



County Executive Office

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: July 8, 2025

TO: Board of Supervisors

FROM: Alison Lehman, County Executive Officer

SUBJECT: Resolution revising Memorandum of Understanding between the County of Nevada and the Nevada Joint Union High School District for the purpose of coordinating on career technical education / youth leadership development activities, and directing the Auditor-Controller to amend the fiscal year 2024-25 and 2025-26 budgets (4/5 affirmative vote required)

RECOMMENDATION: Approve Resolution

FUNDING: The Memorandum of Understanding (MOU) is funded through a combination of the Strong Workforce Career Exploration Grant received by Nevada Joint Union High School District (NJUHSD) and County General Fund dollars. The proposed revision changes the timing of the shared funding to reflect that the grant funding NJUHSD contributes toward the County employee – a total of \$145,212 – was provided in full in fiscal years 23-24 and 24-25. In FY 25-26, the County of Nevada shall be solely responsible for that employee's compensation, estimated at \$150,043. Additionally, in the summer of 2025, the County will donate \$4,000 to NJUHSD in support of two summer intern positions to support the development of the Ranch School Project. The funding for the County employee and the summer intern donation will both come from the General Fund via the County Executive Office (CEO) budget.

Increase:

FY24-25 0101101032711000 449000 \$80,477

Decrease:

FY 25-26 0101101032711000 449000 \$63,242

The first of these two budget modifications increase the amount of grant funding, passed through from NJUHSD, that the CEO expects to receive within FY 24-25, instead of receiving funds in FY 25-26, as the MOU originally specified. And the second modification decreases (to zero) the amount of that grant funding expected to be received within FY 25-26.

BACKGROUND: On February 20, 2024, the Board of Supervisors passed Resolution 24-080, which approved a memorandum of understanding between NJUHSD and the County pertaining to a career technical education and youth leadership development shared staff person (a project coordinator in the CEO) for the term of March 1, 2024 to June 3, 2026, for a maximum reimbursable amount of \$120,000.



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Since that time, it has become apparent that the original MOU did not reflect the correct total amount that was reimbursable to the County, per the grant that NJUHSD utilized to support this activity. The correct total amount was \$145,212 and must be expended by June 30, 2025. As a result, this Resolution offers a revised MOU with a corrected total amount of reimbursement and clarification that the County will fund the position in its entirety in FY 25-26. This new MOU remains equitable and within the spirit of the original agreement, as the County and NJUHSD will still end up sharing the costs over the entire time frame (two and one third fiscal years).

Additionally, the County has agreed to donate \$4,000 to NJUHSD to support two summer intern positions at the Ranch School. The interns will support the development of the Ranch School Project.

Item Initiated by: Sarah Holyhead

Approved by: Alison Lehman

Submittal Date: June 24, 2025

Revision Date: