



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: November 10, 2015

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS-Facilities Management**

SUBJECT: Resolution approving a contract between the County of Nevada and Amazing Installation and Design, Inc., for the HHS A Consolidation Project in the maximum contract price of \$51,280 for the period January 1, 2016 through June 30, 2016, authorizing the Chair of the Board of Supervisors to execute the contract, and amending the Fiscal Year 2015-16 Capital Facilities budget (4/5 affirmative vote required).

RECOMMENDATION: Adopt the Resolution.

FUNDING: Payment will be made from the FY2015-16 Capital Facilities budget and reimbursed out of various budgets of the FY2015-16 Health and Human Services Agency (HHS A). A budget amendment is requested. There is no impact on the General Fund.

BACKGROUND:
By previous action of the Board, Resolution 14-545 authorized the Lease of new office space known as the Brighton Greens Resource Center, located at 988 McCourtney Road for the purpose of consolidating various HHS A programs to a single location enabling the County to provide more efficient access to these services with one stop convenience to its customers.

New modular furniture has been purchased for the location and quotes were requested from qualified modular furniture installers to provide for the installation services. Two proposals were received. The lowest quote was from Amazing Installation and Design, Inc., of Sacramento with a quote in the amount of \$51,280.

The budget amendment being requested includes the contract amount of \$51,280 for the installation services, \$25,000 for Facilities project management and an additional \$115,596 for the purchase of the modular furniture and parts, moving, and related tenant improvement services not included in the Landlord's Final Plan and budget for tenant improvements authorized through Resolution 15-351. The total amount of \$191,876 will be reimbursed to Capital Facilities from HHS A.

Item Initiated by: Tom Coburn

Approved by: Steve Monaghan