



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
950 MAIDU AVENUE, P.O. BOX 59902
NEVADA CITY, CA 95959-7902
(530) 265-1411 FAX (530) 265-9849 www.mynevadacounty.com

Mali LaGoe
Acting Community Development Agency Director

Trisha Tillotson
Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 22, 2021

TO: Board of Supervisors

FROM: Trisha Tillotson, Director of Public Works

SUBJECT: Resolution approving a contract between the County of Nevada and Riebes Auto Parts, LLC., pertaining to a Vendor Managed Inventory Parts Facility Operation in an amount not to exceed \$640,000.00 annually

RECOMMENDATION: Adopt the Resolution.

FUNDING: The contract directly impacts the Fleet Services' budget and has been included in the proposed Fiscal Year 21/22 budget.

BACKGROUND: The implementation of the Vendor Managed Inventory (VMI) parts operation was approved by the Nevada County Board of Supervisors in March 2018 with resolution 18-104 awarding a contract to Riebes Auto Parts, LLC. The original contract has been amended twice to extend services through June 30, 2021, via resolutions 19-247 and 20-195. Since commencement in April 2018, the VMI has proven successful, allowing Fleet to serve their customers with better efficiency. It has increased Fleet mechanics' ability to focus on their core duties, spending less time researching, ordering parts, and maintaining a County owned inventory. There has also been cost savings and improved fiscal operations with the reduction of invoice processing, tracking, and budget monitoring by County staff.

Services provided by Riebes Auto Parts, LLC., for the County were procured by way of a contract between NAPA Integrated Business Solutions (IBS) and the National Joint Powers Alliance (NJPA), a cooperative procurement government agency that allowed the County to forego its own Request for Proposals (RFP). In meeting the requirements to forego an RFP, the contract with Riebes Auto Parts, LLC., utilized language within the agreement between NJPA and NAPA IBS, offering rates at or below said contract. Since that time, NJPA has been re-established under the name Sourcewell, and in December 2020, Sourcewell issued contract number 110520-GPC with Genuine Parts Company dba NAPA Integrated Business Solutions to provide equipment, products, or services to Sourcewell and their participating entities.

The contract with Riebes Auto Parts, LLC., is ending June 30, 2021, and concurrently, the new Sourcewell contract with NAPA IBS has additional contract language that needs to be incorporated into any future agreement we have for VMI services. Hence, the County would be better served with a new contract for VMI services for Fiscal Year 2021 – 2022, rather than an amendment to the existing Riebes Auto Parts, LLC., contract. As prior, the County can contract with a vendor

without issuing an RFP when the contract language is similar, and pricing is at or below Sourcewell's competitively solicited service provider agreement. Riebes Auto Parts, LLC., has agreed to the contract language changes reflected in the Sourcewell's contract number 110520-GPC, with pricing at or below said contract. Therefore, it is recommended to establish a new contract with Riebes Auto Parts, LLC., that incorporates all required Sourcewell contract language for VMI services to County of Nevada Fleet Services.

Item Initiated by: Josh Hylinski, Fleet Services Manager

Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: May 13, 2021

Revision Date: May 27, 2021