergency Car or Home Repair (i.e. structural appliance, heating systems, etc.)	3	3
E. Emergency Temporary Shelter	400	400
F. Emergency Medical Care		
G. Emergency Protection from Violence	10	100
H. Emergency Legal Assistance	120	120
I. Emergency Transportation		
J. Emergency Disaster Relief		
K. Emergency Clothing	200	200

*In the rows below, please include any additional indicators for NPI 6.2 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.3: Child and Family Development**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Nevada County has very low immunization rates for vaccine-preventable diseases. Our rates are low compared to the State, National and Healthy People 2020 goals.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The County will look to increase immunization clinic where feasible. We will further look to increase access to immunizations through collaboration with community partners.

National Performance <u>Indicator 6.3</u>	CAP 2 YEAR PROJECTIONS	
<b>Child and Family Development</b>	<b>Number of Participants Expected to Achieve Outcome (#)</b>	
The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by <u>one or more</u> of the following:	2016	2017
<b>INFANTS &amp; CHILDREN</b>		
<b>A.</b> Infants and children obtain age appropriate immunizations, medical, and dental care	10	10
<b>B.</b> Infant and child health and physical development are improved as a result of adequate nutrition	10	10
<b>C.</b> Children participate in pre-school activities to develop school readiness skills		
<b>D.</b> Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade		
<b>YOUTH</b>		
<b>E.</b> Youth improve health and physical development	5	5
<b>F.</b> Youth improve social/emotional development	10	10
<b>G.</b> Youth avoid risk-taking behavior for a defined period of time		
<b>H.</b> Youth have reduced involvement with criminal justice system		
<b>I.</b> Youth increase academic, athletic, or social skills for school success		
<b>PARENTS AND OTHER ADULTS</b>		
<b>J.</b> Parents and other adults learn and exhibit improved parenting skills	20	20
<b>K.</b> Parents and other adults learn and exhibit improved family functioning skills	20	20

*In the rows below, please include any additional indicators for NPI 6.3 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### NPI 6.4: Family Supports

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Services need to be established at a community level so that neighbors and other volunteers assist low income & vulnerable populations by offering supportive environments locally.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's to provide services. The agency will seek out funding opportunities that provide relief to the low income community in order to improve and enhance their lives.

National Performance Indicator 6.4	CAP 2 YEAR PROJECTIONS	
Family Supports (Seniors, Disabled and Caregivers)	Number of Participants Expected to Achieve Outcome (#)	
	2016	2017
Low-income people who are <b>unable to work</b> , especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by one or more of the following:		
<b>A.</b> Enrolled children in before or after school programs	5	5
<b>B.</b> Obtained care for child or other dependent		
<b>C.</b> Obtained access to reliable transportation and/or driver's license	2	2
<b>D.</b> Obtained health care services for themselves or family member	4	4
<b>E.</b> Obtained and/or maintained safe and affordable housing	30	30
<b>F.</b> Obtained food assistance	700	700
<b>G.</b> Obtained non-emergency LIHEAP energy assistance		
<b>H.</b> Obtained non-emergency WX energy assistance		
<b>I.</b> Obtained other non-emergency energy assistance. (State/local/private energy programs. Do Not Include LIHEAP or WX)		
<i>In the rows below, please include any additional indicators for NPI 6.4 that were not captured above.</i>		

**2016-2017 CSBG/NPI CAP Projections**

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

**NPI 6.5: Service Counts**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Preventative services need to be established at a grass roots level so that neighbors and other volunteers assist vulnerable populations by offering supportive environments.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Nevada County Health and Human Services Agency will continue to strive to provide basic need services and work with CAA's to provide services. The agency will seek out funding opportunities that provide relief to the low income community in order to improve and enhance their lives.

<b>National Performance            Indicator 6.5</b>	<b>CAP 2 YEAR            PROJECTIONS</b>	
	<b>Number of Services            Expected            (#)</b>	
<b>Service Counts</b>  The number of services provided to low-income individuals and/or families, as measured by one or more of the following:	<b>2016</b>	<b>2017</b>
<b>A. Food Boxes</b>	2,500	2,500
<b>B. Pounds of Food</b>	20,000	20,000
<b>C. Units of Clothing</b>	200	200
<b>D. Rides Provided</b>	10	10
<b>E. Information and Referral Calls</b>	6,500	6,500
<i>In the rows below, please include any additional indicators for NPI 6.5 that were not captured above.</i>		