

Personnel in Support of ERP Implementation

March 12, 2024

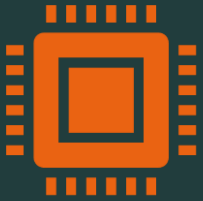


**NEVADA
COUNTY**
CALIFORNIA

Auditor-Controller



What is an ERP?



Enterprise Resource Planning (ERP) systems integrate stand alone business software into a single automated system

The County's current financial management system is FinPro



Generally encompasses all financial functions, referred to as "Core Finance"

General ledger, treasury, budget, procurement, reporting, grants, accounts payable, et al



Generally encompasses all human resources functions, referred to as "Core HR"

Payroll, benefits, position control, et al

Why is ERP Replacement Necessary?

High Risk Current Environment

- Current System is 20yrs Old; approaching end of life; vendor is challenging to work with; software and hardware are precarious

Limited, Obsolete, and Inefficient Processes

- Many staff hours across departments spent on workarounds, duplication of effort; limited functionality and data availability

Countywide Impact

- Almost every department, and many staff use the ERP and related processes (School District and Special Districts too)

Major Improvements in Accessibility & Transparency

- Current System has limited accessibility to managers, staff and the public
- A lot of time is spent on accessing and putting data in meaningful formats

Where are we in the Process?



- The last comprehensive update was presented at the January Board's Budget Workshop
- Request for system and implementation proposals deadline has closed – 2/15/24
- A team from across the County is methodically evaluating proposals
- Recommendations, requests for approvals, and updated timelines will come to the Board in June 2024

What Next?

Requesting approval to hire 8 limited term staff to support the implementation efforts



Auditor-Controller: 2 FTE

Accountant-Auditor I/II (to 12/31/26)
Senior Accountant Auditor (to 12/31/26)



Community Development Agency: 1 FTE

Administrative Analyst I/II (to 6/30/26)



County Executive Office: 1 FTE

Administrative Analyst I/II (to 12/31/26)



Health and Human Services Agency: 1 FTE

Administrative Analyst I/II (to 12/31/25)



Information and General Services: 3 FTE

Administrative Analyst I/ii (to 6/30/26)
IS Analyst Trainee I/II (one to 6/30/26 and one to 12/31/26)

Purpose of Limited Term Staff



- **Provide capacity to allow best and brightest staff to implement ERP**
 - Core services must continue, vendors & employees paid, and financial reporting completed
- **Key Objectives**
 - Design and implement effective, adaptable, and expandable chart of accounts to meet financial reporting requirements
 - Reengineer, implement, and test each process needed to complete core financial management functions (accounts payable, general accounting & financial reporting, fixed asset & debt management, revenue receipting, treasury management, and payroll)

Budget Considerations

ERP Project Budget has always included a staffing augmentation

These positions are incorporated into the 2024/25 budget development process



Estimated Project Budget

Expense	23/24	24/25	25/26	26/27	TOTAL
Needs Assessment	44,000				\$44,000
Vendor Implementation (Financials)		1,250,000			\$1,250,000
Vendor Implementation (Payroll)			1,000,000		\$1,000,000
Project Manager Contract	285,000	350,000	152,000		\$787,000
County Supplemental Staffing	265,000	1,092,000	1,125,000	368,000	\$2,850,000
<i>Total</i>	\$594,000	\$2,692,000	2,277,000	\$368,000	\$5,931,000

Estimated Project Budget

Revenues	Amount
ARPA	1,000,000
IS Infrastructure Assignment in GF	640,000
<i>Total Revenues</i>	<i>\$1,640,000</i>
Expenses	Amount
<i>Total Project Estimate</i>	<i>\$5,931,000</i>
Net General Fund Impact (est.)	(\$4,291,000)

Questions